

COUNCIL MEETING AGENDA

Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, August 1, 2023 at 6:00 p.m.



COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
 - Please clearly state your name.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal obscenities or threats will be tolerated.
 - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the “Introduction of Measures and Proposals by City Council”.
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwy.gov

Please silence cell phones during the City Council meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF COUNCIL MEETING MINUTES
 - A. Consideration of **Minutes of the July 18, 2023 Regular Council Meeting**, as Published in the Casper Star-Tribune on July 29, 2023.
 - B. Consideration of **Minutes of the July 18, 2023 Executive Session**.

4. CONSIDERATION OF BILLS AND CLAIMS

5. COMMUNICATIONS

A. From Persons Present

6. ESTABLISH PUBLIC HEARING

A. Consent

1. Establish August 15, 2023 as the Public Hearing Date for Consideration of:

- a. **Transfer of Ownership for Retail Liquor License No. 12** from Mesa Liquors, LLC dba Mesa Liquor, Located at 3243 Talon Dr. Ste 200, to **Casper Taco Shop, LLC dba Fuzzy's Taco Shop**, Located at 3243 Talon Drive Ste 200, 300, & 400.

7. PUBLIC HEARINGS

A. Minute Action

1. New **Special Malt Beverage Permit** No. 2 for the City of Casper, d/b/a **Casper Ice Arena**, Located at 1801 East 4th Street.

8. SECOND READING ORDINANCES

A. Ordinances

1. Consideration of an Annexation, Plat, and Zoning Request Creating the **JTL Group Inc. Addition Subdivision** and the Associated Subdivision Agreement.
- a. Communications from Persons Present
2. Consideration of an Annexation, Plat, and Zoning Request to Create the **Elkhorn Village Addition No. 3 Subdivision** and the Associated Subdivision Agreement.
- a. Communications from Persons Present
3. Amending Casper Municipal Code Section 6.04.040, Keeping Pets, Livestock or Fowl; Limitations, **Feeding of Non-Domesticated Animals Prohibited**.
- a. Communications from Persons Present
4. **Continuing the Fifth Cent Optional General-Purpose Excise Tax** Pursuant to Wyoming Statutes Section 39-15-203(a)(i)(F)(II).
- a. Communications from Persons Present

9. RESOLUTIONS

A. Consent

1. Authorizing the Renewal and Amendment to the **Environmental Systems Research Institute, Inc. (ESRI) Regional Government Enterprise Agreement (RG1)**.
2. Authorizing the **Release of Local Assessment District Lien Regarding 2424 Coulter Drive**, Casper, Wyoming.
3. Authorizing a **Telephone Line Easement Agreement** Between the City of Casper, Wyoming, Natrona County, Wyoming, and Qwest Corporation, dba **Century Link QC**.
4. Authorizing **Amendment No. 1 to the Contract for Professional Services with WWC Engineering**, for Additional Design and Construction Administration Services for the **“K” Street Improvements** – St. Mary Street to Bryan Stock Trail Phase IIB, Project No. 21-063.
5. Authorizing **Change Order No. 3 with Modern Electric Co.** for the **Solid Waste CRL Electrical Service Upgrades**, Project No. 21-013.
6. Authorizing Submission of an Application to the **Wyoming State Loan and Investment Board for a Grant** through the Local Government Project ARPA Grant Funding Program for the City of Casper **Wastewater Treatment Plant Secondary Rehabilitation Project**.
7. Authorizing **Amendment No. 4** to the Contract for Professional Services with **State Line No. 7 Architects**, for Design and Asbestos Abatement Services for the City Hall Renovations and Addition (**Project SAFE**), Project No. 20-004.
8. Authorizing **Change Order No. 1** to the Agreement with **Wind River Environmental Solutions, LLC**, for the **City Hall Project S.A.F.E. Asbestos Abatement**, Project No. 22-010.
9. Authorizing an Agreement with the **Department of Justice** to Participate in the **Equitable Sharing Program**.
10. Adopting **Council Goals** for the Period of July 2023 through June 2025.
11. Authorizing a Memorandum of Understanding with **Natrona County School District** and the City of Casper for the **Cooperative Operations of the Casper After School Program for Education and Recreation**.
12. Authorizing a Contract for Professional Services Between the City of Casper and **Fly Casper Alliance, Inc.**

13. Authorizing a Contract for Professional Services with **Banner Health Wyoming Medical Center Regarding Ambulance Services.**
14. Accepting a **Quit Claim Deed from Graham Brown Company, LLC**, for a 0.13-Acre Parcel, More or Less, Located Immediately South of 1615 North Elk Street, **Adjacent to the Casper Rail Trail.**

10. MINUTE ACTION

A. Consent

1. Appoint Various Members to the **Board of Appeals Concerning the Abatement of Dangerous Buildings.**
2. Approving a **Three-Month Extension for Retail Liquor License No. 13** for 307 Enterprises, LLC dba **307 Golf**, Located at 455 Thelma Drive.
3. Authorizing Purchase for Eleven (11) Diesel Fuel Shipments, up to a Total Cost of \$286,880, from Homax Oil Company for Use in the Casper Solid Waste Division.

11. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

12. ADJOURN INTO EXECUTIVE SESSION – LITIGATION

13. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings

6:00 p.m. Tuesday, August 15, 2023 – The Lyric

6:00 p.m. Tuesday, September 5, 2023 – The Lyric

Work Sessions

4:30 p.m. Tuesday, August 8, 2023 – The Lyric

4:30 p.m. Tuesday, August 22, 2023 – The Lyric

ZONING CLASSIFICATIONS			
FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

COUNCIL PROCEEDINGS
 Regular Council Meeting - The Lyric
 July 18, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:09 p.m., Tuesday, July 18, 2023. Present: Councilors Gamroth, Jensen, Cathey, Haskins, Engebretsen, Pollock, Vice Mayor Pacheco, and Mayor Knell. Councilor Bond attended the meeting virtually.

2. PLEDGE OF ALLEGIANCE

Councilor Haskins led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES APPROVAL

Moved by Councilor Gamroth, seconded by Councilor Pollock to, by minute action, approve the minutes of the July 5, 2023 Regular Council Meeting, as published in the Casper Star Tribune on July 15, 2023. Motion passed.

3.B. EXECUTIVE SESSION MINUTES APPROVAL

Moved by Councilor Haskins, seconded by Councilor Gamroth to, by minute action, approve the minutes of the July 5, 2023 Executive Session. Motion passed.

4. GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Haskins to, by minute action, approve payment of the July 18, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 07/18/23

307Dpspl	Reimb	126.00
6HGroup	Goods	115.60
71Const	Goods	151,532.89
AAALndscpng	Services	4,296.53
Airgas	Goods	2,100.11
AllTrfcDS	Services	29,900.00
Alsco	Services	2,504.44
AMBI	Services	997.30
AmrcnTitle	Goods	750.00
AT&T	Services	1,999.80
Atlas	Goods	3,327.37
AtlasPrem	Services	444.00
Ayres	Services	4,883.82
BdgrMtr	Services	162.87
BigHrnTire	Services	299.30
BobCatOfCspr	Goods	17,330.00
BlkHillsEnrgy	Utilities	3,889.68
BrntagPac	Goods	19,149.90

Brian'sGoTo	Services	2,399.97
BWilladson	Reimb	150.00
CrlnaSftwr	Goods	700.00
CsprBldngSys	Services	132,396.34
CsprNCHealth	Services	47,942.37
CsprStrTrb	Services	753.48
CsprTire	Services	3,003.00
CWRWS	Goods	625,295.11
CntryLnk	Utilities	16,063.69
ChpmnVldz&Lnsng	Services	8,843.14
CITech	Services	1,987.35
CtyCspr	Services	176,354.94
CMITeco	Services	318,330.66
CommTech	Services	1,668.18
CnsnsCldSltns	Services	191.46
CnslElctr	Goods	401.81
CPU	Goods	1,412.00
CrimeScnInfo	Services	122.00
CrumElctrcSply	Goods	21.06
DckrAuto	Services	772.97
Dell	Goods	463.40
Dooley	Goods	46,998.68
DPCIndstrs	Goods	13,074.78
E&FTowng	Services	5,845.00
EBecher	Reimb	157.67
EdgeEng	Services	128.91
ElctrcRcyclrs	Services	7,202.45
EnrgyLabs	Services	671.00
EngnrngEcnmcs	Services	1,540.00
ExpSvcs	Services	1,132.56
FIB	Goods/Invstmnts	16,581.83
FlydsTrC	Services	607.80
FoxstrOpco	Goods	19,546.00
Frnctyp	Services	35.62
Galls	Goods	320.54
GtchEnv	Services	288.67
GllttStCntr	Goods	6,700.00

GvrnmtJobs	Services	14,213.00
Grngr	Goods	64.20
GrrrMotr	Services	60,383.79
HrvrdDrugGrp	Goods	730.00
HDREngnrng	Services	31,699.16
Homax	Goods	38,587.38
HonnenEquip	Services	1,930.18
Hose&RubrSply	Goods	132.13
HowrdSply	Goods	890.97
IcnPlm	Services	1,144.28
IME	Services	445.90
IndstrlScrn	Services	650.00
InnvvtvDA	Services	12,000.00
InstfrmTchnlgs	Services	299,065.15
Instltn&Svc	Services	9,995.42
IRS	Services	309.00
JDCInvstgtns	Services	850.00
JonasSftwr	Services	349.00
JGreenwood	Reimb	225.00
JMunday	Reimb	187.10
Kinsco	Goods	9,713.86
KnfRvr	Goods/Services	88,294.59
KKofakis	Reimb	33.96
LawsnPrdcts	Services	900.00
Lisa'sSpnNSpn	Services	750.00
LongBldgTech	Services	125.00
MIgrdCnstrctn	Services	384,353.42
MidIndImplmnt	Goods	78,400.00
MblCnrt	Goods	1,685.00
MKolker	Reimb	751.09
MLAuto	Services	314.00
MOgdgen	Reimb	1,445.40
MotorlaSltns	Services	17,984.90
MtnAlrmFire&Scrtty	Services	3,759.73
MtnStLitho	Services	244.76
MtnWstTech	Services	11,457.75
Napa	Goods	114,284.28

Norco	Goods	932.22
NrthPrkTrnsp	Services	173.81
NWstContr	Goods	2,898.15
NVACsprVet	Services	218.96
OneCall	Services	1,604.25
PeakGeosltns	Services	53,005.69
Pedens	Goods	712.80
PtrbltOfWyo	Services	3,105.90
PLarson	Reimb	100.00
PstlPros	Services	10,916.10
PrfsnlCIng	Services	1,395.00
Ricoh	Services	523.77
Ridenour	Services	1,175.00
RckyMtnAirSltns	Goods	4,434.06
RckyMtnPwr	Utilities	37,065.18
RootrSwr	Services	4,939.69
Saltus	Services	16,540.00
Sawyer	Services	150.97
SkylneRnchs	Services	205.96
Smrsh	Services	2,219.90
SShipman	Reimb	150.00
StOfWyo	Services	235,659.01
StatelineNo7	Services	3,461.25
StrIngInfosystms	Services	1,938.89
StotzEqpmnt	Services/Goods	7,900.00
AbyMnfctr	Goods	301.50
TopOffc	Goods	435.27
TrnsUnionRsk	Services	205.60
TretoCnstrctn	Services	104,405.00
TriStOilReclm	Services	616.50
TriStTrk&Eqpmnt	Services	12,481.70
Unifrms2Gear	Goods	2,335.78
VrznWrsls	Services	1,754.70
Voiance Language Serv		29.15
VTunnell	Reimb	800.00
WAhmdt	Reimb	150.00
Warrior	Goods	11,325.00

WstPlainsEngrng	Services	4,050.00
WstrnStFr	Services	6,874.00
WstLndPrk	Services	2,094.85
WGriffin	Reimb	1,254.36
WndrvrEnv	Services	37,923.05
WyoDOT	Services	63.23
WyoMchnry	Services	962.74
WyoStGlf	Services	4,890.00
ZonrSystms	Services	55.60
Total		3,476,698.04

5. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Dakota Kemmerer, regarding issues related to homelessness.

6.A. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey, seconded by Councilor Engebretsen, to, by minute action:

1. Establish July 18, 2023, as the public hearing date for consideration of:
 - a. New Special Malt Beverage Permit No. 2 for the City of Casper, dba Casper Ice Arena, located at 1801 East 4th Street.

Councilor Pollock abstained from voting. Motion passed.

7.A.1. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance regarding JTL Group Inc. Addition Subdivision.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated July 18, 2023; and a Star Tribune proof of publication on July 3, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the issue. The public hearing was closed. Following ordinance read:

ORDINANCE NO. 12-23
AN ORDINANCE APPROVING THE ANNEXATION, PLAT AND
ZONING CREATING THE JTL GROUP INC. ADDITION
SUBDIVISION.

Councilor Engebretsen presented the foregoing ordinance for approval on first reading. Seconded by Councilor Jensen. Motion passed.

7.A.2. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance regarding Elkhorn Village Addition No. 3 Subdivision.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated July 18, 2023; and a Star Tribune proof of publication on July 3, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the issue. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 13-23
AN ORDINANCE APPROVING THE ANNEXATION, PLAT AND
ZONING CREATING THE ELKHORN VILLAGE ADDITION NO. 3
SUBDIVISION.

Councilor Gamroth presented the foregoing ordinance for approval on first reading. Seconded by Councilor Pollock. Councilor Cathey asked who would be responsible for continuing development of the street if the developer closes down. Craig Collins, City Planner, responded that the agreement spreads the responsibility out among the five adjacent lots. Councilor Engebretsen abstained from voting. Motion passed.

7.A.3. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance regarding the feeding of non-domesticated animals.

City Attorney Nelson entered two (2) exhibits: correspondence from Eric Nelson to J. Carter Napier and City Council, dated July 10, 2023; and Regular Meeting Minutes Establishing Public Hearing, as published in the Star Tribune on July 15, 2023. City Manager Napier provided a brief report.

Speaking in favor was Sue Shepherd Ford. Mayor Knell also referenced a letter received from Bob Mullen in favor of the issue. There were no citizens to speak against the ordinance. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 14-23
AN ORDINANCE AMENDING CASPER MUNICIPAL CODE
SECTION 6.04.040 – KEEPING OF PETS, LIVESTOCK OR FOWL;
LIMITATIONS; FEEDING OF NON-DOMESTICATED ANIMALS
PROHIBITED.

Vice Mayor Pacheco presented the foregoing ordinance for approval on first reading. Seconded by Councilor Pollock. Councilor Gamroth asked questions about enforcement of the ordinance, and City Attorney Nelson explained that it would be complaint-based and would probably only be enforced in the most egregious of cases. In most cases, it will present an opportunity for education and voluntary compliance. A representative from Wyoming Game & Fish Department explained that this ordinance will help with their wildlife management efforts. Motion passed.

7.A.4. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance regarding the feeding of non-domesticated animals.

City Attorney Nelson entered two (2) exhibits: correspondence from Eric Nelson to J. Carter Napier and City Council, dated July 10, 2023; and Regular Meeting Minutes Establishing Public

Hearing, as published in the Star Tribune on July 15, 2023. City Manager Napier provided a brief report.

Speaking in favor was: Pat Sweeney. Speaking in opposition were: Judy Jones, Rosemary Sebahn, and Ross Schriftman. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 15-23
AN ORDINANCE IN SUPPORT OF CONTINUING THE FIFTH CENT
OPTIONAL GENERAL PURPOSE EXCISE TAX PURSUANT TO
WYOMING STATUTES SECTION 39-15-203(a)(i)(F)(II).

Councilor Gamroth presented the foregoing ordinance for approval on first reading. Seconded by Councilor Engebretsen. Councilors Engebretsen, Pollock, Haskins, Gamroth, Cathey, and Vice Mayor Pacheco, and Mayor Knell all spoke in favor of the ordinance and all gave statements explaining how important the 5th cent tax is to the City's infrastructure, safety services, and public services. They also discussed how the tax has been supported for several decades by voters, and discussed that this is the first step in a long list that would need to be completed before this would be implemented. They also discussed that this is not permanent, and is just an extension that could be reversed in the future. Councilors also discussed the importance of decorum and respect during public hearings. Motion passed.

8. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-145
A RESOLUTION AUTHORIZING A CONTRACT FOR
PROFESSIONAL SERVICES WITH KONE, INC., FOR SERVICING
AND MAINTENANCE OF ELEVATORS LOCATED AT CITY
FACILITIES.

RESOLUTION NO. 23-146
A RESOLUTION APPROVING AND ADOPTING THE EVANSVILLE
TEXAS STREET EXTENSION STUDY FOR THE CASPER
METROPOLITAN AREA.

RESOLUTION NO. 23-147
A RESOLUTION APPROVING A RIGHT OF WAY EASEMENT
AGREEMENT BETWEEN THE CITY OF CASPER AND FLACK
WAREHOUSE, LLC.

RESOLUTION NO. 23-148
A RESOLUTION AUTHORIZING AN AGREEMENT WITH GH
PHIPPS WYOMING, LLC, FOR THE CASPER FAMILY AQUATICS
CENTER NATATORIUM IMPROVEMENTS, PROJECT NO. 21-031.

RESOLUTION NO. 23-149
A RESOLUTION ESTABLISHING FEES FOR THE METROPOLITAN
ANIMAL SERVICES AND RESCINDING RESOLUTION NO. 18-114.

Councilor Gamroth presented the foregoing five (5) consent resolutions for adoption. Seconded by Councilor Haskins. Motion passed.

9. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

10. ADJOURN INTO EXECUTIVE SESSION

At 7:47 p.m., it was moved by Councilor Pollock, seconded by Councilor Cathey, to adjourn into executive session to discuss attorney-client privileged matters. Motion passed.

At 8:09, there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey, seconded by Councilor Haskins. Motion Passed.

11. ADJOURNMENT OF REGULAR MEETING

Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey to adjourn the regular Council meeting, seconded by Councilor Jensen. Motion passed. The meeting was adjourned at 8:10 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

City of Casper - Bills and Claims for August 01, 2023

(PC) 0970 CED

(PC) 0970 CED	Buildings & Structures Fund	HVAC Repair supplies for Senior Center - CED	\$385.27
<i>(PC) 0970 CED - Total For Buildings & Structures Fund</i>			\$385.27
(PC) 0970 CED - ALL DEPARTMENTS			\$385.27

19TH HOLE RESTAURANT

19TH HOLE RESTAURANT	City Manager	Lunch meeting	\$42.66
<i>19TH HOLE RESTAURANT - Total For City Manager</i>			\$42.66
19TH HOLE RESTAURANT	Human Resources	Room Reservation Fee for Golf Tournament	\$300.00
<i>19TH HOLE RESTAURANT - Total For Human Resources</i>			\$300.00
19TH HOLE RESTAURANT - ALL DEPARTMENTS			\$342.66

2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Balefill - Baler Processing	PARTS FOR IRRIGATION SOUTH OF SCALE HO	\$13.27
2530 - CPS DSTRBTRS	Balefill - Baler Processing	PARTS FOR IRRIGATION BEHIND EWASTE	\$47.38
<i>2530 - CPS DSTRBTRS - Total For Balefill - Baler Processing</i>			\$60.65
2530 - CPS DSTRBTRS	Buildings & Structures Fund	Repair supplies for PV Pool - CPS	\$50.93
<i>2530 - CPS DSTRBTRS - Total For Buildings & Structures Fund</i>			\$50.93
2530 - CPS DSTRBTRS	Cemetery	irrigation supplies	\$52.94
<i>2530 - CPS DSTRBTRS - Total For Cemetery</i>			\$52.94
2530 - CPS DSTRBTRS	Golf - Operations	parts to repair break on 3 links	\$172.78
<i>2530 - CPS DSTRBTRS - Total For Golf - Operations</i>			\$172.78
2530 - CPS DSTRBTRS	Weed & Pest Fund	Sprayer part	\$9.27
<i>2530 - CPS DSTRBTRS - Total For Weed & Pest Fund</i>			\$9.27
2530 - CPS DSTRBTRS - ALL DEPARTMENTS			\$346.57

3D'S WELDING & FABRI

3D'S WELDING & FABRI	Fire-EMS Training	Materials for forcible entry doors	\$2,240.00
<i>3D'S WELDING & FABRI - Total For Fire-EMS Training</i>			\$2,240.00
3D'S WELDING & FABRI - ALL DEPARTMENTS			\$2,240.00

6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog & Cat Food	\$687.20
6H GROUP LLC	Metro Animal Shelter	Dog & Cat Food	\$754.20
<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$1,441.40</i>
6H GROUP LLC - ALL DEPARTMENTS			\$1,441.40

71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Capital Projects Fund	Retainage - Contract #23300063	\$7,945.96
<i>71 CONSTRUCTION, INC - Total For Capital Projects Fund</i>			<i>\$7,945.96</i>
71 CONSTRUCTION, INC - ALL DEPARTMENTS			\$7,945.96

A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Engineering	Postage / Mailing Service	\$18.65
<i>A.M.B.I. & SHIPPING, - Total For Engineering</i>			<i>\$18.65</i>
A.M.B.I. & SHIPPING,	Fire-EMS Administration	Postage / Mailing Service	\$146.35
<i>A.M.B.I. & SHIPPING, - Total For Fire-EMS Administration</i>			<i>\$146.35</i>
A.M.B.I. & SHIPPING,	Risk Management	Postage / Mailing Service	\$2.76
<i>A.M.B.I. & SHIPPING, - Total For Risk Management</i>			<i>\$2.76</i>
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			\$167.76

AAA LANDSCAPING

AAA LANDSCAPING	Balefill - Disposal & Landfill	Mowing & Trimming Service	\$420.00
AAA LANDSCAPING	Balefill - Disposal & Landfill	Mowing & Trimming Service	\$840.00
<i>AAA LANDSCAPING - Total For Balefill - Disposal & Landfill</i>			<i>\$1,260.00</i>
AAA LANDSCAPING	Community Development	Board Up Windows - labor & material	\$1,213.03
AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$754.49
AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$54.02
AAA LANDSCAPING	Community Development	Board up windows	\$2,454.00
AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$389.77
<i>AAA LANDSCAPING - Total For Community Development</i>			<i>\$4,865.31</i>
AAA LANDSCAPING - ALL DEPARTMENTS			\$6,125.31

AC TREE SERVICE

AC TREE SERVICE	Parks - Urban Forestry	Tree removal highland cemetery	\$4,000.00
<i>AC TREE SERVICE - Total For Parks - Urban Forestry</i>			<i>\$4,000.00</i>
AC TREE SERVICE	Weed & Pest Fund	Tree removal highland cemetery	\$4,000.00
<i>AC TREE SERVICE - Total For Weed & Pest Fund</i>			<i>\$4,000.00</i>
AC TREE SERVICE - ALL DEPARTMENTS			\$8,000.00

ADVANCED PUMP AND EQ

ADVANCED PUMP AND EQ	Buildings & Structures Fund	Replacement pump for Stuckenhoff - Russell	\$2,062.69
<i>ADVANCED PUMP AND EQ - Total For Buildings & Structures Fund</i>			<i>\$2,062.69</i>
ADVANCED PUMP AND EQ - ALL DEPARTMENTS			\$2,062.69

AIR INNOVATIONS

AIR INNOVATIONS	Balefill - Baler Processing	Troubleshoot cooling unit BALER	\$190.00
<i>AIR INNOVATIONS - Total For Balefill - Baler Processing</i>			<i>\$190.00</i>
AIR INNOVATIONS - ALL DEPARTMENTS			\$190.00

AIR SOLUTIONS INC

AIR SOLUTIONS INC	Buildings & Structures Fund	Transmitters	\$221.65
<i>AIR SOLUTIONS INC - Total For Buildings & Structures Fund</i>			<i>\$221.65</i>
AIR SOLUTIONS INC	Fire-EMS Operations	Pressure sensors, reducer & shipping charge	\$186.80
<i>AIR SOLUTIONS INC - Total For Fire-EMS Operations</i>			<i>\$186.80</i>
AIR SOLUTIONS INC - ALL DEPARTMENTS			\$408.45

AIRGAS LLC -CENTRAL

AIRGAS LLC -CENTRAL	Refuse - Residential	SAFETY RUBBER GLOVES FOR TRUCK BARN	\$208.60
<i>AIRGAS LLC -CENTRAL - Total For Refuse - Residential</i>			<i>\$208.60</i>
AIRGAS LLC -CENTRAL - ALL DEPARTMENTS			\$208.60

AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	Hydration Powder Mix/BRINDER WHEEL FOR	\$330.70
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<i>AIRGAS USA LLC - Total For Balefill - Baler Processing</i>			<i>\$330.70</i>
AIRGAS USA LLC	Balefill - Disposal & Landfill	Hydration Powder Mix/BRINDER WHEEL FOR	\$103.60
<i>AIRGAS USA LLC - Total For Balefill - Disposal & Landfill</i>			<i>\$103.60</i>
AIRGAS USA LLC	Balefill - Diversion & Special	Gloves 2 CASES for special waste /processin	\$208.60
AIRGAS USA LLC	Balefill - Diversion & Special	Gloves 13 boxes for special waste /processi	\$135.59
<i>AIRGAS USA LLC - Total For Balefill - Diversion & Special</i>			<i>\$344.19</i>
AIRGAS USA LLC - ALL DEPARTMENTS			\$778.49

ALL CREATURES VETERI

ALL CREATURES VETERI	Metro Animal Control	Veterinary Services	\$246.47
<i>ALL CREATURES VETERI - Total For Metro Animal Control</i>			<i>\$246.47</i>
ALL CREATURES VETERI - ALL DEPARTMENTS			\$246.47

ALLIANCE ELECTRIC LL

ALLIANCE ELECTRIC LL	Balefill - Baler Processing	Repair Electrical Wiring To AC Unit BALER	\$1,816.16
<i>ALLIANCE ELECTRIC LL - Total For Balefill - Baler Processing</i>			<i>\$1,816.16</i>
ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Troubleshoot Power To Tower & Replace Sw	\$90.63
ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Replacement Of GFCI Receptacle	\$77.51
ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	water tower GFI replacement in biosolids	\$2,895.00
<i>ALLIANCE ELECTRIC LL - Total For Balefill - Disposal & Landfill</i>			<i>\$3,063.14</i>
ALLIANCE ELECTRIC LL - ALL DEPARTMENTS			\$4,879.30

ALL-OUT-FIRE EXT

ALL-OUT-FIRE EXT	Refuse - Residential	Fire Extinguisher TRK#2289 RESIDENT SL 201	\$340.00
<i>ALL-OUT-FIRE EXT - Total For Refuse - Residential</i>			<i>\$340.00</i>
ALL-OUT-FIRE EXT - ALL DEPARTMENTS			\$340.00

ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$64.32
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$99.98
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$58.82
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$58.82
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$208.84

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$99.98
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$208.84
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$61.76
<i>ALSCO - Total For Balefill - Disposal & Landfill</i>			<i>\$861.36</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$91.18
ALSCO	Refuse - Residential	Professional Laundry Services	\$91.18
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$182.36</i>
ALSCO	Regional Water Operations	Professional Laundry Services	\$41.41
<i>ALSCO - Total For Regional Water Operations</i>			<i>\$41.41</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$43.58
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$43.58
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$45.08
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$43.58
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$175.82</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$152.88
ALSCO	WWTP Operations	Professional Laundry Services	\$128.00
<i>ALSCO - Total For WWTP Operations</i>			<i>\$280.88</i>
ALSCO - ALL DEPARTMENTS			\$1,541.83

AMAZON.COM BL6VM9Y13

AMAZON.COM BL6VM9Y13	City Clerk	Headset	\$101.31
<i>AMAZON.COM BL6VM9Y13 - Total For City Clerk</i>			<i>\$101.31</i>
AMAZON.COM BL6VM9Y13 - ALL DEPARTMENTS			\$101.31

AMAZON.COM T50YK2RD3

AMAZON.COM T50YK2RD3	Aquatics- Mike Sedar Oper.	Feminine Hygiene Liner	\$49.68
<i>AMAZON.COM T50YK2RD3 - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$49.68</i>
AMAZON.COM T50YK2RD3	Aquatics- Paradise Valley Op	Feminine Hygiene Liner	\$49.68
<i>AMAZON.COM T50YK2RD3 - Total For Aquatics- Paradise Valley Oper</i>			<i>\$49.68</i>
AMAZON.COM T50YK2RD3 - ALL DEPARTMENTS			\$99.36

AMERICAN PLANNING AS

AMERICAN PLANNING AS	Community Development	MEMBERSHIP ORGANIZATIONS NOT ELSEW	\$405.00
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AMERICAN PLANNING AS - Total For Community Development \$405.00

AMERICAN PLANNING AS - ALL DEPARTMENTS \$405.00

AMERICAN RED CROSS

AMERICAN RED CROSS Aquatics - Operations Lifeguard Certifications \$168.00

AMERICAN RED CROSS - Total For Aquatics - Operations \$168.00

AMERICAN RED CROSS Aquatics- Marion Kreiner Op Lifeguard Certifications \$84.00

AMERICAN RED CROSS - Total For Aquatics- Marion Kreiner Oper. \$84.00

AMERICAN RED CROSS - ALL DEPARTMENTS \$252.00

AMERICAN TITLE AGENC

AMERICAN TITLE AGENC Community Development O & E Report \$125.00

AMERICAN TITLE AGENC Community Development O & E Report \$125.00

AMERICAN TITLE AGENC - Total For Community Development \$250.00

AMERICAN TITLE AGENC - ALL DEPARTMENTS \$250.00

AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT Fleet Maintenance Fund 230080 Equipment repair \$221.29

AMERI-TECH EQUIPMENT Fleet Maintenance Fund 230084 Equipment repair \$125.00

AMERI-TECH EQUIPMENT Fleet Maintenance Fund 230084 Equipment repair \$125.00

AMERI-TECH EQUIPMENT Fleet Maintenance Fund 230084 Equipment repair \$870.15

AMERI-TECH EQUIPMENT - Total For Fleet Maintenance Fund \$1,341.44

AMERI-TECH EQUIPMENT - ALL DEPARTMENTS \$1,341.44

AMZN Mktp US

AMZN Mktp US Aquatics - Operations Hose Hanger \$13.50

AMZN Mktp US Aquatics - Operations Sheppard's Crook Hooks \$41.85

AMZN Mktp US - Total For Aquatics - Operations \$55.35

AMZN Mktp US Aquatics- Marion Kreiner Op Goggles \$12.99

AMZN Mktp US Aquatics- Marion Kreiner Op Hose Hanger \$13.49

AMZN Mktp US - Total For Aquatics- Marion Kreiner Oper. \$26.48

AMZN Mktp US Aquatics- Mike Sedar Oper. Hose Hanger \$26.99

AMZN Mktp US Aquatics- Mike Sedar Oper. Goggles \$38.99

<i>AMZN Mktp US - Total For Aquatics- Mike Sedar Oper.</i>			\$65.98
AMZN Mktp US	Aquatics- Paradise Valley Op	Goggles	\$13.00
AMZN Mktp US	Aquatics- Paradise Valley Op	Hose Hanger	\$13.50
<i>AMZN Mktp US - Total For Aquatics- Paradise Valley Oper</i>			\$26.50
AMZN Mktp US	Aquatics- Washington Oper	Lights	\$39.80
AMZN Mktp US	Aquatics- Washington Oper	Ring Buoy Hooks	\$46.04
AMZN Mktp US	Aquatics- Washington Oper	Bullhorn	\$23.98
AMZN Mktp US	Aquatics- Washington Oper	Hose Hanger	\$13.49
AMZN Mktp US	Aquatics- Washington Oper	Goggles	\$13.00
<i>AMZN Mktp US - Total For Aquatics- Washington Oper</i>			\$136.31
AMZN Mktp US	Balefill - Diversion & Special	SUPPLIES FOR SPECIAL WASTE BLDG	\$217.05
<i>AMZN Mktp US - Total For Balefill - Diversion & Special</i>			\$217.05
AMZN Mktp US	Buildings & Structures Fund	Repair supplies for PV Pool - Amazon	\$233.59
<i>AMZN Mktp US - Total For Buildings & Structures Fund</i>			\$233.59
AMZN Mktp US	City Clerk	Headset Connector	\$28.99
AMZN Mktp US	City Clerk	BOOK STORES	\$2,576.59
<i>AMZN Mktp US - Total For City Clerk</i>			\$2,605.58
AMZN Mktp US	Rec Center - Classes	CRC SUMMER CAMP SUPPLIES ART	\$317.93
AMZN Mktp US	Rec Center - Classes	CRC SUMMER CAMP FIDGET TOYS SUPPLIES	\$178.79
AMZN Mktp US	Rec Center - Classes	crc summer camp supplies crafts	\$169.22
AMZN Mktp US	Rec Center - Classes	CRC Camp office supplies	\$310.85
AMZN Mktp US	Rec Center - Classes	CRC Summer Camp 1st Aid Supplies Cabinet	\$489.96
AMZN Mktp US	Rec Center - Classes	CRC SUMMER CAMP SUPPLIES	\$19.83
<i>AMZN Mktp US - Total For Rec Center - Classes</i>			\$1,486.58
AMZN Mktp US	Rec Center - Operations	Pvc cards machines front desk crc	\$478.35
AMZN Mktp US	Rec Center - Operations	Printer supplies Magic card	\$594.94
AMZN Mktp US	Rec Center - Operations	Card machine cleaner	\$33.00
<i>AMZN Mktp US - Total For Rec Center - Operations</i>			\$1,106.29
AMZN Mktp US - ALL DEPARTMENTS			\$5,959.71

ANC ANCESTRY.COM

ANC ANCESTRY.COM	Ft. Caspar Museum	Archives Membership	\$229.00
<i>ANC ANCESTRY.COM - Total For Ft. Caspar Museum</i>			\$229.00
ANC ANCESTRY.COM - ALL DEPARTMENTS			\$229.00

ANCHOR ELECTRIC INC

ANCHOR ELECTRIC INC	Capital Projects Fund	Installation of conduit/circuit & wire recepta	\$4,486.49
<i>ANCHOR ELECTRIC INC - Total For Capital Projects Fund</i>			<i>\$4,486.49</i>
ANCHOR ELECTRIC INC - ALL DEPARTMENTS			\$4,486.49

ANN RUBLE

ANN RUBLE	City Manager	Consulting Services - Fountainhead Restorati	\$4,330.00
<i>ANN RUBLE - Total For City Manager</i>			<i>\$4,330.00</i>
ANN RUBLE - ALL DEPARTMENTS			\$4,330.00

APPLE COMPUTER, INC.

APPLE COMPUTER, INC.	Fire-EMS Administration	icloud Storage	\$0.99
<i>APPLE COMPUTER, INC. - Total For Fire-EMS Administration</i>			<i>\$0.99</i>
APPLE COMPUTER, INC. - ALL DEPARTMENTS			\$0.99

ARAGON, PETER

ARAGON, PETER	Water Revenue and Transfer		\$29.14
<i>ARAGON, PETER - Total For Water Revenue and Transfers</i>			<i>\$29.14</i>
ARAGON, PETER - ALL DEPARTMENTS			\$29.14

ARDURRA GROUP INC

ARDURRA GROUP INC	Metropolitan Planning Org	Westwinds Extension and Land U	\$18,748.60
<i>ARDURRA GROUP INC - Total For Metropolitan Planning Org</i>			<i>\$18,748.60</i>
ARDURRA GROUP INC - ALL DEPARTMENTS			\$18,748.60

Association of Metro

Association of Metro	Metropolitan Planning Org	MEMBERSHIP ORGANIZATIONS NOT ELSEW	\$772.50
<i>Association of Metro - Total For Metropolitan Planning Org</i>			<i>\$772.50</i>
Association of Metro - ALL DEPARTMENTS			\$772.50

AT & T CORP

AT & T CORP	Community Development	Acct #287306924077	\$187.36
<i>AT & T CORP - Total For Community Development</i>			\$187.36
AT & T CORP	Metro Animal Control	Acct #287279602134	\$450.00
<i>AT & T CORP - Total For Metro Animal Control</i>			\$450.00
AT & T CORP	Parks - Parks Maint.	Acct #287306924077	\$468.40
<i>AT & T CORP - Total For Parks - Parks Maint.</i>			\$468.40
AT & T CORP	Police Administration	Acct #287279602134	\$16,030.75
<i>AT & T CORP - Total For Police Administration</i>			\$16,030.75
AT & T CORP	Sewer Wastewater Collection	Acct #287306924077	\$93.68
<i>AT & T CORP - Total For Sewer Wastewater Collection</i>			\$93.68
AT & T CORP	Streets	Acct #287294643026	\$200.20
AT & T CORP	Streets	Acct #287306924077	\$749.44
<i>AT & T CORP - Total For Streets</i>			\$949.64
AT & T CORP	Water Distribution	Acct #287306924077	\$234.20
<i>AT & T CORP - Total For Water Distribution</i>			\$234.20
AT & T CORP - ALL DEPARTMENTS			\$18,414.03

ATLANTIC ELECTRIC, I

ATLANTIC ELECTRIC, I	Traffic Control	ATBO Fixture Installation	\$20,440.00
<i>ATLANTIC ELECTRIC, I - Total For Traffic Control</i>			\$20,440.00
ATLANTIC ELECTRIC, I - ALL DEPARTMENTS			\$20,440.00

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies of scalehouse	\$168.88
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies of scalehouse	\$8.24
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill</i>			\$177.12
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies for special waste	\$56.57
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Diversion & Special</i>			\$56.57
ATLAS OFFICE PRODUCT	Customer Service	LETTER OPENER	\$499.75
ATLAS OFFICE PRODUCT	Customer Service	MOUSE AND EPSON PRINTER CARTRIGES	\$181.72
ATLAS OFFICE PRODUCT	Customer Service	PAPER TONER STAPLER WHITE OUT CLEAN	\$229.84
ATLAS OFFICE PRODUCT	Customer Service	THERMAL PAPER	\$81.75

<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			<i>\$993.06</i>
ATLAS OFFICE PRODUCT	Engineering	INK CARTRIDGES	\$1,456.55
ATLAS OFFICE PRODUCT	Engineering	COMMERCIAL EQUIPMENT, NOT ELSEWHER	\$79.90
<i>ATLAS OFFICE PRODUCT - Total For Engineering</i>			<i>\$1,536.45</i>
ATLAS OFFICE PRODUCT	Finance	Cartridge, Laser, Black	\$170.79
ATLAS OFFICE PRODUCT	Finance	Combo Locks for AP & Payroll Key Fobs	\$76.74
ATLAS OFFICE PRODUCT	Finance	PAPER TONER STAPLER WHITE OUT CLEANER	\$99.98
<i>ATLAS OFFICE PRODUCT - Total For Finance</i>			<i>\$347.51</i>
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Office Supplies	\$234.95
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Name Plate	\$26.40
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration</i>			<i>\$261.35</i>
ATLAS OFFICE PRODUCT	Metro Animal Shelter	Office supplies	\$57.38
<i>ATLAS OFFICE PRODUCT - Total For Metro Animal Shelter</i>			<i>\$57.38</i>
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$29.99
ATLAS OFFICE PRODUCT	Police Administration	Office Furniture	\$396.04
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$10.90
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$436.93</i>
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			\$3,866.37

ATLAS REPRODUCTION

ATLAS REPRODUCTION	Fire-EMS Administration	Copier Usage	\$51.23
<i>ATLAS REPRODUCTION - Total For Fire-EMS Administration</i>			<i>\$51.23</i>
ATLAS REPRODUCTION	Water Administration	Scanning Service	\$91.10
<i>ATLAS REPRODUCTION - Total For Water Administration</i>			<i>\$91.10</i>
ATLAS REPRODUCTION - ALL DEPARTMENTS			\$142.33

AYRES ASSOCIATES

AYRES ASSOCIATES	Metropolitan Planning Org	North Platte River Park No. 2	\$9,291.44
<i>AYRES ASSOCIATES - Total For Metropolitan Planning Org</i>			<i>\$9,291.44</i>
AYRES ASSOCIATES - ALL DEPARTMENTS			\$9,291.44

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	CUP FOR IRRIGATION REPAIR	\$1.99
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BAILEYS ACE HDWE	Balefill - Baler Processing	TOOLS AND PARTS FOR BALER	\$62.15
<i>BAILEYS ACE HDWE - Total For Balefill - Baler Processing</i>			<i>\$64.14</i>
BAILEYS ACE HDWE	Balefill - Disposal & Landfill	REPLACEMENT TOOLS FOR LDF	\$126.49
<i>BAILEYS ACE HDWE - Total For Balefill - Disposal & Landfill</i>			<i>\$126.49</i>
BAILEYS ACE HDWE	Cemetery	HARDWARE STORES	\$23.31
<i>BAILEYS ACE HDWE - Total For Cemetery</i>			<i>\$23.31</i>
BAILEYS ACE HDWE	Ice Arena - Operations	Ice Machine Cleaning Tools	\$21.57
<i>BAILEYS ACE HDWE - Total For Ice Arena - Operations</i>			<i>\$21.57</i>
BAILEYS ACE HDWE	Parks - Special Areas	HARDWARE STORES	\$19.98
<i>BAILEYS ACE HDWE - Total For Parks - Special Areas</i>			<i>\$19.98</i>
BAILEYS ACE HDWE	WWTP Operations	Tools	\$104.52
<i>BAILEYS ACE HDWE - Total For WWTP Operations</i>			<i>\$104.52</i>
BAILEYS ACE HDWE - ALL DEPARTMENTS			\$360.01

BAR-D SIGNS, INC.

BAR-D SIGNS, INC.	Refuse - Residential	Install Vinyl Decals TRK#2317 RESIDENT RL 2	\$485.49
<i>BAR-D SIGNS, INC. - Total For Refuse - Residential</i>			<i>\$485.49</i>
BAR-D SIGNS, INC. - ALL DEPARTMENTS			\$485.49

BARGREEN WYOMING

BARGREEN WYOMING	Fire-EMS Operations	Station Supplies	\$303.80
<i>BARGREEN WYOMING - Total For Fire-EMS Operations</i>			<i>\$303.80</i>
BARGREEN WYOMING	Ice Arena - Operations	Concession Napkins	\$40.00
<i>BARGREEN WYOMING - Total For Ice Arena - Operations</i>			<i>\$40.00</i>
BARGREEN WYOMING - ALL DEPARTMENTS			\$343.80

BASELINE ENGINEERING

BASELINE ENGINEERING	Balefill - Disposal & Landfill	Environmental Closed Balefill	\$5,986.02
<i>BASELINE ENGINEERING - Total For Balefill - Disposal & Landfill</i>			<i>\$5,986.02</i>
BASELINE ENGINEERING - ALL DEPARTMENTS			\$5,986.02

BESTBUYCOM8067728998

BESTBUYCOM8067728998	Community Development	ELECTRONIC SALES	\$419.97
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BESTBUYCOM8067728998 - Total For Community Development \$419.97

BESTBUYCOM8067728998 - ALL DEPARTMENTS \$419.97

BESTBUYCOM8067729037

BESTBUYCOM8067729037 Community Development ELECTRONIC SALES \$419.97

BESTBUYCOM8067729037 - Total For Community Development \$419.97

BESTBUYCOM8067729037 - ALL DEPARTMENTS \$419.97

BLACK HILLS ENERGY

BLACK HILLS ENERGY Aquatics - Operations Acct #7584 6122 74 \$4,967.72

BLACK HILLS ENERGY - Total For Aquatics - Operations \$4,967.72

BLACK HILLS ENERGY Ash Street Building Acct #4376 8927 11 \$428.85

BLACK HILLS ENERGY Ash Street Building Acct #0421 9638 76 \$41.75

BLACK HILLS ENERGY - Total For Ash Street Building \$470.60

BLACK HILLS ENERGY Balefill - Disposal & Landfill Acct #1919 8530 97 \$609.08

BLACK HILLS ENERGY Balefill - Disposal & Landfill Acct #7538 8605 37 \$29.00

BLACK HILLS ENERGY - Total For Balefill - Disposal & Landfill \$638.08

BLACK HILLS ENERGY Buildings & Structures Fund Acct #8545 6521 02 \$45.77

BLACK HILLS ENERGY - Total For Buildings & Structures Fund \$45.77

BLACK HILLS ENERGY Casper Business Center Acct #4620 7426 21 \$227.26

BLACK HILLS ENERGY - Total For Casper Business Center \$227.26

BLACK HILLS ENERGY Cemetery Acct #9629 0042 60 \$47.29

BLACK HILLS ENERGY - Total For Cemetery \$47.29

BLACK HILLS ENERGY City Center Building Acct #8545 6521 02 \$20.00

BLACK HILLS ENERGY - Total For City Center Building \$20.00

BLACK HILLS ENERGY City Hall Acct #6837 4281 65 \$261.39

BLACK HILLS ENERGY - Total For City Hall \$261.39

BLACK HILLS ENERGY Fire-EMS Administration Acct #1783 9430 41 \$431.43

BLACK HILLS ENERGY Fire-EMS Administration Acct #3267 4234 58 \$65.22

BLACK HILLS ENERGY - Total For Fire-EMS Administration \$496.65

BLACK HILLS ENERGY Ft. Caspar Museum Acct #9861 5264 23 \$153.26

BLACK HILLS ENERGY - Total For Ft. Caspar Museum \$153.26

BLACK HILLS ENERGY Golf - Operations Acct #6566 7661 30 \$71.40

BLACK HILLS ENERGY Golf - Operations Acct #1340 9824 25 \$371.75

<i>BLACK HILLS ENERGY - Total For Golf - Operations</i>			\$443.15
BLACK HILLS ENERGY	Ice Arena - Operations	Acct #9570 6006 61	\$386.10
<i>BLACK HILLS ENERGY - Total For Ice Arena - Operations</i>			\$386.10
BLACK HILLS ENERGY	Marathon Building	Acct #8545 6521 02	\$84.48
<i>BLACK HILLS ENERGY - Total For Marathon Building</i>			\$84.48
BLACK HILLS ENERGY	Miller St. Dormitory	Acct #8545 6521 02	\$49.07
<i>BLACK HILLS ENERGY - Total For Miller St. Dormitory</i>			\$49.07
BLACK HILLS ENERGY	Parks - Parks Maint.	Acct #2076 2356 87	\$106.43
<i>BLACK HILLS ENERGY - Total For Parks - Parks Maint.</i>			\$106.43
BLACK HILLS ENERGY	Public Transit - Operations	Acct #3470 5680 29	\$38.66
<i>BLACK HILLS ENERGY - Total For Public Transit - Operations</i>			\$38.66
BLACK HILLS ENERGY	Rec Center - Operations	Acct #4400 2150 46	\$1,511.33
<i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>			\$1,511.33
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18	\$302.98
<i>BLACK HILLS ENERGY - Total For Water Distribution</i>			\$302.98
BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$1,780.73
<i>BLACK HILLS ENERGY - Total For WWTP Operations</i>			\$1,780.73
BLACK HILLS ENERGY - ALL DEPARTMENTS			\$12,030.95

BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Traffic Control	Hardware to secure windows and doors at E	\$88.98
<i>BLOEDORN LUMBER CO - Total For Traffic Control</i>			\$88.98
BLOEDORN LUMBER CO - ALL DEPARTMENTS			\$88.98

BORCO, LLC

BORCO, LLC	Water Revenue and Transfer		\$1,220.12
<i>BORCO, LLC - Total For Water Revenue and Transfers</i>			\$1,220.12
BORCO, LLC - ALL DEPARTMENTS			\$1,220.12

BRENNTAG PACIFIC, IN

BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Brenntag-Sole Source - Che	\$19,938.20
BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Sole Source - Chemicals	\$19,697.50
BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Brenntag-Sole Source - Che	\$19,556.40

BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Brenntag-Sole Source - Che	\$19,573.00
BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Brenntag-Sole Source - Che	\$19,033.50
<i>BRENNTAG PACIFIC, IN - Total For Regional Water Operations</i>			<i>\$97,798.60</i>
BRENNTAG PACIFIC, IN - ALL DEPARTMENTS			\$97,798.60

BRIDGEPAY NETWORK SO

BRIDGEPAY NETWORK SO	City Clerk	CREDIT CARD FEES	\$18.50
<i>BRIDGEPAY NETWORK SO - Total For City Clerk</i>			<i>\$18.50</i>
BRIDGEPAY NETWORK SO	Community Development	CREDIT CARD FEES	\$18.50
<i>BRIDGEPAY NETWORK SO - Total For Community Development</i>			<i>\$18.50</i>
BRIDGEPAY NETWORK SO	Engineering	CREDIT CARD FEES	\$18.50
<i>BRIDGEPAY NETWORK SO - Total For Engineering</i>			<i>\$18.50</i>
BRIDGEPAY NETWORK SO - ALL DEPARTMENTS			\$55.50

CAPITAL BUSINESS SYS

CAPITAL BUSINESS SYS	Fleet Maintenance Fund	Copier Usage	\$61.80
<i>CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund</i>			<i>\$61.80</i>
CAPITAL BUSINESS SYS - ALL DEPARTMENTS			\$61.80

CASPER MOUNTAIN MOTO

CASPER MOUNTAIN MOTO	Weed & Pest Fund	MOTORCYCLE DEALERS	\$133.94
<i>CASPER MOUNTAIN MOTO - Total For Weed & Pest Fund</i>			<i>\$133.94</i>
CASPER MOUNTAIN MOTO - ALL DEPARTMENTS			\$133.94

CASPER NATRONA COUNT

CASPER NATRONA COUNT	Property Insurance Fund	OHM	\$90.00
<i>CASPER NATRONA COUNT - Total For Property Insurance Fund</i>			<i>\$90.00</i>
CASPER NATRONA COUNT - ALL DEPARTMENTS			\$90.00

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Balefill - Disposal & Landfill	Notice Of Final Payment To Contractor	\$127.40
<i>CASPER STAR-TRIBUNE, - Total For Balefill - Disposal & Landfill</i>			<i>\$127.40</i>

CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids	\$557.52
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids	\$574.80
CASPER STAR-TRIBUNE,	Capital Projects Fund	Notice Of Final Payment To Contractor	\$144.68
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids	\$583.44
<i>CASPER STAR-TRIBUNE, - Total For Capital Projects Fund</i>			<i>\$1,860.44</i>
CASPER STAR-TRIBUNE,	City Clerk	6/06/23 Council Meeting Minutes	\$1,867.56
CASPER STAR-TRIBUNE,	City Clerk	5/16/23 Council Meeting Minutes	\$2,007.00
<i>CASPER STAR-TRIBUNE, - Total For City Clerk</i>			<i>\$3,874.56</i>
CASPER STAR-TRIBUNE,	Engineering	Subscription Renewal - Acct #156-00022010	\$589.99
<i>CASPER STAR-TRIBUNE, - Total For Engineering</i>			<i>\$589.99</i>
CASPER STAR-TRIBUNE,	Public Transit - Operations	Notice Of Final Payment To Contractor	\$150.44
<i>CASPER STAR-TRIBUNE, - Total For Public Transit - Operations</i>			<i>\$150.44</i>
CASPER STAR-TRIBUNE, - ALL DEPARTMENTS			\$6,602.83

CASPER TIRE

CASPER TIRE	Balefill - Diversion & Special	Flat repair TRK#2222 ROLLOFF	\$45.00
<i>CASPER TIRE - Total For Balefill - Diversion & Special</i>			<i>\$45.00</i>
CASPER TIRE	Fleet Maintenance Fund	230093 Flat repair	\$20.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			<i>\$20.00</i>
CASPER TIRE	Refuse - Recycling	Tire Switch TRK#2309 RECYCLE FL 2023	\$180.00
<i>CASPER TIRE - Total For Refuse - Recycling</i>			<i>\$180.00</i>
CASPER TIRE	Refuse - Residential	FLAT REPAIR TRK#2285 RESIDENT SIDELOAD	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair TRK#2286 RESIDENT SL 2017	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair TRK#2271 RESIDENT REARLOAD 2	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair TRK#2271 RESIDENT REARLOAD 2	\$45.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$180.00</i>
CASPER TIRE - ALL DEPARTMENTS			\$425.00

CASPER WINNELSON

CASPER WINNELSON	Parks - Parks Maint.	1/8" Lead-Free FP Tes	\$31.25
<i>CASPER WINNELSON - Total For Parks - Parks Maint.</i>			<i>\$31.25</i>
CASPER WINNELSON - ALL DEPARTMENTS			\$31.25

CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for the CBC - Winne	\$121.05
<i>CASPER WINNELSON CO - Total For Buildings & Structures Fund</i>			<i>\$121.05</i>
CASPER WINNELSON CO	WWTP Operations	Parts for irrigation system	\$35.00
CASPER WINNELSON CO	WWTP Operations	Parts for irrigation system	\$91.17
<i>CASPER WINNELSON CO - Total For WWTP Operations</i>			<i>\$126.17</i>
CASPER WINNELSON CO - ALL DEPARTMENTS			\$247.22

CELLEBRITE INC

CELLEBRITE INC	Police Career Services	Annual Subscription & Adapter 7/13/23 to 7	\$11,450.00
<i>CELLEBRITE INC - Total For Police Career Services</i>			<i>\$11,450.00</i>
CELLEBRITE INC - ALL DEPARTMENTS			\$11,450.00

CENEX ZIP TRIP099108

CENEX ZIP TRIP099108	Police Investigations	AUTOMATED FUEL DISPENSERS; fuel	\$22.48
<i>CENEX ZIP TRIP099108 - Total For Police Investigations</i>			<i>\$22.48</i>
CENEX ZIP TRIP099108 - ALL DEPARTMENTS			\$22.48

CENTRAL PAINT & BODY

CENTRAL PAINT & BODY	Fire-EMS Operations	Fire Truck Rescue 1 Repairs	\$1,175.00
<i>CENTRAL PAINT & BODY - Total For Fire-EMS Operations</i>			<i>\$1,175.00</i>
CENTRAL PAINT & BODY - ALL DEPARTMENTS			\$1,175.00

CENTRAL WY. SENIOR S

CENTRAL WY. SENIOR S	Capital Projects Fund	1% #16 Funding Central WY Seni	\$29,571.14
<i>CENTRAL WY. SENIOR S - Total For Capital Projects Fund</i>			<i>\$29,571.14</i>
CENTRAL WY. SENIOR S - ALL DEPARTMENTS			\$29,571.14

CENTURYLINK

CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-5104 106M	\$1,305.78
<i>CENTURYLINK - Total For Fire-EMS Administration</i>			<i>\$1,305.78</i>

CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-5112 611M	\$177.78
<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			<i>\$177.78</i>
CENTURYLINK	Metro Animal Shelter	Acct #P-307-234-8116 403M	\$155.50
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			<i>\$155.50</i>
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-5114 622M	\$378.60
<i>CENTURYLINK - Total For Rec Center - Operations</i>			<i>\$378.60</i>
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	\$97.70
<i>CENTURYLINK - Total For WWTP Operations</i>			<i>\$97.70</i>
CENTURYLINK	WWTP Regional Interceptors	Acct #307-472-1129 839B	\$61.74
<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			<i>\$61.74</i>
CENTURYLINK - ALL DEPARTMENTS			\$2,177.10

CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Golf - Operations	cable for clubhouse	\$119.95
<i>CHARTER COMMUNICATIO - Total For Golf - Operations</i>			<i>\$119.95</i>
CHARTER COMMUNICATIO - ALL DEPARTMENTS			\$119.95

CHILDREN'S ADVOCACY

CHILDREN'S ADVOCACY	Capital Projects Fund	1% #16 Funding Children's Advo	\$17,291.63
<i>CHILDREN'S ADVOCACY - Total For Capital Projects Fund</i>			<i>\$17,291.63</i>
CHILDREN'S ADVOCACY - ALL DEPARTMENTS			\$17,291.63

CITIZEN PAYMENT

CITIZEN PAYMENT	Golf - Operations	Citizen Reimbursement	\$688.26
<i>CITIZEN PAYMENT - Total For Golf - Operations</i>			<i>\$688.26</i>
CITIZEN PAYMENT - ALL DEPARTMENTS			\$688.26

CITY OF CASPER

CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #100165	\$20.00
CITY OF CASPER	Hogadon - Operations	Public Garbage	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			<i>\$40.00</i>
CITY OF CASPER	Parks - Parks Maint.	Public Garbage - Balefill Ticket #99561	\$165.00
<i>CITY OF CASPER - Total For Parks - Parks Maint.</i>			<i>\$165.00</i>

CITY OF CASPER	Public Transit - Operations	Monthly IT Services	\$3,667.08
<i>CITY OF CASPER - Total For Public Transit - Operations</i>			<i>\$3,667.08</i>
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle newspaper/cardboa	\$7,064.40
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$7,113.43
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$9,301.06
CITY OF CASPER	Refuse - Residential	Garbage baler/public garbage/park trash/car	\$6,963.95
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & newspaper/card	\$8,683.07
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$7,248.10
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper / card	\$6,940.65
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper / card	\$7,981.53
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & recycle cardboar	\$757.00
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$557.70
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & recycle cardboar	\$7,127.45
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper / card	\$8,128.10
CITY OF CASPER	Refuse - Residential	Garbage baler/public & park trash/newspr/c	\$7,209.05
<i>CITY OF CASPER - Total For Refuse - Residential</i>			<i>\$85,075.49</i>
CITY OF CASPER	Regional Water Operations	Sewer & Refuse Charges - Split Accounts	\$89.00
CITY OF CASPER	Regional Water Operations	Sewer & Refuse Charges - Split Accounts	\$31.78
<i>CITY OF CASPER - Total For Regional Water Operations</i>			<i>\$120.78</i>
CITY OF CASPER	Risk Management	Walsh & Legion Hydrant #4997 - Claim #202	\$1,035.26
<i>CITY OF CASPER - Total For Risk Management</i>			<i>\$1,035.26</i>
CITY OF CASPER	WWTP Operations	Sump Sludge / Honey Wagon	\$108.35
CITY OF CASPER	WWTP Operations	Sump Sludge / Honey Wagon	\$100.65
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$118.53
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$98.18
CITY OF CASPER	WWTP Operations	Public Garbage - Balefill Ticket #99217	\$42.35
<i>CITY OF CASPER - Total For WWTP Operations</i>			<i>\$468.06</i>
CITY OF CASPER - ALL DEPARTMENTS			\$90,571.67

CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Capital Projects Fund	I-25 and Casper Marginal Beaut	\$1,145.00
CIVIL ENGINEERING PR	Capital Projects Fund	Design & CA - Wolf Creek Rd Im	\$9,792.20
CIVIL ENGINEERING PR	Capital Projects Fund	2022 Standard Specification Up	\$19,932.50
<i>CIVIL ENGINEERING PR - Total For Capital Projects Fund</i>			<i>\$30,869.70</i>
CIVIL ENGINEERING PR	Metropolitan Planning Org	23-03 Mills Platte River Trail	\$7,308.75

<i>CIVIL ENGINEERING PR - Total For Metropolitan Planning Org</i>		\$7,308.75
CIVIL ENGINEERING PR	Sewer Wastewater Collection GemsS028991-Poplar & 1st St In	\$3,144.65
<i>CIVIL ENGINEERING PR - Total For Sewer Wastewater Collection</i>		\$3,144.65
CIVIL ENGINEERING PR - ALL DEPARTMENTS		\$41,323.10

CLAPP, LORI

CLAPP, LORI	Water Revenue and Transfer	\$591.82
<i>CLAPP, LORI - Total For Water Revenue and Transfers</i>		\$591.82
CLAPP, LORI - ALL DEPARTMENTS		\$591.82

CLEAN CLUB 307

CLEAN CLUB 307	Balefill - Baler Processing	Janitorial / Cleaning Service	\$540.00
CLEAN CLUB 307	Balefill - Baler Processing	Janitorial / Cleaning Service	\$540.00
CLEAN CLUB 307	Balefill - Baler Processing	Cleaning/Janitorial Service	\$540.00
<i>CLEAN CLUB 307 - Total For Balefill - Baler Processing</i>			\$1,620.00
CLEAN CLUB 307	Balefill - Disposal & Landfill	Janitorial / Cleaning Service	\$435.00
CLEAN CLUB 307	Balefill - Disposal & Landfill	Janitorial / Cleaning Service	\$435.00
CLEAN CLUB 307	Balefill - Disposal & Landfill	Cleaning/Janitorial Service	\$435.00
<i>CLEAN CLUB 307 - Total For Balefill - Disposal & Landfill</i>			\$1,305.00
CLEAN CLUB 307 - ALL DEPARTMENTS			\$2,925.00

CMI TECO, INC.

CMI TECO, INC.	Refuse - Commercial	Equipment repair TRK#2307 COMMERCIAL F	\$2,280.40
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			\$2,280.40
CMI TECO, INC.	Refuse - Recycling	Coolant & Filter TRK#2309 RECYCLE FL 2023	\$41.74
<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			\$41.74
CMI TECO, INC.	Refuse - Residential	Equipment repair Trk#2289 Resident Sideloa	\$321.75
CMI TECO, INC.	Refuse - Residential	Equipment repair Trk#2302 Resident Sideloa	\$2,083.54
CMI TECO, INC.	Refuse - Residential	Equipment repair TRK#2285 RESIDENT SIDEL	\$965.25
CMI TECO, INC.	Refuse - Residential	Equipment repair TRK#2283 RESIDENT SL 20	\$1,029.60
CMI TECO, INC.	Refuse - Residential	Equipment repair TRK#2313 RESIDENT SIDEL	\$2,692.67
CMI TECO, INC.	Refuse - Residential	Equipment repair Trk#2284 Resident Sideloa	\$3,731.15
CMI TECO, INC.	Refuse - Residential	Equipment repair TRK#2271 RESIDENT REAR	\$8,847.10

CMI TECO, INC.	Refuse - Residential	Equipment repair TRK#2312 RESIDENT SIDEL	\$2,179.72
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$21,850.78</i>
CMI TECO, INC. - ALL DEPARTMENTS			\$24,172.92

CNP WHITE HORSE SPIR

CNP WHITE HORSE SPIR	Metropolitan Planning Org	EATING PLACES, RESTAURANTS- lunch at SLC	\$20.88
<i>CNP WHITE HORSE SPIR - Total For Metropolitan Planning Org</i>			<i>\$20.88</i>
CNP WHITE HORSE SPIR - ALL DEPARTMENTS			\$20.88

COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	Water delivery for scale house customers	\$33.00
<i>COCA COLA BOTTLING C - Total For Balefill - Disposal & Landfill</i>			<i>\$33.00</i>
COCA COLA BOTTLING C - ALL DEPARTMENTS			\$33.00

COMMUNICATION TECHNO

COMMUNICATION TECHNO	Fire-EMS Operations	Programmed Zone X Into 4 Portables	\$110.00
<i>COMMUNICATION TECHNO - Total For Fire-EMS Operations</i>			<i>\$110.00</i>
COMMUNICATION TECHNO	Refuse - Commercial	Battery for handheld RADIO AT SCALEHOUSE	\$127.00
<i>COMMUNICATION TECHNO - Total For Refuse - Commercial</i>			<i>\$127.00</i>
COMMUNICATION TECHNO	Refuse - Recycling	Magnetic Mic holder for handheld radios	\$80.00
<i>COMMUNICATION TECHNO - Total For Refuse - Recycling</i>			<i>\$80.00</i>
COMMUNICATION TECHNO	Risk Management	Installed New Coax @ 25th and Poplar	\$347.50
<i>COMMUNICATION TECHNO - Total For Risk Management</i>			<i>\$347.50</i>
COMMUNICATION TECHNO - ALL DEPARTMENTS			\$664.50

COMPUTER PROJECTS OF

COMPUTER PROJECTS OF	Police Administration	License and maintenance 7/1/23-6/30/24	\$1,188.00
<i>COMPUTER PROJECTS OF - Total For Police Administration</i>			<i>\$1,188.00</i>
COMPUTER PROJECTS OF - ALL DEPARTMENTS			\$1,188.00

CONOCO - RODEO WEST

CONOCO - RODEO WEST	City Manager	Fuel expense for WAM conference	\$53.77
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CONOCO - RODEO WEST	City Manager	FOOD EXPENSE FOR WAM CONFERENCE	\$5.88
<i>CONOCO - RODEO WEST - Total For City Manager</i>			<i>\$59.65</i>
CONOCO - RODEO WEST - ALL DEPARTMENTS			\$59.65

COURTYARD BY MARRIOT

COURTYARD BY MARRIOT	Fire-EMS Training	Room for assessors	\$98.00
COURTYARD BY MARRIOT	Fire-EMS Training	Room for assessors	\$98.00
COURTYARD BY MARRIOT	Fire-EMS Training	Room for assessors	\$196.00
COURTYARD BY MARRIOT	Fire-EMS Training	Room for assessor	\$98.00
COURTYARD BY MARRIOT	Fire-EMS Training	Room for assessors	\$196.00
<i>COURTYARD BY MARRIOT - Total For Fire-EMS Training</i>			<i>\$686.00</i>
COURTYARD BY MARRIOT - ALL DEPARTMENTS			\$686.00

COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Parks - Athletic Maint.	Trash Can Bags	\$130.13
<i>COWBOY SUPPLY HOUSE - Total For Parks - Athletic Maint.</i>			<i>\$130.13</i>
COWBOY SUPPLY HOUSE - ALL DEPARTMENTS			\$130.13

CPS DISTRIBUTORS, IN

CPS DISTRIBUTORS, IN	Parks - Parks Maint.	Purple spray/marketing paint	\$114.25
CPS DISTRIBUTORS, IN	Parks - Parks Maint.	Hunter I-Core Power Module	\$126.04
CPS DISTRIBUTORS, IN	Parks - Parks Maint.	Pop-up spray head	\$118.06
<i>CPS DISTRIBUTORS, IN - Total For Parks - Parks Maint.</i>			<i>\$358.35</i>
CPS DISTRIBUTORS, IN - ALL DEPARTMENTS			\$358.35

CREATIVE BUS SALES I

CREATIVE BUS SALES I	Public Transit - Operations	24 Passenger Transit Bus - Cre	\$187,959.00
<i>CREATIVE BUS SALES I - Total For Public Transit - Operations</i>			<i>\$187,959.00</i>
CREATIVE BUS SALES I - ALL DEPARTMENTS			\$187,959.00

CROWN CONSTRUCTION L

CROWN CONSTRUCTION L	Capital Projects Fund	Contract Withholding: 22300214	\$22,183.81
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<i>CROWN CONSTRUCTION L - Total For Capital Projects Fund</i>			<i>\$22,183.81</i>
CROWN CONSTRUCTION L	Sewer Fund	Contract Withholding: 22300214	\$825.00
<i>CROWN CONSTRUCTION L - Total For Sewer Fund</i>			<i>\$825.00</i>
CROWN CONSTRUCTION L - ALL DEPARTMENTS			\$23,008.81

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	HVAC Repair Supplies for Nicolaysen - Crum	\$83.77
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Repair supplies for CBC - Crum	\$28.53
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	BAS Shop Supplies - Crum	\$97.16
<i>CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund</i>			<i>\$209.46</i>
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS			\$209.46

DANA KEPNER CO. OF W

DANA KEPNER CO. OF W	Water Distribution	2023 CPU MATERIALS	\$4,187.40
DANA KEPNER CO. OF W	Water Distribution	2023 CPU MATERIALS	\$23,140.65
<i>DANA KEPNER CO. OF W - Total For Water Distribution</i>			<i>\$27,328.05</i>
DANA KEPNER CO. OF W - ALL DEPARTMENTS			\$27,328.05

DANA KEPNER COMPANY

DANA KEPNER COMPANY	Water Distribution	CURB STOPS, COUPLINGS- WATER & SEWER	\$1,871.75
<i>DANA KEPNER COMPANY - Total For Water Distribution</i>			<i>\$1,871.75</i>
DANA KEPNER COMPANY - ALL DEPARTMENTS			\$1,871.75

DAVE LODEN CONSTRUCT

DAVE LODEN CONSTRUCT	Buildings & Structures Fund	Attempted Leak Repair At City Maintenance	\$230.00
DAVE LODEN CONSTRUCT	Buildings & Structures Fund	Flood Testing At Casper Business Center	\$1,130.00
DAVE LODEN CONSTRUCT	Buildings & Structures Fund	Flash New Curb At Rec Center	\$330.00
<i>DAVE LODEN CONSTRUCT - Total For Buildings & Structures Fund</i>			<i>\$1,690.00</i>
DAVE LODEN CONSTRUCT - ALL DEPARTMENTS			\$1,690.00

DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Parks - Athletic Maint.	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLAS	\$65.33
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DBC IRRIGATION SUPPL - Total For Parks - Athletic Maint. \$65.33

DBC IRRIGATION SUPPL - ALL DEPARTMENTS \$65.33

DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Fleet Maintenance Fund	Credit Memo For Original Invoice #IDT01450	(\$448.20)
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repairs/ WILL ISSUE CREDIT	\$448.20
DECKER AUTO GLASS, I	Fleet Maintenance Fund	101298 Vehicle Glass Repair	\$319.86
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO 2023140 /084036 Vehicle Auto Gl	\$227.86
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO. 202400009 / 111198 Vehicle Gla	\$201.55

DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund \$749.27

DECKER AUTO GLASS, I - ALL DEPARTMENTS \$749.27

DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC Repair Supplies for Nicolaysen - Denni	\$24.21
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC Repair Supplies for Nicolaysen - Denni	\$16.23
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies - Dennis Supply	\$820.55
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Ft Caspar - Dennis Sup	\$50.24
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Aquatics Center - Den	\$87.20
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC Repair Supplies for the Nicolaysen	\$1,315.37
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Ash St Building - Denni	\$28.46
DENNIS SUPPLY CO.	Buildings & Structures Fund	Return of HVAC PM supplies for Senior Cent	(\$103.20)
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Aquatics Center - Den	\$505.66
DENNIS SUPPLY CO.	Buildings & Structures Fund	BAS Shop Supplies - Dennis Supply	\$217.23
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC Repair Supplies for Nicolaysen - Denni	\$10.75

DENNIS SUPPLY CO. - Total For Buildings & Structures Fund \$2,972.70

DENNIS SUPPLY CO. - ALL DEPARTMENTS \$2,972.70

DEPT. OF FAMILY SVCS

DEPT. OF FAMILY SVCS	WWTP Operations	IGP Fee	\$1,000.00
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DEPT. OF FAMILY SVCS - Total For WWTP Operations \$1,000.00

DEPT. OF FAMILY SVCS - ALL DEPARTMENTS \$1,000.00

DIAMOND VOGEL PAINTS

DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Painting Supplies for Ft Caspar - Diamond Vo	\$8.38
DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Painting Supplies for Ft. Caspar - Diamond V	\$8.55
<i>DIAMOND VOGEL PAINTS - Total For Buildings & Structures Fund</i>			<i>\$16.93</i>
DIAMOND VOGEL PAINTS	Sewer Wastewater Collection Coating		\$9.27
<i>DIAMOND VOGEL PAINTS - Total For Sewer Wastewater Collection</i>			<i>\$9.27</i>
DIAMOND VOGEL PAINTS - ALL DEPARTMENTS			\$26.20

DOLLAR TREE

DOLLAR TREE	Community Development	VARIETY STORES	\$13.13
<i>DOLLAR TREE - Total For Community Development</i>			<i>\$13.13</i>
DOLLAR TREE	Police Administration	VARIETY STORES Balloons C. Funch 20 servic	\$30.00
<i>DOLLAR TREE - Total For Police Administration</i>			<i>\$30.00</i>
DOLLAR TREE	Rec Center - Classes	SUMMER CRC CAMP SUPPLIES KITCHEN SUP	\$136.25
<i>DOLLAR TREE - Total For Rec Center - Classes</i>			<i>\$136.25</i>
DOLLAR TREE - ALL DEPARTMENTS			\$179.38

DOMINO'S 6041

DOMINO'S 6041	Regional Water Operations	Lunch for JPB Meeting - Office Supplies	\$80.69
<i>DOMINO'S 6041 - Total For Regional Water Operations</i>			<i>\$80.69</i>
DOMINO'S 6041 - ALL DEPARTMENTS			\$80.69

EB INC

EB INC	Balefill - Disposal & Landfill	Vegetation Control	\$232.50
<i>EB INC - Total For Balefill - Disposal & Landfill</i>			<i>\$232.50</i>
EB INC - ALL DEPARTMENTS			\$232.50

eBay O 24-10248-1099

eBay O 24-10248-1099	Fire-EMS Operations	Uniform Boots	\$149.73
<i>eBay O 24-10248-1099 - Total For Fire-EMS Operations</i>			<i>\$149.73</i>
eBay O 24-10248-1099 - ALL DEPARTMENTS			\$149.73

EDGEWATER GRILL

EDGEWATER GRILL	Metropolitan Planning Org	EATING PLACES, RESTAURANTS- lunch	\$25.86
<i>EDGEWATER GRILL - Total For Metropolitan Planning Org</i>			<i>\$25.86</i>
EDGEWATER GRILL - ALL DEPARTMENTS			\$25.86

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	City Council	Reimbursement for bottled water & moving	\$6.98
<i>EMPLOYEE REIMBURSEME - Total For City Council</i>			<i>\$6.98</i>
EMPLOYEE REIMBURSEME	City Manager	Reimbursement for bottled water & moving	\$21.98
<i>EMPLOYEE REIMBURSEME - Total For City Manager</i>			<i>\$21.98</i>
EMPLOYEE REIMBURSEME	Community Development	Quarterly Rotary Dues Reimbursement	\$257.50
<i>EMPLOYEE REIMBURSEME - Total For Community Development</i>			<i>\$257.50</i>
EMPLOYEE REIMBURSEME	Fire-EMS Training	CDL Testing Reimbursement	\$47.25
<i>EMPLOYEE REIMBURSEME - Total For Fire-EMS Training</i>			<i>\$47.25</i>
EMPLOYEE REIMBURSEME	Water Distribution	Work boot reimbursement	\$150.00
EMPLOYEE REIMBURSEME	Water Distribution	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			<i>\$300.00</i>
EMPLOYEE REIMBURSEME	Water Meters	Work clothing reimbursement	\$47.97
<i>EMPLOYEE REIMBURSEME - Total For Water Meters</i>			<i>\$47.97</i>
EMPLOYEE REIMBURSEME	WWTP Operations	Wyo DEQ Operator I Exam Reimbursement	\$100.00
<i>EMPLOYEE REIMBURSEME - Total For WWTP Operations</i>			<i>\$100.00</i>
EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			\$781.68

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Bacteria, Public Water Supply - Testing	\$53.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			<i>\$53.00</i>
ENERGY LABRATORIES I	Water Tanks	Metals by ICP/ICPMS, Drinking Water Testin	\$53.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$561.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$53.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$53.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$528.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$53.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$53.00
ENERGY LABRATORIES I	Water Tanks	Metals by ICP/ICPMS, Drinking Water Testin	\$53.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			<i>\$1,407.00</i>

ENERGY LABRATORIES I - ALL DEPARTMENTS \$1,460.00

ENGINEERING DESIGN A

ENGINEERING DESIGN A Metro Animal Shelter Metro Emergency Generator \$5,025.00

ENGINEERING DESIGN A - Total For Metro Animal Shelter \$5,025.00

ENGINEERING DESIGN A - ALL DEPARTMENTS \$5,025.00

EPLASTICS

EPLASTICS Balefill - Baler Processing polycarbonate flexaglass \$2,894.77

EPLASTICS - Total For Balefill - Baler Processing \$2,894.77

EPLASTICS - ALL DEPARTMENTS \$2,894.77

EUROFINS EATON ANALY

EUROFINS EATON ANALY Water Tanks LAB TESTING \$525.00

EUROFINS EATON ANALY Water Tanks LAB TESTING \$525.00

EUROFINS EATON ANALY - Total For Water Tanks \$1,050.00

EUROFINS EATON ANALY - ALL DEPARTMENTS \$1,050.00

EXPRESS SERVICES INC

EXPRESS SERVICES INC Balefill - Disposal & Landfill Temp Service \$935.20

EXPRESS SERVICES INC - Total For Balefill - Disposal & Landfill \$935.20

EXPRESS SERVICES INC Refuse - Residential Temp service \$1,161.60

EXPRESS SERVICES INC Refuse - Residential Temp Service \$1,161.60

EXPRESS SERVICES INC - Total For Refuse - Residential \$2,323.20

EXPRESS SERVICES INC - ALL DEPARTMENTS \$3,258.40

EXXON GOOD TO GO STO

EXXON GOOD TO GO STO Fire-EMS Operations Fuel \$100.79

EXXON GOOD TO GO STO Fire-EMS Operations Fuel \$85.74

EXXON GOOD TO GO STO - Total For Fire-EMS Operations \$186.53

EXXON GOOD TO GO STO - ALL DEPARTMENTS \$186.53

FACEBK CUYSKQB2B2

FACEBK CUYSKQB2B2	City Manager	Facebook ads	\$49.80
<i>FACEBK CUYSKQB2B2 - Total For City Manager</i>			<i>\$49.80</i>
FACEBK CUYSKQB2B2	Ft. Caspar Museum	Facebook ads	\$408.60
<i>FACEBK CUYSKQB2B2 - Total For Ft. Caspar Museum</i>			<i>\$408.60</i>
FACEBK CUYSKQB2B2	Sewer Stormwater	Facebook ads	\$441.60
<i>FACEBK CUYSKQB2B2 - Total For Sewer Stormwater</i>			<i>\$441.60</i>
FACEBK CUYSKQB2B2 - ALL DEPARTMENTS			\$900.00

FEDEX OFFIC942000094

FEDEX OFFIC942000094	Community Development	QUICK-COPY AND REPRODUCTION SERVICES	\$45.93
FEDEX OFFIC942000094	Community Development	QUICK-COPY AND REPRODUCTION SERVICES	\$89.82
<i>FEDEX OFFIC942000094 - Total For Community Development</i>			<i>\$135.75</i>
FEDEX OFFIC942000094 - ALL DEPARTMENTS			\$135.75

FELSBURG HOLT & ULLE

FELSBURG HOLT & ULLE	Metropolitan Planning Org	Casper Area Impact Fee Study	\$9,179.40
<i>FELSBURG HOLT & ULLE - Total For Metropolitan Planning Org</i>			<i>\$9,179.40</i>
FELSBURG HOLT & ULLE - ALL DEPARTMENTS			\$9,179.40

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Balefill - Baler Processing	TOOLS AND PARTS FOR BALER	\$35.60
<i>FERGUSON ENTERPRISES - Total For Balefill - Baler Processing</i>			<i>\$35.60</i>
FERGUSON ENTERPRISES	Refuse - Residential	FIRE HYDRANT TOOL TRK#2298 SWEEPER 20	\$65.73
<i>FERGUSON ENTERPRISES - Total For Refuse - Residential</i>			<i>\$65.73</i>
FERGUSON ENTERPRISES	Water Distribution	2023 CPU MATERIALS	\$262.50
<i>FERGUSON ENTERPRISES - Total For Water Distribution</i>			<i>\$262.50</i>
FERGUSON ENTERPRISES - ALL DEPARTMENTS			\$363.83

FIRST VETERINARY SUP

FIRST VETERINARY SUP	Metro Animal Shelter	Veterinary Supplies	\$78.81
<i>FIRST VETERINARY SUP - Total For Metro Animal Shelter</i>			<i>\$78.81</i>

FIRST VETERINARY SUP - ALL DEPARTMENTS \$78.81

FISHER SCIENTIFIC

FISHER SCIENTIFIC WWTP Operations Lab supplies \$61.91

FISHER SCIENTIFIC WWTP Operations Lab supplies \$394.11

FISHER SCIENTIFIC - Total For WWTP Operations \$456.02

FISHER SCIENTIFIC - ALL DEPARTMENTS \$456.02

FORMS FULFILLMENT CE

FORMS FULFILLMENT CE Finance AP Checks \$216.56

FORMS FULFILLMENT CE - Total For Finance \$216.56

FORMS FULFILLMENT CE - ALL DEPARTMENTS \$216.56

FOXSTER OPCO, LLC

FOXSTER OPCO, LLC Public Transit - CARES Act Installation Of Vehicle Logic Units \$5,500.00

FOXSTER OPCO, LLC - Total For Public Transit - CARES Act \$5,500.00

FOXSTER OPCO, LLC - ALL DEPARTMENTS \$5,500.00

FREDPRYOR CAREERTRAC

FREDPRYOR CAREERTRAC Information Services Online Training \$199.00

FREDPRYOR CAREERTRAC - Total For Information Services \$199.00

FREDPRYOR CAREERTRAC - ALL DEPARTMENTS \$199.00

GALLES GREENHOUSE AN

GALLES GREENHOUSE AN Weed & Pest Fund chemical \$11.99

GALLES GREENHOUSE AN - Total For Weed & Pest Fund \$11.99

GALLES GREENHOUSE AN - ALL DEPARTMENTS \$11.99

GALLS, INC.

GALLS, INC. Police Career Services Uniform supplies \$51.62

GALLS, INC. Police Career Services Polos quantity 4 \$272.96

GALLS, INC.	Police Career Services	Uniform supplies	\$126.00
GALLS, INC.	Police Career Services	Uniform supplies	\$537.52
GALLS, INC.	Police Career Services	Uniform supplies	\$135.00

GALLS, INC. - Total For Police Career Services \$1,123.10

GALLS, INC. - ALL DEPARTMENTS \$1,123.10

G-C BUILDING SUPPLY

G-C BUILDING SUPPLY	Refuse - Residential	Installation Of Sectional Garage Door FOR C	\$2,720.00
G-C BUILDING SUPPLY	Refuse - Residential	Garage Door Hardware & Track FOR COMB B	\$3,265.00
G-C BUILDING SUPPLY	Refuse - Residential	Garage Door Repair ON COMB BLDG	\$970.28

G-C BUILDING SUPPLY - Total For Refuse - Residential \$6,955.28

G-C BUILDING SUPPLY - ALL DEPARTMENTS \$6,955.28

GEOSYNTEC CONSULTANT

GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	Gems S028998-CRL Monitoring &	\$1,908.97
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GEOSYNTEC CONSULTANT - Total For Balefill - Disposal & Landfill \$1,908.97

GEOSYNTEC CONSULTANT - ALL DEPARTMENTS \$1,908.97

GEOTEC INDUSTRIAL SU

GEOTEC INDUSTRIAL SU	Sewer Wastewater Collection Coating		\$37.08
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GEOTEC INDUSTRIAL SU - Total For Sewer Wastewater Collection \$37.08

GEOTEC INDUSTRIAL SU - ALL DEPARTMENTS \$37.08

GILLETTE STEEL CENTE

GILLETTE STEEL CENTE	Balefill - Baler Processing	1/4" Hardox 450 Plate BALER RELINE	\$3,590.00
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GILLETTE STEEL CENTE - Total For Balefill - Baler Processing \$3,590.00

GILLETTE STEEL CENTE - ALL DEPARTMENTS \$3,590.00

GOVTELLERNATRONAWYFE

GOVTELLERNATRONAWYFE	Property Insurance Fund	OHM	\$2.24
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GOVTELLERNATRONAWYFE - Total For Property Insurance Fund \$2.24

GOVTELLERNATRONAWYFE - ALL DEPARTMENTS

\$2.24

GRAINGER, INC.

GRAINGER, INC.	Balefill - Disposal & Landfill	REPLACEMENT NOZZLE FOR LDF	\$157.44
<i>GRAINGER, INC. - Total For Balefill - Disposal & Landfill</i>			<i>\$157.44</i>
GRAINGER, INC.	Buildings & Structures Fund	Repair supplies for the Rec Center - Grainger	\$135.48
GRAINGER, INC.	Buildings & Structures Fund	Repair supplies for Rec Center - Grainger	\$21.04
<i>GRAINGER, INC. - Total For Buildings & Structures Fund</i>			<i>\$156.52</i>
GRAINGER, INC.	Refuse - Recycling	Extension Cord & HammersPORTA COOLER/	\$216.11
<i>GRAINGER, INC. - Total For Refuse - Recycling</i>			<i>\$216.11</i>
GRAINGER, INC.	Regional Water Operations	Air Filters - Building Supplies	\$93.89
<i>GRAINGER, INC. - Total For Regional Water Operations</i>			<i>\$93.89</i>
GRAINGER, INC.	Water Tanks	SUN II BOOSTER/LIFT STATION SUPPLIES	\$158.76
<i>GRAINGER, INC. - Total For Water Tanks</i>			<i>\$158.76</i>
GRAINGER, INC. - ALL DEPARTMENTS			\$782.72

GRANITE PEAK PUMP

GRANITE PEAK PUMP	Golf - Operations	Pump Stations Annual Preventative Mainten	\$812.50
<i>GRANITE PEAK PUMP - Total For Golf - Operations</i>			<i>\$812.50</i>
GRANITE PEAK PUMP - ALL DEPARTMENTS			\$812.50

GREAT HARVEST BREAD

GREAT HARVEST BREAD	Human Resources	4 donuts for Celebration with Carter	\$4.68
<i>GREAT HARVEST BREAD - Total For Human Resources</i>			<i>\$4.68</i>
GREAT HARVEST BREAD - ALL DEPARTMENTS			\$4.68

GSG ARCHITECTURE

GSG ARCHITECTURE	Balefill - Disposal & Landfill	Scale House Renovation and Enc	\$1,429.20
<i>GSG ARCHITECTURE - Total For Balefill - Disposal & Landfill</i>			<i>\$1,429.20</i>
GSG ARCHITECTURE - ALL DEPARTMENTS			\$1,429.20

H2O POWER EQUIPMENT

H2O POWER EQUIPMENT	Balefill - Baler Processing	POWER WASHER ANNUAL SERVICE	\$397.74
<i>H2O POWER EQUIPMENT - Total For Balefill - Baler Processing</i>			<i>\$397.74</i>
H2O POWER EQUIPMENT	Balefill - Disposal & Landfill	POWER WASHER ANNUAL SERVICE	\$570.00
<i>H2O POWER EQUIPMENT - Total For Balefill - Disposal & Landfill</i>			<i>\$570.00</i>
H2O POWER EQUIPMENT	Balefill - Diversion & Special	POWER WASHER ANNUAL SERVICE	\$293.45
<i>H2O POWER EQUIPMENT - Total For Balefill - Diversion & Special</i>			<i>\$293.45</i>
H2O POWER EQUIPMENT	Refuse - Commercial	POWER WASHER ANNUAL SERVICE	\$285.00
<i>H2O POWER EQUIPMENT - Total For Refuse - Commercial</i>			<i>\$285.00</i>
H2O POWER EQUIPMENT	Refuse - Recycling	POWER WASHER ANNUAL SERVICE	\$285.00
<i>H2O POWER EQUIPMENT - Total For Refuse - Recycling</i>			<i>\$285.00</i>
H2O POWER EQUIPMENT	Refuse - Residential	POWER WASHER ANNUAL SERVICE	\$570.00
<i>H2O POWER EQUIPMENT - Total For Refuse - Residential</i>			<i>\$570.00</i>
H2O POWER EQUIPMENT - ALL DEPARTMENTS			\$2,401.19

HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	Ammonia-Monochloramine Reagents - Lab S	\$949.00
<i>HACH CO., CORP. - Total For Regional Water Operations</i>			<i>\$949.00</i>
HACH CO., CORP. - ALL DEPARTMENTS			\$949.00

HALL'S CUSTOM PAVING

HALL'S CUSTOM PAVING	Public Transit	Contract Withholding: 23300051	\$8,560.00
<i>HALL'S CUSTOM PAVING - Total For Public Transit</i>			<i>\$8,560.00</i>
HALL'S CUSTOM PAVING - ALL DEPARTMENTS			\$8,560.00

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Golf - Operations	Pressure washer and hydraulic press for sho	\$529.98
<i>HARBOR FREIGHT TOOLS - Total For Golf - Operations</i>			<i>\$529.98</i>
HARBOR FREIGHT TOOLS	Regional Water Operations	Turbo Pump for Actiflo & A Clamp - Machine	\$58.98
<i>HARBOR FREIGHT TOOLS - Total For Regional Water Operations</i>			<i>\$58.98</i>
HARBOR FREIGHT TOOLS	Streets	Misc. Tools for Streets Tool Box	\$259.83
<i>HARBOR FREIGHT TOOLS - Total For Streets</i>			<i>\$259.83</i>
HARBOR FREIGHT TOOLS	Water Distribution	HAND TOOLS FOR 660242- SMALL TOOLS	\$49.98
<i>HARBOR FREIGHT TOOLS - Total For Water Distribution</i>			<i>\$49.98</i>

HARBOR FREIGHT TOOLS	Weed & Pest Fund	tools	\$34.99
<i>HARBOR FREIGHT TOOLS - Total For Weed & Pest Fund</i>			<i>\$34.99</i>
HARBOR FREIGHT TOOLS - ALL DEPARTMENTS			\$933.76

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Buildings & Structures Fund	Repair supplies for Parking Garage Restroom	\$25.98
HARDWARE PARTNERS LL	Buildings & Structures Fund	Custodial Supplies - CY Ace	\$31.75
HARDWARE PARTNERS LL	Buildings & Structures Fund	BAS Shop Supplies - CY Ace	\$25.17
<i>HARDWARE PARTNERS LL - Total For Buildings & Structures Fund</i>			<i>\$82.90</i>
HARDWARE PARTNERS LL	Fire-EMS Operations	Propane	\$14.02
<i>HARDWARE PARTNERS LL - Total For Fire-EMS Operations</i>			<i>\$14.02</i>
HARDWARE PARTNERS LL	Weed & Pest Fund	sprayer	\$139.99
<i>HARDWARE PARTNERS LL - Total For Weed & Pest Fund</i>			<i>\$139.99</i>
HARDWARE PARTNERS LL - ALL DEPARTMENTS			\$236.91

HD SUPPLY FACILITIES

HD SUPPLY FACILITIES	Buildings & Structures Fund	Custodial Supplies - HD Supply	\$232.81
HD SUPPLY FACILITIES	Buildings & Structures Fund	Custodial Supplies - HD Supply	\$393.52
HD SUPPLY FACILITIES	Buildings & Structures Fund	Custodial Supplies - HD Supply	\$393.52
<i>HD SUPPLY FACILITIES - Total For Buildings & Structures Fund</i>			<i>\$1,019.85</i>
HD SUPPLY FACILITIES - ALL DEPARTMENTS			\$1,019.85

HOBBY-LOBBY #0233

HOBBY-LOBBY #0233	Human Resources	2 pks treat bags, 2 pks stickers for luncheon	\$6.89
<i>HOBBY-LOBBY #0233 - Total For Human Resources</i>			<i>\$6.89</i>
HOBBY-LOBBY #0233 - ALL DEPARTMENTS			\$6.89

HOLLAND & HART LLP

HOLLAND & HART LLP	Water Tanks	Renegotiation of Water Storage	\$14,249.00
<i>HOLLAND & HART LLP - Total For Water Tanks</i>			<i>\$14,249.00</i>
HOLLAND & HART LLP - ALL DEPARTMENTS			\$14,249.00

HOMAX OIL SALES INC

HOMAX OIL SALES INC	Buildings & Structures Fund	BAS Shop Supplies - Homax	\$132.52
<i>HOMAX OIL SALES INC - Total For Buildings & Structures Fund</i>			<i>\$132.52</i>
HOMAX OIL SALES INC - ALL DEPARTMENTS			\$132.52

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Baler Processing	Oil & Drum hydro oil for baler	\$2,055.40
<i>HOMAX OIL SALES, INC - Total For Balefill - Baler Processing</i>			<i>\$2,055.40</i>
HOMAX OIL SALES, INC	Fleet Maintenance Fund	8,401 Gallons Unleaded Fuel	\$24,954.58
HOMAX OIL SALES, INC	Fleet Maintenance Fund	7201 GAL Clear Diesel Fuel & Ecoclean Powe	\$24,871.70
<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			<i>\$49,826.28</i>
HOMAX OIL SALES, INC	Golf - Operations	Gasoline & Clear Diesel Fuel	\$3,105.03
<i>HOMAX OIL SALES, INC - Total For Golf - Operations</i>			<i>\$3,105.03</i>
HOMAX OIL SALES, INC	WWTP Operations	Multipurpose R&O 220, Hydraulic Oil & Dru	\$4,615.40
<i>HOMAX OIL SALES, INC - Total For WWTP Operations</i>			<i>\$4,615.40</i>
HOMAX OIL SALES, INC - ALL DEPARTMENTS			\$59,602.11

HOOD'S EQUIPMENT & S

HOOD'S EQUIPMENT & S	WWTP Operations	Weedeater heads	\$51.48
<i>HOOD'S EQUIPMENT & S - Total For WWTP Operations</i>			<i>\$51.48</i>
HOOD'S EQUIPMENT & S - ALL DEPARTMENTS			\$51.48

HORIZON CABLE INC

HORIZON CABLE INC	Refuse - Commercial	WIRE ROPE TRK#2305 COM ERICAL ROLLOFF	\$423.17
<i>HORIZON CABLE INC - Total For Refuse - Commercial</i>			<i>\$423.17</i>
HORIZON CABLE INC - ALL DEPARTMENTS			\$423.17

HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	Refuse - Residential	TRK# 2299 HYD HOSE RESIDENT SL 2020	\$80.91
<i>HOSE AND RUBBER SUPP - Total For Refuse - Residential</i>			<i>\$80.91</i>
HOSE AND RUBBER SUPP	Water Distribution	FLUSHFACE FEMALE COUPLING- OTHER MAT	\$62.87
<i>HOSE AND RUBBER SUPP - Total For Water Distribution</i>			<i>\$62.87</i>

HOSE AND RUBBER SUPP	Water Meters	HANDLE - OTHER MATERIALS & SUPPLIES	\$7.54
<i>HOSE AND RUBBER SUPP - Total For Water Meters</i>			<i>\$7.54</i>
HOSE AND RUBBER SUPP - ALL DEPARTMENTS			\$151.32

HOTSY EQUIPMENT OF W

HOTSY EQUIPMENT OF W	Water Distribution	LITTH VACTER PARTS	\$40.00
HOTSY EQUIPMENT OF W	Water Distribution	LITTH VACTOR PARTS- VEHICLE SUPPLIES	\$62.00
<i>HOTSY EQUIPMENT OF W - Total For Water Distribution</i>			<i>\$102.00</i>
HOTSY EQUIPMENT OF W - ALL DEPARTMENTS			\$102.00

HOWARD SUPPLY COMPAN

HOWARD SUPPLY COMPAN	Balefill - Baler Processing	Cylinder, Hand Pump & Hose BALER RELINE	\$1,509.03
HOWARD SUPPLY COMPAN	Balefill - Baler Processing	Slings, Cam-Shackles, Gloves, Tape Measures	\$3,184.68
HOWARD SUPPLY COMPAN	Balefill - Baler Processing	Cam-Shackle FOR BALER PROJECT	\$331.85
<i>HOWARD SUPPLY COMPAN - Total For Balefill - Baler Processing</i>			<i>\$5,025.56</i>
HOWARD SUPPLY COMPAN	Balefill - Disposal & Landfill	Wire Rope Sling REPLACEMENT FOR LDF	\$801.33
<i>HOWARD SUPPLY COMPAN - Total For Balefill - Disposal & Landfill</i>			<i>\$801.33</i>
HOWARD SUPPLY COMPAN - ALL DEPARTMENTS			\$5,826.89

HOWIES HOCKEY INC

HOWIES HOCKEY INC	Ice Arena - Concessions	Howie Hockey - Pro Shop ReSale Items	\$966.35
HOWIES HOCKEY INC	Ice Arena - Concessions	ProShop Resale Items - Hockey Stick Wax	\$161.79
<i>HOWIES HOCKEY INC - Total For Ice Arena - Concessions</i>			<i>\$1,128.14</i>
HOWIES HOCKEY INC - ALL DEPARTMENTS			\$1,128.14

HUB INTL. MOUNTAIN S

HUB INTL. MOUNTAIN S	Property Insurance Fund	Hogadon General Liability Renewal FY24	\$53,434.00
<i>HUB INTL. MOUNTAIN S - Total For Property Insurance Fund</i>			<i>\$53,434.00</i>
HUB INTL. MOUNTAIN S - ALL DEPARTMENTS			\$53,434.00

INGRAM BOOK COMPANY

INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$61.17
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INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$214.01
INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$322.84
INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$224.38
<i>INGRAM BOOK COMPANY - Total For General Fund Revenue</i>			<i>\$822.40</i>
INGRAM BOOK COMPANY - ALL DEPARTMENTS			\$822.40

INSITUFORM TECHNOLOG

INSITUFORM TECHNOLOG	Water Revenue and Transfer	Retainage - Contract #22300208	\$12,812.87
INSITUFORM TECHNOLOG	Water Revenue and Transfer	Retainage - Contract #22300208	\$2,927.40
<i>INSITUFORM TECHNOLOG - Total For Water Revenue and Transfers</i>			<i>\$15,740.27</i>
INSITUFORM TECHNOLOG - ALL DEPARTMENTS			\$15,740.27

INSTALLATION & SVC.

INSTALLATION & SVC.	Water Revenue and Transfer	Retainage - Contract #23300089	\$526.08
<i>INSTALLATION & SVC. - Total For Water Revenue and Transfers</i>			<i>\$526.08</i>
INSTALLATION & SVC. - ALL DEPARTMENTS			\$526.08

INTUIT, INC.

INTUIT, INC.	Balefill - Disposal & Landfill	TECHNOLOGY SUPPLIES	\$260.00
<i>INTUIT, INC. - Total For Balefill - Disposal & Landfill</i>			<i>\$260.00</i>
INTUIT, INC.	City Manager	Rotary membership	\$240.50
<i>INTUIT, INC. - Total For City Manager</i>			<i>\$240.50</i>
INTUIT, INC.	Fire-EMS Training	Psych testing new hires	\$35.00
<i>INTUIT, INC. - Total For Fire-EMS Training</i>			<i>\$35.00</i>
INTUIT, INC. - ALL DEPARTMENTS			\$535.50

JAMES, WARREN E

JAMES, WARREN E	Water Revenue and Transfer		\$684.17
<i>JAMES, WARREN E - Total For Water Revenue and Transfers</i>			<i>\$684.17</i>
JAMES, WARREN E - ALL DEPARTMENTS			\$684.17

JOHNNY APPLESEED, IN

JOHNNY APPLESEED, IN	Balefill - Baler Processing	SUPPLIES FOR LANDSCAPE PROJECT	\$40.00
<i>JOHNNY APPLESEED, IN - Total For Balefill - Baler Processing</i>			<i>\$40.00</i>
JOHNNY APPLESEED, IN - ALL DEPARTMENTS			\$40.00

JONAS SOFTWARE USA

JONAS SOFTWARE USA	Golf - Operations	Maintenance Fee	\$349.00
JONAS SOFTWARE USA	Golf - Operations	Maintenance Fee	\$349.00
<i>JONAS SOFTWARE USA - Total For Golf - Operations</i>			<i>\$698.00</i>
JONAS SOFTWARE USA - ALL DEPARTMENTS			\$698.00

KEEP AMERICA BEAUTIF

KEEP AMERICA BEAUTIF	City Council	Membership dues	\$230.00
<i>KEEP AMERICA BEAUTIF - Total For City Council</i>			<i>\$230.00</i>
KEEP AMERICA BEAUTIF - ALL DEPARTMENTS			\$230.00

KINSCO LLC

KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$386.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$200.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$195.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$106.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$106.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$475.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$195.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$135.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$475.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$515.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$220.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$635.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$698.49
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$122.99
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$106.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$106.00
<i>KINSCO LLC - Total For Fire-EMS Operations</i>			<i>\$4,676.48</i>

KINSCO LLC - ALL DEPARTMENTS

\$4,676.48

KNIFE RIVER/JTL

KNIFE RIVER/JTL	Capital Projects Fund	2022 Platte River Trails Repla	\$4,408.00
<i>KNIFE RIVER/JTL - Total For Capital Projects Fund</i>			<i>\$4,408.00</i>
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$56,488.95
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$574.08
KNIFE RIVER/JTL	Streets	Recycled Concrete w/Base	\$1,770.59
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$767.28
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$282.44
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$564.88
KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$942.08
<i>KNIFE RIVER/JTL - Total For Streets</i>			<i>\$61,390.30</i>
KNIFE RIVER/JTL	Water Tanks	Rip Rap	\$489.16
KNIFE RIVER/JTL	Water Tanks	Rip Rap	\$482.11
<i>KNIFE RIVER/JTL - Total For Water Tanks</i>			<i>\$971.27</i>
KNIFE RIVER/JTL - ALL DEPARTMENTS			\$66,769.57

KNOWBE4 INC

KNOWBE4 INC	Information Services	Knowbe4 Diamond level renewal 545 Users	\$7,897.05
<i>KNOWBE4 INC - Total For Information Services</i>			<i>\$7,897.05</i>
KNOWBE4 INC - ALL DEPARTMENTS			\$7,897.05

KUBWATER RESOURCES,

KUBWATER RESOURCES,	WWTP Operations	Zetag	\$8,300.00
<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			<i>\$8,300.00</i>
KUBWATER RESOURCES, - ALL DEPARTMENTS			\$8,300.00

L.N. CURTIS & SONS I

L.N. CURTIS & SONS I	Fire-EMS Operations	Cleaner	\$324.43
L.N. CURTIS & SONS I	Fire-EMS Operations	Safety Supplies	\$2,798.43
<i>L.N. CURTIS & SONS I - Total For Fire-EMS Operations</i>			<i>\$3,122.86</i>

L.N. CURTIS & SONS I - ALL DEPARTMENTS

\$3,122.86

LOAF N JUG #0111

LOAF N JUG #0111	WWTP Operations	Lab supplies	\$11.98
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<i>LOAF N JUG #0111 - Total For WWTP Operations</i>			\$11.98
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LOAF N JUG #0111 - ALL DEPARTMENTS

\$11.98

LOAF N JUG #0130

LOAF N JUG #0130	City Manager	FUEL EXPENSE FOR WAM CONFERENCE	\$54.08
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<i>LOAF N JUG #0130 - Total For City Manager</i>			\$54.08
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LOAF N JUG #0130 - ALL DEPARTMENTS

\$54.08

LONG BUILDING TECHNO

LONG BUILDING TECHNO	Buildings & Structures Fund	Fan motors & circuit assembly	\$3,180.00
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LONG BUILDING TECHNO	Buildings & Structures Fund	Compressor repair	\$1,625.00
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<i>LONG BUILDING TECHNO - Total For Buildings & Structures Fund</i>			\$4,805.00
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LONG BUILDING TECHNO - ALL DEPARTMENTS

\$4,805.00

LOWER & CO PC

LOWER & CO PC	Hogadon - Operations	Hogadon Lodge Bldg Settlement Project	\$600.00
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<i>LOWER & CO PC - Total For Hogadon - Operations</i>			\$600.00
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LOWER & CO PC - ALL DEPARTMENTS

\$600.00

LYFT RIDE FRI

LYFT RIDE FRI	Metropolitan Planning Org	TAXICABS/LIMOUSINES- travel to airport	\$22.25
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<i>LYFT RIDE FRI - Total For Metropolitan Planning Org</i>			\$22.25
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LYFT RIDE FRI - ALL DEPARTMENTS

\$22.25

MAD TRANSPORTATION &

MAD TRANSPORTATION &	Refuse - Commercial	TOWING FOR TRK#2288 COMMERCIAL FL 20	\$525.00
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<i>MAD TRANSPORTATION & - Total For Refuse - Commercial</i>			\$525.00
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MAD TRANSPORTATION & Risk Management	TOWING TRK#2283 FROM GREELY COLORAD	\$5,555.00
<i>MAD TRANSPORTATION & - Total For Risk Management</i>		<i>\$5,555.00</i>
MAD TRANSPORTATION & - ALL DEPARTMENTS		\$6,080.00

MATTHEW J BUTCHER

MATTHEW J BUTCHER General Fund Revenue	Review of Wrls Siting App Against 17.12.124	\$875.00
<i>MATTHEW J BUTCHER - Total For General Fund Revenue</i>		<i>\$875.00</i>
MATTHEW J BUTCHER - ALL DEPARTMENTS		\$875.00

MCDONALD'S F17332

MCDONALD'S F17332 Police Investigations	FAST FOOD RESTAURANTS; food	\$16.46
<i>MCDONALD'S F17332 - Total For Police Investigations</i>		<i>\$16.46</i>
MCDONALD'S F17332 - ALL DEPARTMENTS		\$16.46

MCMASTER-CARR

MCMASTER-CARR WWTP Operations	Piping and fittings	\$584.20
<i>MCMASTER-CARR - Total For WWTP Operations</i>		<i>\$584.20</i>
MCMASTER-CARR - ALL DEPARTMENTS		\$584.20

MD MEDICAL RESOURCES

MD MEDICAL RESOURCES Capital Projects Fund	CRC FIT Equipment and repair	\$3,500.00
<i>MD MEDICAL RESOURCES - Total For Capital Projects Fund</i>		<i>\$3,500.00</i>
MD MEDICAL RESOURCES Rec Center - Operations	CRC FIT Equipment and repair	\$195.00
<i>MD MEDICAL RESOURCES - Total For Rec Center - Operations</i>		<i>\$195.00</i>
MD MEDICAL RESOURCES - ALL DEPARTMENTS		\$3,695.00

MEMORIAL HOSPITAL

MEMORIAL HOSPITAL Property Insurance Fund	Fire Audiograms	\$720.00
<i>MEMORIAL HOSPITAL - Total For Property Insurance Fund</i>		<i>\$720.00</i>
MEMORIAL HOSPITAL - ALL DEPARTMENTS		\$720.00

MENARDS CASPER WY

MENARDS CASPER WY	Balefill - Disposal & Landfill	Supplies for Transfer Station Landscape Proj	\$459.97
MENARDS CASPER WY	Balefill - Disposal & Landfill	PLYWOOD FOR COMPLEX BOX LDF	\$1,001.19
<i>MENARDS CASPER WY - Total For Balefill - Disposal & Landfill</i>			<i>\$1,461.16</i>
MENARDS CASPER WY	Regional Water Operations	Cover for Roof Vent on South Chem. - Buildi	\$14.99
<i>MENARDS CASPER WY - Total For Regional Water Operations</i>			<i>\$14.99</i>
MENARDS CASPER WY	Water Distribution	MEASURING WHEEL- SMALL TOOLS	\$75.99
<i>MENARDS CASPER WY - Total For Water Distribution</i>			<i>\$75.99</i>
MENARDS CASPER WY	Water Tanks	FRENCH DRAIN CY BOOSTER/TANK- BOOSTE	\$62.78
<i>MENARDS CASPER WY - Total For Water Tanks</i>			<i>\$62.78</i>
MENARDS CASPER WY - ALL DEPARTMENTS			\$1,614.92

MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$654.18
<i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i>			<i>\$654.18</i>
MIDLAND SCIENTIFIC - ALL DEPARTMENTS			\$654.18

MOBILE CONCRETE, INC

MOBILE CONCRETE, INC	Water Distribution	City of Casper 40, Fiber & Fuel Surcharge	\$673.00
<i>MOBILE CONCRETE, INC - Total For Water Distribution</i>			<i>\$673.00</i>
MOBILE CONCRETE, INC - ALL DEPARTMENTS			\$673.00

Monson

Monson	Buildings & Structures Fund	Monthly Janitorial Service - July 2023	\$225.00
<i>Monson - Total For Buildings & Structures Fund</i>			<i>\$225.00</i>
Monson - ALL DEPARTMENTS			\$225.00

MOTHER SETON HOUSING

MOTHER SETON HOUSING	Capital Projects Fund	1%#16 One Cent Funding Mother	\$22,819.43
<i>MOTHER SETON HOUSING - Total For Capital Projects Fund</i>			<i>\$22,819.43</i>
MOTHER SETON HOUSING - ALL DEPARTMENTS			\$22,819.43

MOTION AND FLOW CONT

MOTION AND FLOW CONT	Balefill - Baler Processing	Hex Head Pipe Plug for hyd at baler	\$9.93
MOTION AND FLOW CONT	Balefill - Baler Processing	Directional Control Valve for baler	\$911.92
MOTION AND FLOW CONT	Balefill - Baler Processing	Hoses, Steel Elbows & Misc for baler	\$773.34

MOTION AND FLOW CONT - Total For Balefill - Baler Processing \$1,695.19

MOTION AND FLOW CONT - ALL DEPARTMENTS \$1,695.19

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Public Safety Communication Software/Equipment Maintenance 7/01/23 t		\$11,174.57
MOTOROLA SOLUTIONS	Public Safety Communication Software/Equipment Maintenance 7/01/23 t		\$115,540.52
MOTOROLA SOLUTIONS	Public Safety Communication Software/Equipment Maintenance 7/01/23 t		\$10,647.00

MOTOROLA SOLUTIONS - Total For Public Safety Communications \$137,362.09

MOTOROLA SOLUTIONS - ALL DEPARTMENTS \$137,362.09

MOUNTAIN ALARM FIRE

MOUNTAIN ALARM FIRE	Aquatics - Operations	Alarm & AES Monitoring - 7/01/23 to 9/30/2	\$186.00
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MOUNTAIN ALARM FIRE - Total For Aquatics - Operations \$186.00

MOUNTAIN ALARM FIRE	Ice Arena - Operations	Alarm & AES Monitoring - 7/01/23 to 9/30/2	\$198.00
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MOUNTAIN ALARM FIRE - Total For Ice Arena - Operations \$198.00

MOUNTAIN ALARM FIRE	Rec Center - Operations	Alarm & AES Monitoring - 7/01/23 to 9/30/2	\$108.00
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MOUNTAIN ALARM FIRE - Total For Rec Center - Operations \$108.00

MOUNTAIN ALARM FIRE - ALL DEPARTMENTS \$492.00

MOUNTAIN SCALES

MOUNTAIN SCALES	Water Meters	CALIBRATION FOR METER ROOM- OTHER M	\$346.00
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MOUNTAIN SCALES - Total For Water Meters \$346.00

MOUNTAIN SCALES - ALL DEPARTMENTS \$346.00

MOUNTAIN STATES

MOUNTAIN STATES	Community Development	Printing Service - posters	\$50.83
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MOUNTAIN STATES - Total For Community Development \$50.83

MOUNTAIN STATES - ALL DEPARTMENTS

\$50.83

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Aquatics- Marion Kreiner Op	Acct #12211	\$88.91
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<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Marion Kreiner Oper.</i>			\$88.91
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MOUNTAIN WEST TECHNO	Aquatics- Mike Sedar Oper.	Acct #12214	\$88.91
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<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Mike Sedar Oper.</i>			\$88.91
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MOUNTAIN WEST TECHNO	Aquatics- Paradise Valley Op	Acct #12213	\$88.91
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<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Paradise Valley Oper</i>			\$88.91
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MOUNTAIN WEST TECHNO	Aquatics- Washington Oper	Acct #12212	\$88.91
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<i>MOUNTAIN WEST TECHNO - Total For Aquatics- Washington Oper</i>			\$88.91
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MOUNTAIN WEST TECHNO - ALL DEPARTMENTS

\$355.64

MPI WAREHOUSE SPECIA

MPI WAREHOUSE SPECIA	Regional Water Operations	Pressure Gauge Actiflo Train 2- Machinery Su	\$242.58
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<i>MPI WAREHOUSE SPECIA - Total For Regional Water Operations</i>			\$242.58
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MPI WAREHOUSE SPECIA - ALL DEPARTMENTS

\$242.58

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Balefill - Diversion & Special	Jetstream Cooler for compost shop	\$2,256.25
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NAPA AUTO PARTS CORP	Balefill - Diversion & Special	Jetstream Cooler for compost shop	\$2,256.25
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NAPA AUTO PARTS CORP	Balefill - Diversion & Special	Air Chuck & Adapter	\$19.01
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<i>NAPA AUTO PARTS CORP - Total For Balefill - Diversion & Special</i>			\$4,531.51
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NAPA AUTO PARTS CORP	Regional Water Operations	HVAC Belts - Clips for Ferric Pump - Machine	\$66.45
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<i>NAPA AUTO PARTS CORP - Total For Regional Water Operations</i>			\$66.45
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NAPA AUTO PARTS CORP - ALL DEPARTMENTS

\$4,597.96

NORCO, INC.

NORCO, INC.	Parks - Parks Maint.	clubhouse supplies	\$65.56
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<i>NORCO, INC. - Total For Parks - Parks Maint.</i>			\$65.56
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NORCO, INC.	Refuse - Recycling	PPE FOR CREW AND CLEANING SUPPLIES MR	\$151.39
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<i>NORCO, INC. - Total For Refuse - Recycling</i>			\$151.39
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NORCO, INC.	Water Distribution	SAFTEY SUPPLIES- OTHER MATERIALS & SUP	\$120.69
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<i>NORCO, INC. - Total For Water Distribution</i>			<i>\$120.69</i>
NORCO, INC.	Water Meters	GRINDER WHEEL- OTHER MATERIALS & SUP	\$53.77
<i>NORCO, INC. - Total For Water Meters</i>			<i>\$53.77</i>
NORCO, INC. - ALL DEPARTMENTS			\$391.41

NORTHERN LIGHTS MANU

NORTHERN LIGHTS MANU	Refuse - Residential	Build travel doors for blades TRK#2286 RES S	\$2,550.00
NORTHERN LIGHTS MANU	Refuse - Residential	Build travel doors for blades TRK#2285 RES S	\$2,550.00
<i>NORTHERN LIGHTS MANU - Total For Refuse - Residential</i>			<i>\$5,100.00</i>
NORTHERN LIGHTS MANU - ALL DEPARTMENTS			\$5,100.00

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Safety vests, gloves, safety glasses & earplug	\$551.44
<i>NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing</i>			<i>\$551.44</i>
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Hammer Drill/Driver Bin Tool & Bit commex	\$411.20
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Saw Blade, Saw / Battery Bin Tools, Pallet Jac	\$1,049.72
<i>NORTHWEST CONTRACTOR - Total For Balefill - Disposal & Landfill</i>			<i>\$1,460.92</i>
NORTHWEST CONTRACTOR	Fire-EMS Operations	Extrication saw blades for R1 and T1	\$206.40
<i>NORTHWEST CONTRACTOR - Total For Fire-EMS Operations</i>			<i>\$206.40</i>
NORTHWEST CONTRACTOR	Refuse - Recycling	Extension Cord UNIT#141526 HAUL TRUCK F	\$127.98
<i>NORTHWEST CONTRACTOR - Total For Refuse - Recycling</i>			<i>\$127.98</i>
NORTHWEST CONTRACTOR	Streets	Concrete Screws and Bits	\$60.06
<i>NORTHWEST CONTRACTOR - Total For Streets</i>			<i>\$60.06</i>
NORTHWEST CONTRACTOR	Water Distribution	PAINT FOR SHOP- OTHER MATERIALS & SUP	\$72.40
<i>NORTHWEST CONTRACTOR - Total For Water Distribution</i>			<i>\$72.40</i>
NORTHWEST CONTRACTOR	WWTP Operations	Tools	\$1,106.46
NORTHWEST CONTRACTOR	WWTP Operations	Batteries	\$232.20
<i>NORTHWEST CONTRACTOR - Total For WWTP Operations</i>			<i>\$1,338.66</i>
NORTHWEST CONTRACTOR - ALL DEPARTMENTS			\$3,817.86

NORTHWEST LININGS &

NORTHWEST LININGS &	Balefill - Disposal & Landfill	Cell 5 Construction (Geosynthe	\$140,496.21
<i>NORTHWEST LININGS & - Total For Balefill - Disposal & Landfill</i>			<i>\$140,496.21</i>

NORTHWEST LININGS & - ALL DEPARTMENTS

\$140,496.21

NVA CASPER VETERINAR

NVA CASPER VETERINAR	Metro Animal Control	Veterinary Services	\$939.98
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<i>NVA CASPER VETERINAR - Total For Metro Animal Control</i>			\$939.98
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NVA CASPER VETERINAR - ALL DEPARTMENTS

\$939.98

ODP BUS SOL LLC

ODP BUS SOL LLC	Human Resources	2 blk toners, 1 cyan toner, 1 yellow toner, 5	\$410.42
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ODP BUS SOL LLC	Human Resources	1 box expandable file pocket	\$20.37
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<i>ODP BUS SOL LLC - Total For Human Resources</i>			\$430.79
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ODP BUS SOL LLC - ALL DEPARTMENTS

\$430.79

OFFICE SHOP INC

OFFICE SHOP INC	Fire-EMS Administration	Copier usage	\$43.43
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<i>OFFICE SHOP INC - Total For Fire-EMS Administration</i>			\$43.43
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OFFICE SHOP INC - ALL DEPARTMENTS

\$43.43

OVERHEAD DOOR CO

OVERHEAD DOOR CO	Fire-EMS Operations	Bay Door Repair / Parts / Labor	\$1,997.65
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<i>OVERHEAD DOOR CO - Total For Fire-EMS Operations</i>			\$1,997.65
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OVERHEAD DOOR CO - ALL DEPARTMENTS

\$1,997.65

PEDEN'S INC

PEDEN'S INC	Police Administration	Engraving Service	\$2.00
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<i>PEDEN'S INC - Total For Police Administration</i>			\$2.00
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PEDEN'S INC - ALL DEPARTMENTS

\$2.00

PELICANCORP ONE CALL

PELICANCORP ONE CALL	Water Distribution	Annual Support & Updates - 6/16/23 to 6/15	\$1,293.57
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<i>PELICANCORP ONE CALL - Total For Water Distribution</i>			\$1,293.57
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PELICANCORP ONE CALL - ALL DEPARTMENTS

\$1,293.57

PELLAND, PATRICK

PELLAND, PATRICK	Water Revenue and Transfer		\$25.50
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<i>PELLAND, PATRICK - Total For Water Revenue and Transfers</i>			\$25.50
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PELLAND, PATRICK - ALL DEPARTMENTS

\$25.50

PETCO 1456

PETCO 1456	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES K	\$65.97
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<i>PETCO 1456 - Total For Metro Animal Shelter</i>			\$65.97
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PETCO 1456 - ALL DEPARTMENTS

\$65.97

PETERBILT OF WYOMING

PETERBILT OF WYOMING	Fleet Maintenance Fund	83300 Equipment repair	\$518.37
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<i>PETERBILT OF WYOMING - Total For Fleet Maintenance Fund</i>			\$518.37
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PETERBILT OF WYOMING - ALL DEPARTMENTS

\$518.37

PIZZA HUT 035955

PIZZA HUT 035955	Parks - Parks Maint.	Pizza for clean up crew for parade	\$202.57
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<i>PIZZA HUT 035955 - Total For Parks - Parks Maint.</i>			\$202.57
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PIZZA HUT 035955 - ALL DEPARTMENTS

\$202.57

PRAIRIE PELLA WY

PRAIRIE PELLA WY	Balefill - Disposal & Landfill	Door and Window replacements a	\$42,427.81
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<i>PRAIRIE PELLA WY - Total For Balefill - Disposal & Landfill</i>			\$42,427.81
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PRAIRIE PELLA WY - ALL DEPARTMENTS

\$42,427.81

PUBLIC

PUBLIC	Risk Management	Membership #10002589 Dues	\$385.00
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<i>PUBLIC - Total For Risk Management</i>			\$385.00
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PUBLIC - ALL DEPARTMENTS

\$385.00

RAMSHORN CONSTRUCTIO

RAMSHORN CONSTRUCTIO Capital Projects Fund Contract Withholding: 22300210 \$53,598.69

RAMSHORN CONSTRUCTIO - Total For Capital Projects Fund \$53,598.69

RAMSHORN CONSTRUCTIO Water Revenue and Transfer Contract Withholding: 22300210 \$4,702.50

RAMSHORN CONSTRUCTIO - Total For Water Revenue and Transfers \$4,702.50

RAMSHORN CONSTRUCTIO - ALL DEPARTMENTS \$58,301.19

Rocky Mountain

Rocky Mountain Regional Water Operations Bulk Oxygen - Chemicals \$144.56

Rocky Mountain Regional Water Operations Bulk Oxygen - Chemicals \$4,553.23

Rocky Mountain - Total For Regional Water Operations \$4,697.79

Rocky Mountain - ALL DEPARTMENTS \$4,697.79

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER Aquatics- Marion Kreiner Op Acct #54730761-112 9 \$570.92

ROCKY MOUNTAIN POWER - Total For Aquatics- Marion Kreiner Oper. \$570.92

ROCKY MOUNTAIN POWER Aquatics- Mike Sedar Oper. Acct #54730761-112 9 \$2,017.50

ROCKY MOUNTAIN POWER - Total For Aquatics- Mike Sedar Oper. \$2,017.50

ROCKY MOUNTAIN POWER Aquatics- Paradise Valley Op Acct #54730761-112 9 \$338.55

ROCKY MOUNTAIN POWER - Total For Aquatics- Paradise Valley Oper \$338.55

ROCKY MOUNTAIN POWER Aquatics- Washington Oper Acct #54730761-112 9 \$769.75

ROCKY MOUNTAIN POWER - Total For Aquatics- Washington Oper \$769.75

ROCKY MOUNTAIN POWER Ash Street Building Acct #54730761-154 1 \$583.14

ROCKY MOUNTAIN POWER - Total For Ash Street Building \$583.14

ROCKY MOUNTAIN POWER Balefill - Disposal & Landfill Acct #54730761-139 2 \$295.76

ROCKY MOUNTAIN POWER Balefill - Disposal & Landfill Acct #54730761-090 7 \$4,196.61

ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill \$4,492.37

ROCKY MOUNTAIN POWER Buildings & Structures Fund Acct #54730761-089 9 \$90.77

ROCKY MOUNTAIN POWER - Total For Buildings & Structures Fund \$90.77

ROCKY MOUNTAIN POWER City Center Building Acct #54730761-093 1 \$869.69

ROCKY MOUNTAIN POWER - Total For City Center Building \$869.69

ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	\$4,213.52
<i>ROCKY MOUNTAIN POWER - Total For City Hall</i>			<i>\$4,213.52</i>
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	\$569.60
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$416.31
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$2,007.89
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			<i>\$2,993.80</i>
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$752.09
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$856.17
<i>ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum</i>			<i>\$1,608.26</i>
ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-101 2	\$2,239.64
<i>ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations</i>			<i>\$2,239.64</i>
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	\$475.40
<i>ROCKY MOUNTAIN POWER - Total For Marathon Building</i>			<i>\$475.40</i>
ROCKY MOUNTAIN POWER	Metro Animal Shelter	Acct #54730761-102 0	\$1,060.16
<i>ROCKY MOUNTAIN POWER - Total For Metro Animal Shelter</i>			<i>\$1,060.16</i>
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	\$25.28
<i>ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory</i>			<i>\$25.28</i>
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	\$3,066.79
<i>ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.</i>			<i>\$3,066.79</i>
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	\$53.91
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	\$1,983.73
<i>ROCKY MOUNTAIN POWER - Total For Parks - Special Areas</i>			<i>\$2,037.64</i>
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-104 6	\$73.14
<i>ROCKY MOUNTAIN POWER - Total For Police Administration</i>			<i>\$73.14</i>
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-013 6 - Electricity	\$577.45
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-017 7 - Electricity	\$530.16
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-018 5 - Electricity	\$4,153.30
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2 - Electricity	\$3,674.66
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-011 0 - Electricity	\$1,362.07
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-012 8 - Electricity	\$971.01
ROCKY MOUNTAIN POWER	Regional Water Operations		\$44,987.68
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			<i>\$56,256.33</i>
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-015 1 - Booster - Electricity	\$42.09
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-014 4 - Booster - Electricity	\$26.20
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-016 9 - Booster - Electricity	\$1,410.71
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-008 6 - Booster - Electricity	\$1,300.61

ROCKY MOUNTAIN POWER	RWS - Booster Stations	Electricity Split Account - Booster & Operatio	\$1,847.21
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-026 8 - Booster - Electricity	\$69.64
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-019 3 - Booster - Electricity	\$24.49
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			<i>\$4,720.95</i>
ROCKY MOUNTAIN POWER	Traffic Control	Acct #54730761-106 1	\$45,645.86
<i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i>			<i>\$45,645.86</i>
ROCKY MOUNTAIN POWER	Water Distribution	Acct #54730761-107 9	\$385.65
<i>ROCKY MOUNTAIN POWER - Total For Water Distribution</i>			<i>\$385.65</i>
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$24,081.73
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			<i>\$24,081.73</i>
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	\$25,885.07
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			<i>\$25,885.07</i>
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS			\$184,501.91

Router

Router	Golf - Operations	Portable Restroom Rentals	\$560.00
<i>Router - Total For Golf - Operations</i>			<i>\$560.00</i>
Router	Parks - Parks Maint.	Porta-John from R&R	\$208.80
Router	Parks - Parks Maint.	Portable Restroom Rentals	\$331.65
<i>Router - Total For Parks - Parks Maint.</i>			<i>\$540.45</i>
Router - ALL DEPARTMENTS			\$1,100.45

RUSSELL INDUSTRIES I

RUSSELL INDUSTRIES I	Sewer Wastewater Collection vactor pump off system		\$6,818.36
<i>RUSSELL INDUSTRIES I - Total For Sewer Wastewater Collection</i>			<i>\$6,818.36</i>
RUSSELL INDUSTRIES I - ALL DEPARTMENTS			\$6,818.36

S&S WORLDWIDE,

S&S WORLDWIDE,	Rec Center - Classes	CRC Summer Camp Craft; Fidget items	\$152.91
S&S WORLDWIDE,	Rec Center - Classes	Air pumps CRC summer camp supplies	\$321.99
<i>S&S WORLDWIDE, - Total For Rec Center - Classes</i>			<i>\$474.90</i>
S&S WORLDWIDE, - ALL DEPARTMENTS			\$474.90

SAFETY KLEEN SYSTEMS

SAFETY KLEEN SYSTEMS	Balefill - Diversion & Special	Oil Filter Waste & recycle pick up	\$526.45
<i>SAFETY KLEEN SYSTEMS - Total For Balefill - Diversion & Special</i>			<i>\$526.45</i>
SAFETY KLEEN SYSTEMS - ALL DEPARTMENTS			\$526.45

SAMS CLUB #6425

SAMS CLUB #6425	Aquatics- Mike Sedar Conc	Hot Dogs	\$108.58
<i>SAMS CLUB #6425 - Total For Aquatics- Mike Sedar Conc</i>			<i>\$108.58</i>
SAMS CLUB #6425	Balefill - Disposal & Landfill	supplies for scalehouse/truckbarn	\$49.18
<i>SAMS CLUB #6425 - Total For Balefill - Disposal & Landfill</i>			<i>\$49.18</i>
SAMS CLUB #6425	Fire-EMS Administration	Retirement Ceremony supplies	\$30.68
<i>SAMS CLUB #6425 - Total For Fire-EMS Administration</i>			<i>\$30.68</i>
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	\$565.54
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	\$423.52
<i>SAMS CLUB #6425 - Total For Fire-EMS Operations</i>			<i>\$989.06</i>
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS - Pretzels, chips, Gatorade, Ho	\$204.12
<i>SAMS CLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$204.12</i>
SAMS CLUB #6425	Ice Arena - Operations	Kleenex and Bleach	\$33.96
<i>SAMS CLUB #6425 - Total For Ice Arena - Operations</i>			<i>\$33.96</i>
SAMS CLUB #6425	Refuse - Residential	supplies for scalehouse/truckbarn	\$49.18
<i>SAMS CLUB #6425 - Total For Refuse - Residential</i>			<i>\$49.18</i>
SAMS CLUB #6425 - ALL DEPARTMENTS			\$1,464.76

SAMSCLUB #6425

SAMSCLUB #6425	Aquatics- Mike Sedar Conc	CRC Summer Camp Supplies; AQ Concession	\$56.90
<i>SAMSCLUB #6425 - Total For Aquatics- Mike Sedar Conc</i>			<i>\$56.90</i>
SAMSCLUB #6425	Aquatics- Paradise Valley Con	CRC Summer Camp Supplies; AQ Concession	\$11.38
<i>SAMSCLUB #6425 - Total For Aquatics- Paradise Valley Conc</i>			<i>\$11.38</i>
SAMSCLUB #6425	Aquatics- Washington Conc	CRC Summer Camp Supplies; AQ Concession	\$22.76
<i>SAMSCLUB #6425 - Total For Aquatics- Washington Conc</i>			<i>\$22.76</i>
SAMSCLUB #6425	Balefill - Baler Processing	OPERATIONAL SUPPLIES	\$63.94
<i>SAMSCLUB #6425 - Total For Balefill - Baler Processing</i>			<i>\$63.94</i>
SAMSCLUB #6425	Balefill - Disposal & Landfill	OPERATIONAL SUPPLIES	\$35.96

<i>SAMSCLUB #6425 - Total For Balefill - Disposal & Landfill</i>			\$35.96
SAMSCLUB #6425	Balefill - Diversion & Special	OPERATIONAL SUPPLIES	\$37.93
<i>SAMSCLUB #6425 - Total For Balefill - Diversion & Special</i>			\$37.93
SAMSCLUB #6425	Golf - Operations	Golf Shop Supplies	\$45.96
<i>SAMSCLUB #6425 - Total For Golf - Operations</i>			\$45.96
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSION - Candy, Ziploc, Hot Dog Buns	\$120.86
<i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>			\$120.86
SAMSCLUB #6425	Information Services	Coffee	\$43.38
<i>SAMSCLUB #6425 - Total For Information Services</i>			\$43.38
SAMSCLUB #6425	Rec Center - Classes	CRC Summer Camp Supplies; AQ Concession	\$39.92
<i>SAMSCLUB #6425 - Total For Rec Center - Classes</i>			\$39.92
SAMSCLUB #6425	Refuse - Commercial	OPERATIONAL SUPPLIES	\$167.79
<i>SAMSCLUB #6425 - Total For Refuse - Commercial</i>			\$167.79
SAMSCLUB #6425 - ALL DEPARTMENTS			\$646.78

SAMSCLUB.COM

SAMSCLUB.COM	Aquatics- Marion Kreiner Con	Concession Supplies	\$38.64
SAMSCLUB.COM	Aquatics- Marion Kreiner Con	Concession Supplies	\$144.76
SAMSCLUB.COM	Aquatics- Marion Kreiner Con	Concession Supplies	\$9.45
<i>SAMSCLUB.COM - Total For Aquatics- Marion Kreiner Conc</i>			\$192.85
SAMSCLUB.COM	Aquatics- Mike Sedar Conc	Concession Supplies	\$45.04
SAMSCLUB.COM	Aquatics- Mike Sedar Conc	Concession Supplies	\$237.95
SAMSCLUB.COM	Aquatics- Mike Sedar Conc	Concession Supplies	\$251.93
SAMSCLUB.COM	Aquatics- Mike Sedar Conc	Concession Supplies, Bleach	\$517.60
SAMSCLUB.COM	Aquatics- Mike Sedar Conc	Pretzals	\$62.39
<i>SAMSCLUB.COM - Total For Aquatics- Mike Sedar Conc</i>			\$1,114.91
SAMSCLUB.COM	Aquatics- Mike Sedar Oper.	Trash Bags, Windex	\$58.68
SAMSCLUB.COM	Aquatics- Mike Sedar Oper.	Nacho Cheese	\$48.98
SAMSCLUB.COM	Aquatics- Mike Sedar Oper.	Concession Supplies, Bleach	\$6.33
<i>SAMSCLUB.COM - Total For Aquatics- Mike Sedar Oper.</i>			\$113.99
SAMSCLUB.COM	Aquatics- Paradise Valley Con	Pretzals	\$62.39
SAMSCLUB.COM	Aquatics- Paradise Valley Con	Concession Supplies	\$61.44
SAMSCLUB.COM	Aquatics- Paradise Valley Con	Concession Supplies	\$152.61
SAMSCLUB.COM	Aquatics- Paradise Valley Con	Concession Supplies	\$66.68
SAMSCLUB.COM	Aquatics- Paradise Valley Con	Concession Supplies, Bleach	\$178.84

<i>SAMSCLUB.COM - Total For Aquatics- Paradise Valley Conc</i>			<i>\$521.96</i>
SAMSCLUB.COM	Aquatics- Paradise Valley Op	Concession Supplies, Bleach	\$6.33
<i>SAMSCLUB.COM - Total For Aquatics- Paradise Valley Oper</i>			<i>\$6.33</i>
SAMSCLUB.COM	Aquatics- Washington Conc	Concession Supplies	\$18.73
SAMSCLUB.COM	Aquatics- Washington Conc	Concession Supplies	\$75.70
SAMSCLUB.COM	Aquatics- Washington Conc	Concession Supplies, Bleach	\$178.76
SAMSCLUB.COM	Aquatics- Washington Conc	Concession Supplies	\$135.54
<i>SAMSCLUB.COM - Total For Aquatics- Washington Conc</i>			<i>\$408.73</i>
SAMSCLUB.COM	Aquatics- Washington Oper	Concession Supplies, Bleach	\$6.32
<i>SAMSCLUB.COM - Total For Aquatics- Washington Oper</i>			<i>\$6.32</i>
SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$657.98
<i>SAMSCLUB.COM - Total For Fire-EMS Operations</i>			<i>\$657.98</i>
SAMSCLUB.COM	Rec Center - Classes	CRC Camp supplies; kitchen; craft	\$689.10
<i>SAMSCLUB.COM - Total For Rec Center - Classes</i>			<i>\$689.10</i>
SAMSCLUB.COM - ALL DEPARTMENTS			\$3,712.17

SAN DIEGO CONV CTR C

SAN DIEGO CONV CTR C	Metropolitan Planning Org	FAST FOOD RESTAURANTS	\$15.08
SAN DIEGO CONV CTR C	Metropolitan Planning Org	FAST FOOD RESTAURANTS- meal	\$15.08
SAN DIEGO CONV CTR C	Metropolitan Planning Org	FAST FOOD RESTAURANTS- lunch at SDCC	\$18.32
<i>SAN DIEGO CONV CTR C - Total For Metropolitan Planning Org</i>			<i>\$48.48</i>
SAN DIEGO CONV CTR C - ALL DEPARTMENTS			\$48.48

SEA-WESTERN INC

SEA-WESTERN INC	Special Fire Assistance Fund	10 Hazmat SCBAs, Masks, Regulators, and 26	\$88,850.00
<i>SEA-WESTERN INC - Total For Special Fire Assistance Fund</i>			<i>\$88,850.00</i>
SEA-WESTERN INC - ALL DEPARTMENTS			\$88,850.00

SHEET METAL SPECIALT

SHEET METAL SPECIALT	Buildings & Structures Fund	Repair supplies for PV Pool - Sheet Metal Sp	\$201.01
<i>SHEET METAL SPECIALT - Total For Buildings & Structures Fund</i>			<i>\$201.01</i>
SHEET METAL SPECIALT - ALL DEPARTMENTS			\$201.01

SHELL OIL 5744427920

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$81.08
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$29.76
<i>SHELL OIL 5744427920 - Total For Fire-EMS Operations</i>			<i>\$110.84</i>
SHELL OIL 5744427920 - ALL DEPARTMENTS			\$110.84

SHELLY TRUMBULL

SHELLY TRUMBULL	General Fund Revenue	Souvenirs For Museum Store	\$74.40
<i>SHELLY TRUMBULL - Total For General Fund Revenue</i>			<i>\$74.40</i>
SHELLY TRUMBULL - ALL DEPARTMENTS			\$74.40

SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Repair supplies for CBC - Sherwin Williams	\$9.99
<i>SHERWIN-WILLIAMS COR - Total For Buildings & Structures Fund</i>			<i>\$9.99</i>
SHERWIN-WILLIAMS COR - ALL DEPARTMENTS			\$9.99

SHOSHONE DISTRIBUTIN

SHOSHONE DISTRIBUTIN	General Fund Revenue	Souvenirs For Museum Store	\$504.00
SHOSHONE DISTRIBUTIN	General Fund Revenue	Souvenirs For Museum Store	\$308.00
<i>SHOSHONE DISTRIBUTIN - Total For General Fund Revenue</i>			<i>\$812.00</i>
SHOSHONE DISTRIBUTIN - ALL DEPARTMENTS			\$812.00

SIMPLOT T&H DEN

SIMPLOT T&H DEN	Weed & Pest Fund	Rejuvra - for downey brome test plots	\$2,680.00
<i>SIMPLOT T&H DEN - Total For Weed & Pest Fund</i>			<i>\$2,680.00</i>
SIMPLOT T&H DEN - ALL DEPARTMENTS			\$2,680.00

SLC UINTA BREWING

SLC UINTA BREWING	Metropolitan Planning Org	DRINKING PLACES (ALCOHOLIC BEV.)-BARS,T	\$22.86
<i>SLC UINTA BREWING - Total For Metropolitan Planning Org</i>			<i>\$22.86</i>

SLC UINTA BREWING - ALL DEPARTMENTS

\$22.86

SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Police Administration	Fitness For Duty Evaluation & Testing	\$3,000.00
<i>SMITH PSYCHOLOGICAL - Total For Police Administration</i>			<i>\$3,000.00</i>
SMITH PSYCHOLOGICAL	Police Career Services	Confidential Legal or Medial Matters	\$800.00
SMITH PSYCHOLOGICAL	Police Career Services	Confidential Legal or Medical Matters	\$800.00
<i>SMITH PSYCHOLOGICAL - Total For Police Career Services</i>			<i>\$1,600.00</i>
SMITH PSYCHOLOGICAL - ALL DEPARTMENTS			\$4,600.00

SMITHS FOOD #4185

SMITHS FOOD #4185	City Manager	Meeting supplies	\$16.99
SMITHS FOOD #4185	City Manager	Meeting supplies	\$32.85
<i>SMITHS FOOD #4185 - Total For City Manager</i>			<i>\$49.84</i>
SMITHS FOOD #4185	River Volunteer Events	Drinks for cleanup	\$65.97
<i>SMITHS FOOD #4185 - Total For River Volunteer Events</i>			<i>\$65.97</i>
SMITHS FOOD #4185 - ALL DEPARTMENTS			\$115.81

SMITHS FUEL CTR

SMITHS FUEL CTR	City Manager	Fuel	\$53.20
<i>SMITHS FUEL CTR - Total For City Manager</i>			<i>\$53.20</i>
SMITHS FUEL CTR - ALL DEPARTMENTS			\$53.20

SONNYS RV SALES INC

SONNYS RV SALES INC	Streets	Propane	\$44.74
SONNYS RV SALES INC	Streets	Propane	\$48.36
SONNYS RV SALES INC	Streets	Propane	\$10.20
SONNYS RV SALES INC	Streets	Propane	\$50.01
SONNYS RV SALES INC	Streets	Propane	\$48.36
SONNYS RV SALES INC	Streets	Propane	\$27.97
SONNYS RV SALES INC	Streets	Propane	\$92.78
SONNYS RV SALES INC	Streets	Propane	\$17.77
SONNYS RV SALES INC	Streets	Propane	\$62.51

SONNYS RV SALES INC - Total For Streets	\$402.70
SONNYS RV SALES INC - ALL DEPARTMENTS	\$402.70

SOURCE EQUIPMENT

SOURCE EQUIPMENT	Buildings & Structures Fund	Pump Repair/Service - seal, o-rings & oil	\$794.94
<i>SOURCE EQUIPMENT - Total For Buildings & Structures Fund</i>			<i>\$794.94</i>
SOURCE EQUIPMENT	Capital Projects Fund	Pump For Marion Kreiner Pool	\$4,774.05
<i>SOURCE EQUIPMENT - Total For Capital Projects Fund</i>			<i>\$4,774.05</i>
SOURCE EQUIPMENT - ALL DEPARTMENTS			\$5,568.99

SP POOLWEB COM

SP POOLWEB COM	Buildings & Structures Fund	Replacement Pool Pump For Aquatics Center	\$1,173.67
<i>SP POOLWEB COM - Total For Buildings & Structures Fund</i>			<i>\$1,173.67</i>
SP POOLWEB COM	Capital Projects Fund	Replacement Pool Pump For Aquatics Center	\$8,000.00
<i>SP POOLWEB COM - Total For Capital Projects Fund</i>			<i>\$8,000.00</i>
SP POOLWEB COM - ALL DEPARTMENTS			\$9,173.67

SP THE BLUE CELL

SP THE BLUE CELL	Fire-EMS Training	ICS 300 Intermediate Incident Command Sys	\$250.00
<i>SP THE BLUE CELL - Total For Fire-EMS Training</i>			<i>\$250.00</i>
SP THE BLUE CELL - ALL DEPARTMENTS			\$250.00

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Engineering	GENERAL SUPPLIES & MATERIALS	\$245.00
<i>SQ COMPUTER PROFESS - Total For Engineering</i>			<i>\$245.00</i>
SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVI	\$478.00
<i>SQ COMPUTER PROFESS - Total For Police Administration</i>			<i>\$478.00</i>
SQ COMPUTER PROFESS	Sewer Wastewater Collection	replacemeent keyboard for 2-in-1	\$300.00
<i>SQ COMPUTER PROFESS - Total For Sewer Wastewater Collection</i>			<i>\$300.00</i>
SQ COMPUTER PROFESS - ALL DEPARTMENTS			\$1,023.00

SQ CROWN FORMALWEAR

SQ CROWN FORMALWEAR	Fire-EMS Administration	Measurments for Class As	\$10.00
SQ CROWN FORMALWEAR - Total For Fire-EMS Administration			\$10.00
SQ CROWN FORMALWEAR - ALL DEPARTMENTS			\$10.00

SQ EILEEN'S COLOSSA

SQ EILEEN'S COLOSSA	Human Resources	6 dozen cookies for luncheon	\$47.25
SQ EILEEN'S COLOSSA - Total For Human Resources			\$47.25
SQ EILEEN'S COLOSSA - ALL DEPARTMENTS			\$47.25

SQ FCMA

SQ FCMA	General Fund Revenue	Books for resale in museum store	\$359.46
SQ FCMA - Total For General Fund Revenue			\$359.46
SQ FCMA - ALL DEPARTMENTS			\$359.46

SQ PEDEN'S INC.

SQ PEDEN'S INC.	Community Development	MEN'S AND WOMEN'S CLOTHING STORES	\$336.00
SQ PEDEN'S INC. - Total For Community Development			\$336.00
SQ PEDEN'S INC.	Police Career Services	MEN'S AND WOMEN'S CLOTHING STORES Jo	\$175.95
SQ PEDEN'S INC. - Total For Police Career Services			\$175.95
SQ PEDEN'S INC.	Rec Center - Sports Programs	Staff Clothing	\$1,013.25
SQ PEDEN'S INC. - Total For Rec Center - Sports Programs			\$1,013.25
SQ PEDEN'S INC. - ALL DEPARTMENTS			\$1,525.20

SQ RAZE EYEWEAR

SQ RAZE EYEWEAR	Golf	Sunglasses for sale	\$499.79
SQ RAZE EYEWEAR - Total For Golf			\$499.79
SQ RAZE EYEWEAR - ALL DEPARTMENTS			\$499.79

STAPLES

STAPLES	Golf - Operations	Golf Shop Supplies	\$39.99
STAPLES - Total For Golf - Operations			\$39.99
STAPLES	Human Resources	100 POINTS OF LEADERSHIP TRAINING MATE	\$77.64

<i>STAPLES - Total For Human Resources</i>			\$77.64
STAPLES	Ice Arena - Operations	Printer Ink for Office	\$94.99
<i>STAPLES - Total For Ice Arena - Operations</i>			\$94.99
STAPLES	Water Distribution	BINDERS, FILE FOLDERS- BUILDING SUPPLIES	\$71.13
<i>STAPLES - Total For Water Distribution</i>			\$71.13
STAPLES - ALL DEPARTMENTS			\$283.75

STAPLES DIRECT

STAPLES DIRECT	City Manager	Office Supplies	\$26.09
STAPLES DIRECT	City Manager	Office supplies	\$100.28
STAPLES DIRECT	City Manager	Office supplies	\$74.19
<i>STAPLES DIRECT - Total For City Manager</i>			\$200.56
STAPLES DIRECT - ALL DEPARTMENTS			\$200.56

STAPLES INC

STAPLES INC	City Manager	Credit office supplies - stylus	(\$74.19)
<i>STAPLES INC - Total For City Manager</i>			(\$74.19)
STAPLES INC - ALL DEPARTMENTS			(\$74.19)

STARBUCKS STORE

STARBUCKS STORE	Metropolitan Planning Org	FAST FOOD RESTAURANTS- breakfast	\$13.15
STARBUCKS STORE	Metropolitan Planning Org	FAST FOOD RESTAURANTS-0 breakfast	\$11.70
<i>STARBUCKS STORE - Total For Metropolitan Planning Org</i>			\$24.85
STARBUCKS STORE - ALL DEPARTMENTS			\$24.85

STATE OF WY.

STATE OF WY.	Police Administration	Notary Public Application - D. Romero	\$60.00
<i>STATE OF WY. - Total For Police Administration</i>			\$60.00
STATE OF WY. - ALL DEPARTMENTS			\$60.00

STOTZ EQUIPMENT

STOTZ EQUIPMENT	Regional Water Operations	Parts to Maintenance the Lawn Mower - Ma	\$122.24
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<i>STOTZ EQUIPMENT - Total For Regional Water Operations</i>			<i>\$122.24</i>
STOTZ EQUIPMENT	Weed & Pest Fund	blower	\$139.99
<i>STOTZ EQUIPMENT - Total For Weed & Pest Fund</i>			<i>\$139.99</i>
STOTZ EQUIPMENT	WWTP Operations	Mower blade	\$53.91
<i>STOTZ EQUIPMENT - Total For WWTP Operations</i>			<i>\$53.91</i>
STOTZ EQUIPMENT - ALL DEPARTMENTS			\$316.14

SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI	Fire-EMS Operations	Semi-Annual Fire Extinguisher Inspection	\$276.30
SUMMIT FIRE & SECURI	Fire-EMS Operations	Semi-Annual Inspection	\$275.50
<i>SUMMIT FIRE & SECURI - Total For Fire-EMS Operations</i>			<i>\$551.80</i>
SUMMIT FIRE & SECURI	WWTP Operations	Fire Extinguisher Annual Service/Test	\$1,236.25
<i>SUMMIT FIRE & SECURI - Total For WWTP Operations</i>			<i>\$1,236.25</i>
SUMMIT FIRE & SECURI - ALL DEPARTMENTS			\$1,788.05

SUTHERLANDS 2816

SUTHERLANDS 2816	Streets	17 Rolls of Sod	\$118.83
<i>SUTHERLANDS 2816 - Total For Streets</i>			<i>\$118.83</i>
SUTHERLANDS 2816	Water Distribution	PALLET RETURN- WATER & SEWER LINE MAT	(\$25.00)
SUTHERLANDS 2816	Water Distribution	SOD JOBS- WATRE & SEWER LINE MATERIAL	\$304.60
SUTHERLANDS 2816	Water Distribution	BUG BOMB'S- BUILDING SUPPLIES	\$28.97
SUTHERLANDS 2816	Water Distribution	SOD FOR MELROSE- WATER & SEWER LINE	\$41.94
<i>SUTHERLANDS 2816 - Total For Water Distribution</i>			<i>\$350.51</i>
SUTHERLANDS 2816	Water Tanks	SEALANT FOR CY BOOSTER- BOOSTER/LIFT S	\$37.98
SUTHERLANDS 2816	Water Tanks	SUN I ROOF VENT- BOOSTER/LIFT STATION S	\$21.57
<i>SUTHERLANDS 2816 - Total For Water Tanks</i>			<i>\$59.55</i>
SUTHERLANDS 2816 - ALL DEPARTMENTS			\$528.89

SYSCO CORP

SYSCO CORP	Ice Arena - Concessions	Concession Resale - Chips, Mustard, Ketchup	\$235.09
<i>SYSCO CORP - Total For Ice Arena - Concessions</i>			<i>\$235.09</i>
SYSCO CORP - ALL DEPARTMENTS			\$235.09

TACONE CONSULTING

TACONE CONSULTING	Police Career Services	Active Shooter Response Training	\$2,800.00
<i>TACONE CONSULTING - Total For Police Career Services</i>			<i>\$2,800.00</i>
TACONE CONSULTING - ALL DEPARTMENTS			\$2,800.00

TARGET.COM

TARGET.COM	Human Resources	OFFICE SUPPLIES	\$37.51
<i>TARGET.COM - Total For Human Resources</i>			<i>\$37.51</i>
TARGET.COM - ALL DEPARTMENTS			\$37.51

THE ABY MANUFACTURIN

THE ABY MANUFACTURIN	Fire-EMS Operations	Uniform supplies	\$344.50
THE ABY MANUFACTURIN	Fire-EMS Operations	Uniform Supplies	\$403.00
<i>THE ABY MANUFACTURIN - Total For Fire-EMS Operations</i>			<i>\$747.50</i>
THE ABY MANUFACTURIN	Police Career Services	Uniform supplies	\$82.00
THE ABY MANUFACTURIN	Police Career Services	Uniform supplies	\$572.50
<i>THE ABY MANUFACTURIN - Total For Police Career Services</i>			<i>\$654.50</i>
THE ABY MANUFACTURIN - ALL DEPARTMENTS			\$1,402.00

THE GOODYEAR TIRE &

THE GOODYEAR TIRE &	Fleet Maintenance Fund	222302 Vehicle alignment	\$321.00
<i>THE GOODYEAR TIRE & - Total For Fleet Maintenance Fund</i>			<i>\$321.00</i>
THE GOODYEAR TIRE & - ALL DEPARTMENTS			\$321.00

THE HOME DEPOT

THE HOME DEPOT	Balefill - Baler Processing	LANDSCAPING SUPPLIES	\$136.38
<i>THE HOME DEPOT - Total For Balefill - Baler Processing</i>			<i>\$136.38</i>
THE HOME DEPOT	Buildings & Structures Fund	Door repair supplies for Metro Animal Shelte	\$6.47
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Ice Arena - Home Depot	\$135.84
THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	\$119.96
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Parking Garage Restroom	\$1.45
<i>THE HOME DEPOT - Total For Buildings & Structures Fund</i>			<i>\$263.72</i>

THE HOME DEPOT	Fire-EMS Operations	Extrication saw blades and shop vac filter	\$104.32
<i>THE HOME DEPOT - Total For Fire-EMS Operations</i>			<i>\$104.32</i>
THE HOME DEPOT	Parks - Special Areas	supplies	\$14.27
THE HOME DEPOT	Parks - Special Areas	HOME SUPPLY WAREHOUSE STORES	\$17.96
<i>THE HOME DEPOT - Total For Parks - Special Areas</i>			<i>\$32.23</i>
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES storage	\$80.36
<i>THE HOME DEPOT - Total For Police Administration</i>			<i>\$80.36</i>
THE HOME DEPOT - ALL DEPARTMENTS			\$617.01

THE SCIENCE ZONE

THE SCIENCE ZONE	Capital Projects Fund	1% #16 Funding The Science Zon	\$93,192.18
<i>THE SCIENCE ZONE - Total For Capital Projects Fund</i>			<i>\$93,192.18</i>
THE SCIENCE ZONE - ALL DEPARTMENTS			\$93,192.18

THE WASH LLC

THE WASH LLC	Police Administration	Car wash	\$26.80
<i>THE WASH LLC - Total For Police Administration</i>			<i>\$26.80</i>
THE WASH LLC - ALL DEPARTMENTS			\$26.80

Thyssenkrupp

Thyssenkrupp	Buildings & Structures Fund	Elevator Repair - labor / trip charge	\$963.75
<i>Thyssenkrupp - Total For Buildings & Structures Fund</i>			<i>\$963.75</i>
Thyssenkrupp - ALL DEPARTMENTS			\$963.75

TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Fleet Maintenance Fund	Copy Charge - June 2023	\$34.19
<i>TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund</i>			<i>\$34.19</i>
TOP OFFICE PRODUCTS	Ft. Caspar Museum	Quarterly Maintenance agreement for copie	\$69.20
<i>TOP OFFICE PRODUCTS - Total For Ft. Caspar Museum</i>			<i>\$69.20</i>
TOP OFFICE PRODUCTS	Parks - Parks Maint.	Copy Charge - June 2023	\$34.17
<i>TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.</i>			<i>\$34.17</i>
TOP OFFICE PRODUCTS	Streets	Copy Charge - June 2023	\$34.17
<i>TOP OFFICE PRODUCTS - Total For Streets</i>			<i>\$34.17</i>

TOP OFFICE PRODUCTS - ALL DEPARTMENTS \$171.73

TOWN OF BAR NUNN

TOWN OF BAR NUNN RWS - Booster Stations Wardwell Water Charge - Booster Supplies \$32.64

TOWN OF BAR NUNN - Total For RWS - Booster Stations \$32.64

TOWN OF BAR NUNN - ALL DEPARTMENTS \$32.64

TRACTOR SUPPLY CO

TRACTOR SUPPLY CO Buildings & Structures Fund Maintenance Supplies for Ice Arena - Tractor \$47.21

TRACTOR SUPPLY CO - Total For Buildings & Structures Fund \$47.21

TRACTOR SUPPLY CO Regional Water Operations Propane for the Forklift - Gas/Fuel \$18.82

TRACTOR SUPPLY CO - Total For Regional Water Operations \$18.82

TRACTOR SUPPLY CO - ALL DEPARTMENTS \$66.03

TRETO CONST.

TRETO CONST. Balefill Contract Withholding: 23300087 \$9,240.00

TRETO CONST. - Total For Balefill \$9,240.00

TRETO CONST. - ALL DEPARTMENTS \$9,240.00

TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ Balefill - Disposal & Landfill Equipment rental - 7/03/23 - 07/09/23 \$4,500.00

TRI-STATE TRUCK & EQ - Total For Balefill - Disposal & Landfill \$4,500.00

TRI-STATE TRUCK & EQ - ALL DEPARTMENTS \$4,500.00

TST GASLAMP FISH HO

TST GASLAMP FISH HO Metropolitan Planning Org EATING PLACES, RESTAURANTS- dinner \$29.84

TST GASLAMP FISH HO - Total For Metropolitan Planning Org \$29.84

TST GASLAMP FISH HO - ALL DEPARTMENTS \$29.84

TST GLAZED & CONFUZ

TST GLAZED & CONFUZ Police Administration FAST FOOD RESTAURANTS Donuts \$19.79

TST GLAZED & CONFUZ - Total For Police Administration	\$19.79
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TST GLAZED & CONFUZ - ALL DEPARTMENTS	\$19.79
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TST Raccas Pizzeria

TST Raccas Pizzeria	City Manager	LUNCH MEETING	\$52.36
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TST Raccas Pizzeria - Total For City Manager	\$52.36
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TST Raccas Pizzeria - ALL DEPARTMENTS	\$52.36
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TST WYOMING RIB

TST WYOMING RIB	City Council	Lunch meeting	\$130.70
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TST WYOMING RIB - Total For City Council	\$130.70
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TST WYOMING RIB - ALL DEPARTMENTS	\$130.70
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ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Aquatics- Marion Kreiner Op	Paper Towels	\$52.12
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ULINE SHIP SUPPLIE - Total For Aquatics- Marion Kreiner Oper.	\$52.12
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ULINE SHIP SUPPLIE	Aquatics- Mike Sedar Oper.	Paper Towels	\$52.13
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ULINE SHIP SUPPLIE - Total For Aquatics- Mike Sedar Oper.	\$52.13
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ULINE SHIP SUPPLIE	Aquatics- Paradise Valley Op	Paper Towels	\$52.13
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ULINE SHIP SUPPLIE - Total For Aquatics- Paradise Valley Oper	\$52.13
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ULINE SHIP SUPPLIE	Aquatics- Washington Oper	Paper Towels	\$52.12
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ULINE SHIP SUPPLIE - Total For Aquatics- Washington Oper	\$52.12
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ULINE SHIP SUPPLIE - ALL DEPARTMENTS	\$208.50
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UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Police Career Services	Uniform supplies	\$1,602.88
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UNIFORMS 2 GEAR - Total For Police Career Services	\$1,602.88
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UNIFORMS 2 GEAR - ALL DEPARTMENTS	\$1,602.88
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UNION WIRELESS

UNION WIRELESS	Water Tanks	URCR SCADA & Cell Phone	\$95.15
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UNION WIRELESS - Total For Water Tanks	\$95.15
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UNION WIRELESS - ALL DEPARTMENTS \$95.15

UNITED 0162310170

UNITED 0162310170 Police Career Services UNITED AIRLINES NEOGOV PowerDMS Confe \$611.20

UNITED 0162310170 Police Career Services UNITED AIRLINES NEOGOV PowerDMS Confe \$611.20

UNITED 0162310170 - Total For Police Career Services \$1,222.40

UNITED 0162310170 - ALL DEPARTMENTS \$1,222.40

URGENT CARE OF CASPE

URGENT CARE OF CASPE Property Insurance Fund Drug Testing & Occupational Health \$4,287.00

URGENT CARE OF CASPE - Total For Property Insurance Fund \$4,287.00

URGENT CARE OF CASPE Public Transit - CARES Act DOT Physicals \$380.00

URGENT CARE OF CASPE - Total For Public Transit - CARES Act \$380.00

URGENT CARE OF CASPE - ALL DEPARTMENTS \$4,667.00

USPS PO 5715590945

USPS PO 5715590945 Community Development POSTAGE STAMPS - Certified for Dangerous \$34.24

USPS PO 5715590945 Community Development POSTAGE STAMPS \$85.60

USPS PO 5715590945 - Total For Community Development \$119.84

USPS PO 5715590945 - ALL DEPARTMENTS \$119.84

USPS.COM POSTAL STOR

USPS.COM POSTAL STOR Community Development POSTAGE STAMPS \$486.70

USPS.COM POSTAL STOR - Total For Community Development \$486.70

USPS.COM POSTAL STOR - ALL DEPARTMENTS \$486.70

VERIZON WIRELESS

VERIZON WIRELESS Cemetery Acct #442204089-00001 \$160.04

VERIZON WIRELESS - Total For Cemetery \$160.04

VERIZON WIRELESS Parks - Parks Maint. Acct #342080735-00001 \$278.47

VERIZON WIRELESS - Total For Parks - Parks Maint. \$278.47

VERIZON WIRELESS Public Safety Communication Acct #465552982-00003 \$38.33

VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00010	\$80.32
<i>VERIZON WIRELESS - Total For Public Safety Communications</i>			<i>\$118.65</i>
VERIZON WIRELESS	Streets	Acct #242152162-00001	\$40.03
<i>VERIZON WIRELESS - Total For Streets</i>			<i>\$40.03</i>
VERIZON WIRELESS	Water Distribution	Acct #542255605-00001	\$116.08
<i>VERIZON WIRELESS - Total For Water Distribution</i>			<i>\$116.08</i>
VERIZON WIRELESS	Weed & Pest Fund	Acct #342080735-00001	\$201.65
<i>VERIZON WIRELESS - Total For Weed & Pest Fund</i>			<i>\$201.65</i>
VERIZON WIRELESS	WWTP Operations	Acct #842227834-00001	\$146.41
<i>VERIZON WIRELESS - Total For WWTP Operations</i>			<i>\$146.41</i>
VERIZON WIRELESS - ALL DEPARTMENTS			\$1,061.33

VISTAPRINT

VISTAPRINT	Human Resources	100 CASPER Notebooks, 100 Invitations, 20	\$658.43
<i>VISTAPRINT - Total For Human Resources</i>			<i>\$658.43</i>
VISTAPRINT - ALL DEPARTMENTS			\$658.43

VZWRLSS IVR VB

VZWRLSS IVR VB	Golf - Operations	Cellular for Ipad	\$120.03
<i>VZWRLSS IVR VB - Total For Golf - Operations</i>			<i>\$120.03</i>
VZWRLSS IVR VB - ALL DEPARTMENTS			\$120.03

VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$77.35
<i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i>			<i>\$77.35</i>
VZWRLSS MY VZ VB P - ALL DEPARTMENTS			\$77.35

WAL-MART #1617

WAL-MART #1617	Fire-EMS Administration	Retirement ceremony supplies	\$94.82
<i>WAL-MART #1617 - Total For Fire-EMS Administration</i>			<i>\$94.82</i>
WAL-MART #1617 - ALL DEPARTMENTS			\$94.82

WAL-MART #3778

WAL-MART #3778	Aquatics- Mike Sedar Conc	Clocks, Roach Killer, Ant Killer, Shower Rings,	\$5.86
<i>WAL-MART #3778 - Total For Aquatics- Mike Sedar Conc</i>			\$5.86
WAL-MART #3778	Aquatics- Mike Sedar Oper.	Clocks, Roach Killer, Ant Killer, Shower Rings,	\$48.52
<i>WAL-MART #3778 - Total For Aquatics- Mike Sedar Oper.</i>			\$48.52
WAL-MART #3778	Aquatics- Paradise Valley Con	Clocks, Roach Killer, Ant Killer, Shower Rings,	\$16.36
<i>WAL-MART #3778 - Total For Aquatics- Paradise Valley Conc</i>			\$16.36
WAL-MART #3778	Aquatics- Paradise Valley Op	Clocks, Roach Killer, Ant Killer, Shower Rings,	\$44.96
<i>WAL-MART #3778 - Total For Aquatics- Paradise Valley Oper</i>			\$44.96
WAL-MART #3778	City Manager	Erroneous charge of office supplies	\$167.94
WAL-MART #3778	City Manager	Meeting supplies	\$18.28
WAL-MART #3778	City Manager	Credit purchase office supplies	(\$167.94)
<i>WAL-MART #3778 - Total For City Manager</i>			\$18.28
WAL-MART #3778	River Volunteer Events	Sunscreen and repellents	\$220.17
<i>WAL-MART #3778 - Total For River Volunteer Events</i>			\$220.17
WAL-MART #3778 - ALL DEPARTMENTS			\$354.15

Water Shed Inc.

Water Shed Inc.	Weed & Pest Fund	6- Trimmers	\$4,159.60
<i>Water Shed Inc. - Total For Weed & Pest Fund</i>			\$4,159.60
Water Shed Inc. - ALL DEPARTMENTS			\$4,159.60

Wear Parts, Inc.

Wear Parts, Inc.	Balefill - Disposal & Landfill	Flooring screws screw for connex box rehab	\$158.79
<i>Wear Parts, Inc. - Total For Balefill - Disposal & Landfill</i>			\$158.79
Wear Parts, Inc. - ALL DEPARTMENTS			\$158.79

WEST PLAINS ENGINEER

WEST PLAINS ENGINEER	Capital Projects Fund	Engineering For Work	\$1,450.00
<i>WEST PLAINS ENGINEER - Total For Capital Projects Fund</i>			\$1,450.00
WEST PLAINS ENGINEER - ALL DEPARTMENTS			\$1,450.00

WESTERN MEDICAL ASSO

WESTERN MEDICAL ASSO	Fire-EMS Training	Physical exams	\$9,190.00
<i>WESTERN MEDICAL ASSO - Total For Fire-EMS Training</i>			<i>\$9,190.00</i>
WESTERN MEDICAL ASSO - ALL DEPARTMENTS			\$9,190.00

WESTERN PLAINS LOGIS

WESTERN PLAINS LOGIS	Capital Projects Fund	Center St Enhance Construction	\$79,507.40
<i>WESTERN PLAINS LOGIS - Total For Capital Projects Fund</i>			<i>\$79,507.40</i>
WESTERN PLAINS LOGIS - ALL DEPARTMENTS			\$79,507.40

WESTERN SIGN & DESIG

WESTERN SIGN & DESIG	Police Administration	Installation Of Signs & Set Up Fee	\$280.91
<i>WESTERN SIGN & DESIG - Total For Police Administration</i>			<i>\$280.91</i>
WESTERN SIGN & DESIG - ALL DEPARTMENTS			\$280.91

WESTERN WATER CONSUL

WESTERN WATER CONSUL	Capital Projects Fund	Engineering - Midwest Ave from	\$3,206.75
WESTERN WATER CONSUL	Capital Projects Fund	College Drive Improvements	\$1,644.00
WESTERN WATER CONSUL	Capital Projects Fund	K St Imp-St Mary-Bryan Stk Eng	\$1,580.00
WESTERN WATER CONSUL	Capital Projects Fund	Gems S028465 - K STREET REHAB	\$340.00
WESTERN WATER CONSUL	Capital Projects Fund	Engineering - Midwest Ave from	\$8,817.00
WESTERN WATER CONSUL	Capital Projects Fund	College Drive Improvements	\$2,892.50
<i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i>			<i>\$18,480.25</i>
WESTERN WATER CONSUL	Water Distribution	Poplar-CYtoCollins Design Wate	\$32.75
WESTERN WATER CONSUL	Water Distribution	Poplar-CYtoCollins Design Wate	\$732.00
<i>WESTERN WATER CONSUL - Total For Water Distribution</i>			<i>\$764.75</i>
WESTERN WATER CONSUL - ALL DEPARTMENTS			\$19,245.00

WESTERN WYOMING LOCK

WESTERN WYOMING LOCK	Capital Projects Fund	MISCELLANEOUS PERSONAL SERVICES new I	\$65.00
<i>WESTERN WYOMING LOCK - Total For Capital Projects Fund</i>			<i>\$65.00</i>

WESTERN WYOMING LOCK - ALL DEPARTMENTS \$65.00

WESTIN SAN DIEGO

WESTIN SAN DIEGO	Metropolitan Planning Org	WESTIN- hotel room at esri uc	\$1,221.61
WESTIN SAN DIEGO	Metropolitan Planning Org	WESTIN- dinner	\$24.46
<i>WESTIN SAN DIEGO - Total For Metropolitan Planning Org</i>			<i>\$1,246.07</i>

WESTIN SAN DIEGO - ALL DEPARTMENTS \$1,246.07

WESTNET INC

WESTNET INC	Fire-EMS Operations	Station 5 Dorm Remote	\$1,992.21
<i>WESTNET INC - Total For Fire-EMS Operations</i>			<i>\$1,992.21</i>

WESTNET INC - ALL DEPARTMENTS \$1,992.21

WH LLC

WH LLC	Capital Projects Fund	Ford Wyoming Center South Walk	\$155.00
<i>WH LLC - Total For Capital Projects Fund</i>			<i>\$155.00</i>

WH LLC - ALL DEPARTMENTS \$155.00

WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	\$5,564.38
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$5,564.38</i>

WLC ENGINEERING - SU - ALL DEPARTMENTS \$5,564.38

WM SUPERCENTER

WM SUPERCENTER	Aquatics - Operations	Batteries	\$21.94
<i>WM SUPERCENTER - Total For Aquatics - Operations</i>			<i>\$21.94</i>

WM SUPERCENTER	Aquatics- Mike Sedar Conc	Butter Spray	\$11.72
<i>WM SUPERCENTER - Total For Aquatics- Mike Sedar Conc</i>			<i>\$11.72</i>

WM SUPERCENTER	Aquatics- Mike Sedar Oper.	Toilet Bowl Cleaner, Wash Clothes	\$9.92
<i>WM SUPERCENTER - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$9.92</i>

WM SUPERCENTER	Aquatics- Paradise Valley Con	Butter Spray	\$5.86
<i>WM SUPERCENTER - Total For Aquatics- Paradise Valley Conc</i>			<i>\$5.86</i>

WM SUPERCENTER	City Council	MEETING SUPPLIES	\$36.58
<i>WM SUPERCENTER - Total For City Council</i>			\$36.58
WM SUPERCENTER	Community Development	GROCERY STORES, SUPERMARKETS	\$25.02
<i>WM SUPERCENTER - Total For Community Development</i>			\$25.02
WM SUPERCENTER	Fire-EMS Prevent & Inspect	USB Drives for CRR	\$59.08
<i>WM SUPERCENTER - Total For Fire-EMS Prevent & Inspect</i>			\$59.08
WM SUPERCENTER	Ft. Caspar Museum	Cleaning Supplies	\$27.66
<i>WM SUPERCENTER - Total For Ft. Caspar Museum</i>			\$27.66
WM SUPERCENTER	Human Resources	1 can of coffee, 1 pk of disposable gloves	\$14.44
<i>WM SUPERCENTER - Total For Human Resources</i>			\$14.44
WM SUPERCENTER	Rec Center - Classes	CRC Summer Camp Craft Supplies	\$467.72
<i>WM SUPERCENTER - Total For Rec Center - Classes</i>			\$467.72
WM SUPERCENTER	Refuse - Recycling	SUPPLIES FOR TRUCKS	\$19.76
WM SUPERCENTER	Refuse - Recycling	WRONG SUPPLIES FOR TRUCK	(\$19.76)
<i>WM SUPERCENTER - Total For Refuse - Recycling</i>			\$0.00
WM SUPERCENTER	Regional Water Operations	Diet Coke, Pineapple, Cupcakes - Office Supp	\$21.73
<i>WM SUPERCENTER - Total For Regional Water Operations</i>			\$21.73
WM SUPERCENTER	River Volunteer Events	Credit for sunscreen and repellents	(\$136.21)
WM SUPERCENTER	River Volunteer Events	Drinks for cleanup	\$137.64
<i>WM SUPERCENTER - Total For River Volunteer Events</i>			\$1.43
WM SUPERCENTER - ALL DEPARTMENTS			\$703.10

WSP USA INC

WSP USA INC	Balefill - Disposal & Landfill	GolderWatch SCADA System For G	\$1,440.00
<i>WSP USA INC - Total For Balefill - Disposal & Landfill</i>			\$1,440.00
WSP USA INC - ALL DEPARTMENTS			\$1,440.00

WY. ASSOC. OF RISK M

WY. ASSOC. OF RISK M	Property Insurance Fund	Liability Assessment for 7/1/23-7/1/24	\$698,775.89
WY. ASSOC. OF RISK M	Property Insurance Fund	Crime Coverage for 7/1/23-7/1/24	\$3,651.74
WY. ASSOC. OF RISK M	Property Insurance Fund	Property Assessment for 7/1/23-7/1/24	\$1,108,607.82
WY. ASSOC. OF RISK M	Property Insurance Fund	BBR Cyber Coverage	\$4,539.70
<i>WY. ASSOC. OF RISK M - Total For Property Insurance Fund</i>			\$1,815,575.15

WY. ASSOC. OF RISK M - ALL DEPARTMENTS

\$1,815,575.15

WY. DEPT. OF TRANSP

WY. DEPT. OF TRANSP	Capital Projects Fund	Gems S028919 - I-25 & Casper m	\$65.03
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<i>WY. DEPT. OF TRANSP - Total For Capital Projects Fund</i>			\$65.03
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WY. DEPT. OF TRANSP - ALL DEPARTMENTS

\$65.03

WY. MACHINERY CO.

WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment rental excavator for ldf operation	\$9,547.50
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<i>WY. MACHINERY CO. - Total For Balefill - Disposal & Landfill</i>			\$9,547.50
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WY. MACHINERY CO.	Fire-EMS Operations	Light Plant Light Bulbs	\$844.88
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<i>WY. MACHINERY CO. - Total For Fire-EMS Operations</i>			\$844.88
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WY. MACHINERY CO.	Fleet Maintenance Fund	141500 Equipment service / repair	\$693.21
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WY. MACHINERY CO.	Fleet Maintenance Fund	141479 Equipment repair	\$5,408.89
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<i>WY. MACHINERY CO. - Total For Fleet Maintenance Fund</i>			\$6,102.10
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WY. MACHINERY CO. - ALL DEPARTMENTS

\$16,494.48

WYCOMP, INC.

WYCOMP, INC.	RWS - Guardian	Sample Collecting - GWG Testing	\$1,500.00
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<i>WYCOMP, INC. - Total For RWS - Guardian</i>			\$1,500.00
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WYCOMP, INC. - ALL DEPARTMENTS

\$1,500.00

WYO SHIRT & GIFT

WYO SHIRT & GIFT	Community Development	GIFT, CARD, NOVELTY, AND SOUVENIR SHOP	\$52.29
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<i>WYO SHIRT & GIFT - Total For Community Development</i>			\$52.29
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WYO SHIRT & GIFT - ALL DEPARTMENTS

\$52.29

WYOMING CAMERA OUTFI

WYOMING CAMERA OUTFI	City Manager	Canon RF 100-400	\$649.99
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WYOMING CAMERA OUTFI	City Manager	DJI Microphone	\$329.99
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WYOMING CAMERA OUTFI	City Manager	Mini 3 Pro with RC controller and case	\$1,179.98
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<i>WYOMING CAMERA OUTFI - Total For City Manager</i>			\$2,159.96
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WYOMING CAMERA OUTFI - ALL DEPARTMENTS \$2,159.96

WYOMING DEPARTMENT O

WYOMING DEPARTMENT O WWTP Operations Processing fee \$35.00

WYOMING DEPARTMENT O - Total For WWTP Operations \$35.00

WYOMING DEPARTMENT O - ALL DEPARTMENTS \$35.00

WYOMING SAFETY SUPPL

WYOMING SAFETY SUPPL Streets Refund for tax charge on purchase (\$96.24)

WYOMING SAFETY SUPPL Streets Ear muffs and safety glasses \$91.66

WYOMING SAFETY SUPPL Streets Original purchase for safety glasses and ear \$96.24

WYOMING SAFETY SUPPL - Total For Streets \$91.66

WYOMING SAFETY SUPPL - ALL DEPARTMENTS \$91.66

WYOMING STEEL & RECY

WYOMING STEEL & RECY Balefill - Disposal & Landfill Freon Removal \$2,940.00

WYOMING STEEL & RECY - Total For Balefill - Disposal & Landfill \$2,940.00

WYOMING STEEL & RECY - ALL DEPARTMENTS \$2,940.00

XEROX CORPORATION

XEROX CORPORATION Regional Water Operations Copier Usage - Office Supplies \$200.07

XEROX CORPORATION - Total For Regional Water Operations \$200.07

XEROX CORPORATION - ALL DEPARTMENTS \$200.07

Z&M ENTERPRISE LLC

Z&M ENTERPRISE LLC WWTP Operations Replacement lamps, Quartz Sleeve Flared, B \$54,640.00

Z&M ENTERPRISE LLC - Total For WWTP Operations \$54,640.00

Z&M ENTERPRISE LLC - ALL DEPARTMENTS \$54,640.00

CITYWIDE BILLS AND CLAIMS TOTAL

\$3,946,035.83

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 08/01/23

Additional Accounts Payable

<u>07/13/23</u>	Prewrits - Travel Reimbursement, Payroll Vendor, Petty Cash & Sales Tax	
	Scott Schell - Travel Reimbursement	221.25
	Lincoln National Life Insurance	17,097.91
	First Interstate Bank - Petty Cash (Metro)	189.74
	State of Wyo - Dept. of Revenue - Sales tax	<u>2,042.53</u>
		19,551.43
<u>07/20/23</u>	Prewrits - AP Vendor	
	Bank of America - Pay Remaining Balance On June 2023 Stmt	<u>22,992.56</u>
		22,992.56
	Total Additional AP	<u>\$ 42,543.99</u>

Payroll

<u>07/13/23</u>	Fire Payroll	
	Salary & Wages	142,941.11
	Internal Revenue Service	26,897.98
	Wyoming Retirement System	57,692.75
	State of Wyoming Workers Comp	5,369.15
	State of Wyoming Employee Benefits Insurance	58,446.70
	ICMA Retirement	5,250.42
	Lincoln National Life Insurance	793.66
	Orchard Trust Retirement	8,385.00
	Reliastar Life Insurance-Accident/Voya	<u>33.86</u>
		305,810.63
<u>07/14/23</u>	Fire Payroll	
	Salary & Wages	6,667.61
	Internal Revenue Service	2,514.29
	State of Wyoming Workers Comp	<u>238.03</u>
		9,419.93
<u>07/20/23</u>	City Payroll	
	Salary & Wages	1,531.00
	Internal Revenue Service	498.00
	State of Wyoming Workers Comp	<u>52.60</u>
		2,081.60
<u>07/20/23</u>	City Payroll	
	Salary & Wages	1,016,488.80
	Other Employee Liabilities	2,961.44
	Internal Revenue Service	278,267.26
	NCPERS Group	592.00
	Wyoming Retirement System	235,762.67
	State of Wyoming Workers Comp	34,045.82
	State of Wyoming Employee Benefits Insurance	367,829.07
	ICMA Retirement	24,665.64
	Lincoln National Life Insurance	(27.43)
	Orchard Trust Retirement	1,850.00
	Reliastar Life Insurance-Accident/Voya	<u>1,385.75</u>
		1,963,821.02
<u>07/25/23</u>	Fire Payroll	
	Salary & Wages	131,481.89
	Internal Revenue Service	23,946.44
	NCPERS Group	64.00
	Wyoming Retirement System	53,047.23
	State of Wyoming Workers Comp	4,920.22
	State of Wyoming Employee Benefits Insurance	58,119.16
	ICMA Retirement	83 5,167.08

CITY of CASPER, WYOMING
BILLS and CLAIMS ADDENDUM
Council Meeting
08/01/23

Orchard Trust Retirement
Reliastar Life Insurance-Accident/Voya

8,265.00
33.86

285,044.88

Total Payroll \$ 2,566,178.06

Addendum Total \$ 2,608,722.05

July 20, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk *FT*
Carla Mills-Laatsch, Licensing Specialist *CM-L*

SUBJECT: Establish Public Hearing for Transfer of Ownership for Retail Liquor License No. 12 from Mesa Liquors, LLC d/b/a Mesa Liquor, Located at 3243 Talon Dr. Ste 200 to Casper Taco Shop, LLC d/b/a Fuzzy's Taco Shop, Located at 3243 Talon Drive Ste 200, 300, & 400.

Meeting Type & Date
Regular Council Meeting
August 1, 2023

Action type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish August 15, 2023, as the Public Hearing date for a transfer of ownership for retail liquor license no. 12 from Mesa Liquors, LLC d/b/a Mesa Liquor, located at 3243 Talon Dr. Ste 200 to Casper Taco Shop, LLC d/b/a Fuzzy's Taco Shop, located at 3243 Talon Drive Ste 200, 300 & 400.

Summary
This applicant would like to lease space to Horse Palace Talon and allow 85 gaming machines throughout the building, close Mesa Liquors, and expand Fuzzy's Taco Shop to all suites. Therefore, the applicant has submitted an application requesting a transfer of ownership for retail liquor license no. 12 from Mesa Liquors, LLC d/b/a Mesa Liquor, located at 3243 Talon Dr. Ste 200 to Casper Taco Shop, LLC d/b/a Fuzzy's Taco Shop, located at 3243 Talon Drive Ste 200, 300 & 400.

Currently, Fuzzy's Taco Shop has a bar and grill liquor license, and Mesa Liquors has a retail liquor license. With the proposed expansion to all suites, the applicant will no longer need the bar & grill liquor license. The existing retail liquor license would become active immediately at Fuzzy's Taco Shop with an expansion into suites 300 & 400 planned for later this summer when the gaming machines are added. Therefore, the applicant will relinquish the bar and grill back to the City of Casper.

The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website (www.casperwy.gov).

Financial Considerations

The transfer fee for this license is \$100.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

July 19, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk *FT*
Carla Mills-Laatsch, Licensing Specialist *CMG*

SUBJECT: Public Hearing Date for a New Special Malt Beverage Permit No. 2 for the City of Casper, d/b/a Casper Ice Arena, Located at 1801 East 4th Street.

Meeting Type & Date
Regular Council Meeting
August 1, 2023

Action type
Public Hearing
Minute Action

Recommendation
That Council, by minute action, consider the application for a new special malt beverage permit No. 2 for the City of Casper, d/b/a Casper Ice Arena, located at 1801 East 4th Street.

Summary
An application has been received requesting a new special malt beverage permit No. 2 for the City of Casper, d/b/a Casper Ice Arena, located at 1801 East 4th Street.

In August of 2021, under the Casper Municipal Code, the requirements for special malt beverage permits changed making it less restrictive for qualifying entities to qualify.

The qualifications are as follows;

§5.08.130 Special malt beverage permit; public auditoriums, civic centers or event centers.

- A. Special malt beverage permits are authorized pursuant to the following:
1. Public auditoriums, civic centers and events centers meeting the qualifications of this section may be licensed by the city council under special malt beverage permits.
 2. The permits may limit where the malt beverages may be sold and consumed.
 3. To qualify for a special malt beverage permit an applicant must meet the following requirements:
 - a. The applicant must be a responsible person or organization;
 - b. The public auditorium, civic center or events center shall be owned by the city, county, the state, or the DDA which has an attendance capacity for no less than four hundred persons and is used for public gatherings;

- c. The person or organization applying for an operating permit, if not the owner of the public auditorium, civic center, or events center, must hold a written agreement with the owner of the public auditorium, civic center or events center, giving said applicant the right to sell concessions within the building or location for either daily use or for the license year (April 1 to March 31 for which the application is made.)
4. No person or organization holding a special malt beverage permit shall sell any alcoholic liquor other than malt beverages on the premises or location described on the permit, nor shall any malt beverage be sold for consumption off the premises or outside the location authorized by the permit. It shall be an obligation and a responsibility of the holder of the permit to see that no sales are made to any person under the age of twenty-one years and there be no violations of this chapter.
5. An annual permit authorized by this section shall be issued after a hearing on the application, and the license fee of one thousand dollars shall be payable annually in advance. Daily permits may be issued by the city clerk's office, subject to the requirements of this section; the fee for a daily permit shall be fifty dollars.
6. The permits shall be subject to such rules and regulations as may be established by the city council.

This permit will be located at the Casper Ice Arena, which hosts public ice skating and hockey tournaments. The City of Casper owns the Casper Ice Arena, and the seating capacity is 750. This applicant meets all the requirements for obtaining a Special Malt Beverage permit.

If approved, this license would be effective August 2, 2023. This will be the third Special Malt Beverage permit issued by the City of Casper.

This type of license is available for any business that meets the criteria of the license within the ordinance, there is no cap.

As required by Municipal Code 05.08.070, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website (www.casperwy.gov).

Financial Considerations

None

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Copy of Application

Affidavit of Website Publication

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:		/ /
Mgr:		/ /

To be completed by City/County Clerk

License Fees

Annual Fee: \$ _____

Prorated Fee: \$ 665.00

Transfer Fee: \$ _____

Publishing Fee: \$ _____

Local License #: Special Malt Bev #2

Date filed with clerk: 6 126 12023

Advertising Dates: (2 Weeks) 7/20/2023 & 7/25/2023

Hearing Date: 8 11 12023

Publishing Fee Direct Billed to Applicant:

License Term: 8 12 12023 Through 03 131 12024

Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: City of Casper

Trade/Business Name (dba): Casper Ice Arena

Building to be licensed/Building Address: 1801 E 4th Street
Number & Street

Casper WY 82601 Natrona
City State Zip County

Local Mailing Address: 1801 E 4th Street
Number & Street or P.O. Box

Casper WY 82601
City State Zip

Local Business Telephone Number: (307) 235-8484 Fax Number: (_____)

Business E-Mail Address: cgreen@casperwy.gov

<p>FILING FOR</p> <p><input checked="" type="checkbox"/> NEW LICENSE</p> <p><input type="checkbox"/> TRANSFER OF LOCATION</p>	<p>FILING IN (CHOOSE ONLY ONE)</p> <p><input checked="" type="checkbox"/> CITY OF: <u>Casperr</u></p> <p><input type="checkbox"/> COUNTY OF: _____</p>	<p>FILING AS (CHOOSE ONLY ONE)</p> <p><input type="checkbox"/> INDIVIDUAL</p> <p><input type="checkbox"/> PARTNERSHIP</p> <p><input type="checkbox"/> LP/LLP</p> <p><input type="checkbox"/> LLC</p> <p><input type="checkbox"/> CORPORATION</p> <p><input type="checkbox"/> LTD PARTNERSHIP ORGANIZATION</p> <p><input checked="" type="checkbox"/> OTHER <u>Municipality</u></p>
<p><input type="checkbox"/> TRANSFER OWNERSHIP <input type="checkbox"/> ASSIGNMENT LETTER ATTACHED</p> <p>FORMERLY HELD BY: _____</p>		

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

<p>RETAIL LIQUOR LICENSE</p> <p><input type="checkbox"/> ON-PREMISE ONLY (BAR)</p> <p><input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)</p> <p><input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)</p>	<p><input type="checkbox"/> RESTAURANT LIQUOR LICENSE</p> <p><input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE</p> <p><input type="checkbox"/> RESORT LIQUOR LICENSE</p> <p>LIMITED RETAIL LIQUOR LICENSE (CLUB)</p> <p><input type="checkbox"/> VETERANS CLUB</p> <p><input type="checkbox"/> FRATERNAL CLUB</p> <p><input type="checkbox"/> GOLF CLUB</p> <p><input type="checkbox"/> SOCIAL CLUB</p>	<p><input type="checkbox"/> MICROBREWERY PERMIT</p> <p><input type="checkbox"/> WINERY PERMIT</p> <p><input type="checkbox"/> DISTILLERY SATELLITE PERMIT</p> <p><input type="checkbox"/> WINERY SATELLITE PERMIT</p> <p><input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT</p> <p><input checked="" type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT</p>
--	--	---

SPECIAL DESIGNATIONS (CHOOSE ONLY ONE)

GOLF CLUB GUEST RANCH RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

<input checked="" type="checkbox"/> FULL TIME (e.g. Jan through Dec)	(specify months of operation)	from <u>January</u> to <u>December</u>
<input type="checkbox"/> SEASONAL/PART-TIME	DAYS OF WEEK (e.g. Mon through Sat)	from <u>Monday</u> to <u>Sunday</u>
<input type="checkbox"/> NON-OPERATIONAL/PARKED	HOURS OF OPERATION (e.g. 10a - 2a)	from <u>10:00am</u> to <u>2:00am</u>

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-4

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103(a)(iii)

- (a) OWN the licensed building? YES (own)
- (b) LEASE the licensed building? (Lease must be through the term of the liquor license) YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (i) When the lease expires, located on page _____ paragraph _____ of lease.
- (ii) Where the Sales provision for alcoholic or malt beverages is located, on page _____ paragraph _____ of lease.
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b) YES NO

- 3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403**
- (a) Hold any interest in the license applied for? YES NO
 - (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? YES NO
 - (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
 - (d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:
-

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103(b) YES NO

If "YES", explain: _____

5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413(a) YES NO

6. RESORT LICENSE:

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
 - (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
 - (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
 - (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO
 - (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b) YES NO
 - 1. If Yes, have you submitted a copy of the food and beverage contract/lease? YES NO
-

7. MICROBREWERY LICENSE:

(a) Do you self distribute your products? W.S. 12-2-201(a) YES NO
(Requires wholesale malt beverage license with the Liquor Division).

8. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

9. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

10. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members? YES NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? YES NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? YES NO
 - 1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) YES NO
 - 2. If Yes, have you submitted a copy of the food and beverage contract/lease? YES NO

11. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Have you filed a true copy of your bylaws with this application? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) YES NO

12. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state In the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(if more information is required, list on a separate piece of paper and attach to this application.)

(2/22)

13. If the applicant is a **Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership**: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
* Bruce H. Kneil, Jr.						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
* Reyes J. Pacheco						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

REQUIRED ATTACHMENTS:

- A statement indicating the financial condition and financial stability of the applicant. W.S. 12-4-102(a)(vi).
- Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b) / W.S. 12-4-301(e).
- If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer. W.S. 12-4-601(b).

OATH OR VERIFICATION

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
) SS.
COUNTY OF Natrona)

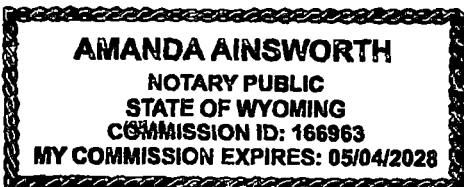
Signed and sworn to before me on this 20th day of June, 2023 that the facts alleged in the foregoing instrument are true by the following:

1) <u>[Signature]</u> (Signature)	<u>Bruce Kneil</u> (Printed Name)	<u>Mayor</u> Title
2) <u>[Signature]</u> (Signature)	<u>Reyes Pacheco</u> (Printed Name)	<u>Vice Mayor</u> Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title
6) _____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:

[Signature]
Signature of Notary Public

My commission expires: 5/4/28



AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 07/18/2023 and ended on 08/02/2023 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.casperwy.gov) for the entire period referenced above.

By: Carla Mills Raatsch

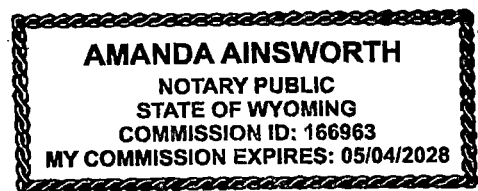
Date: 7/18/2023

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

18th day of July, 2023


Amanda Ainsworth



Provide to City of Casper Central Records

NEW SPECIAL MALT BEVERAGE PERMIT

An application for a new special malt beverage permit no. 2 for the City of Casper, d/b/a Casper Ice Arena located at 1801 E 4th St has been received in this office. Public Hearing on said application will be held on August 1, 2023, at 6:00 p.m. at The Lyric, located at 230 West Yellowstone Hwy.



Fleur Tremel
City Clerk

Publish: July 20 & 25, 2023

July 18, 2023

MEMO TO: J. Carter Napier, City Manager

eb for JCN

FROM: Liz Becher, Community Development Director

eb

SUBJECT: Consideration of an Ordinance approving an Annexation, Plat, and Zoning Request Creating the JTL Group Inc. Addition Subdivision; and the Associated Subdivision Agreement.

Meeting Type & Date:

1st Reading - Regular Council Meeting, July 18, 2023

2nd Reading - Regular Council Meeting August 1, 2023

Action Type:

Ordinance and Public Hearing

Recommendation:

That Council, by Ordinance, approve the annexation, plat, and zoning request to create the JTL Group Inc. Addition Subdivision; and the Associated Subdivision Agreement.

Summary:

Application has been received for an annexation, plat, and zoning to create the JTL Group Inc. Addition Subdivision, located at 1461 Bryan Stock Trail. The property in question is 4.78-acres, more or less, and is occupied by the Knife River company. The requested zoning for the property is C-4 (Highway Business). The property is contiguous, on its west side, to the existing Casper City limits along Bryan Stock Trail. Existing land uses in the area are a mix of industrial and park/open space. The proposed subdivision consists of a single lot, and the applicant's stated reason for wanting to annex the property into the City is to obtain public utilities (water and sewer) for the property. According to the applicant, the property suffers from environmental conditions that preclude the use of water wells. The property is developed, located in proximity to properties currently receiving City services, and the provision of water and sewer will benefit the City, as well as the property owners, by alleviating environmental contamination concerns.

The Planning and Zoning Commission accepted the recommendation of staff to include one (1) condition of approval with the plat that reiterates the City's code requirement to provide sidewalk along all City properties. In that there are limited connecting sidewalks in the area on the east side of Bryan Stock Trail, the condition defers the requirement to construct sidewalk until an unknown future date.

The Planning and Zoning Commission voted to support the annexation, plat, and zoning after a public hearing on June 8, 2023, with the single recommended condition discussed above. There were no public comments. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

An annexation report, determining costs and benefits of the proposed annexation, will be completed prior to third and final reading.

Oversight/Project Responsibility:

The Community Development Department (Planning Division) is responsible for processing annexations and zoning applications.

Attachments:

Aerial Map

Zoning Map

Ordinance

Plat

Subdivision Agreement

**JTL GROUP INC. ADDITION
SUBDIVISION AGREEMENT**

This Subdivision Agreement ("Agreement") is made and entered into this _____ day of _____, 20_____, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. JTL Group, Inc., dba Knife River, 1461 Bryan Stock Trail, Casper, Wyoming 82609 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

- A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.
- B. Owner has applied for an annexation, plat and zoning to create the JTL Group Inc. Addition.
- C. A plat of JTL Group Inc. Addition ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

- a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.
- b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 1 and one-half (1½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.
- c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.
- d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

- a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and

striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

- b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

- a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained

from the Public Services Director prior to any earthwork taking place in the Addition.

- b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

- a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.
- b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.
- c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

- d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.
- e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.
- f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.
- g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.
- i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.
- j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as

amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City. Mid-block pedestrian ways are required under Casper Municipal Code Section 16.16.020(B) for blocks over five hundred feet (500') in length. Those shall be maintained in good repair for use by the public by the property owners located immediately adjacent thereto. The immediately adjacent property owners are responsible for all costs and expenses thereof.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

- a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.
- b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

- a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.
- b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.
- c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

2.16 Other Requirements:

- a. At such time as directed by the City, Owner shall either construct, or pay the City the cost of construction, for standard City sidewalk along the entire Bryan Stock Trail frontage of the Addition.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

- a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.
- b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

- a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.
- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.
- f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.
- i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

JTL Group, Inc. dba Knife River
1461 Bryan Stock Trail
Casper, Wyoming 82609

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

- j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final payment, completion and acceptance of the services and termination or completion of the Agreement.
- l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

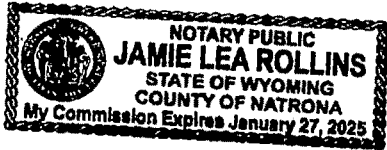
The parties hereby enter into this Agreement on the day and year first written above.

(The rest of this page is left intentionally blank)

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 22nd day of June, 2023, by Mike Haynes as the GM/VP of JTL Group, Inc. dba Knife River

(Seal, if any)



Jamie Rollins
(Signature of notarial officer)
Notary
Title (and Rank)

[My Commission Expires: 01-27-25]

APPROVED AS TO FORM:

Walter Tremel #

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS:

OWNER
JTL Group, Inc. dba Knife River

By: Jennifer Turnbull

By: Mike Haynes

Printed Name: Jennifer Turnbull

Printed Name: Mike Haynes

Title: Office Manager

Title: GM/VP

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 20____, by Bruce Knell, as the Mayor of the City of Casper.

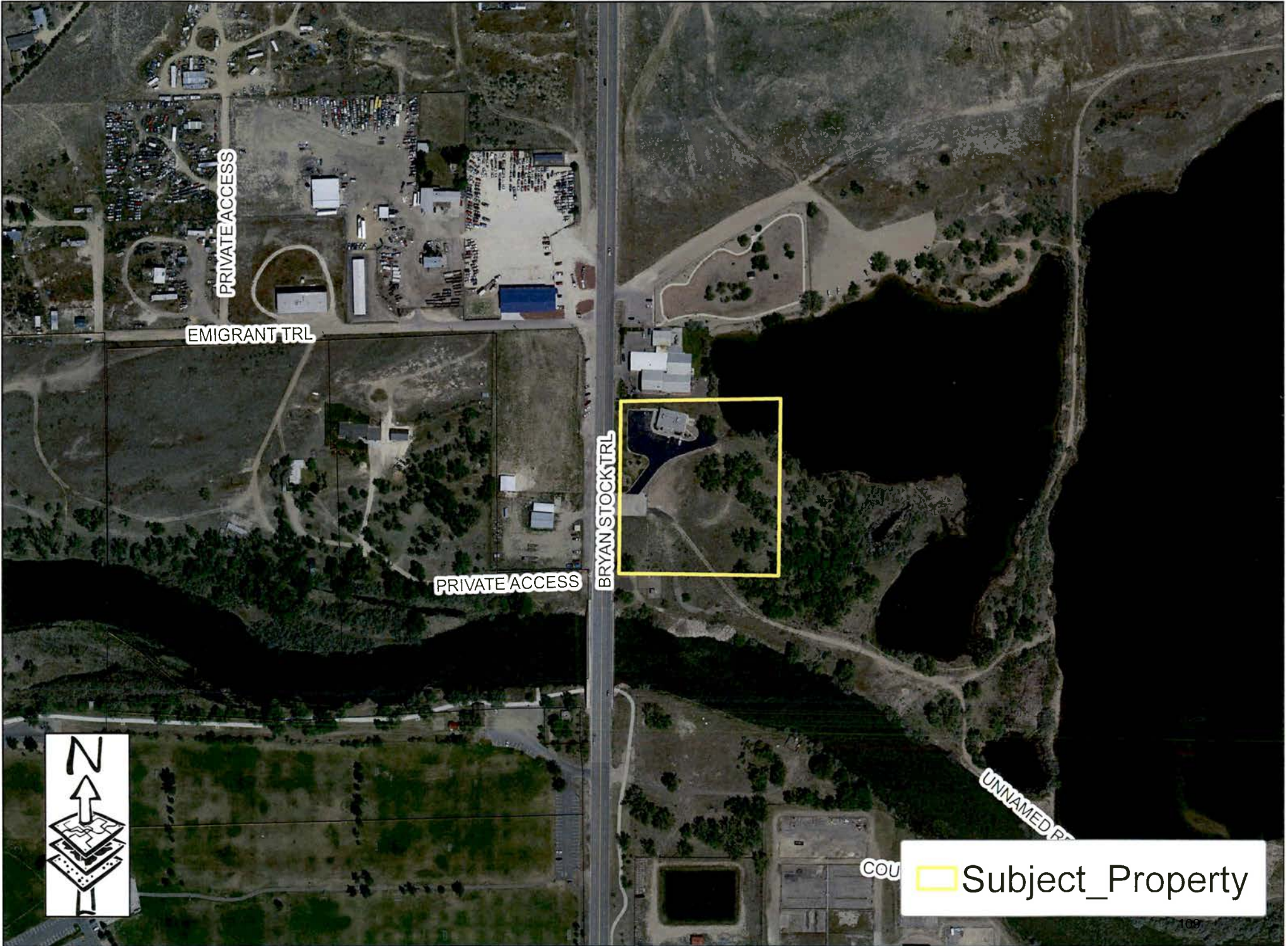
(Seal, if any)

(Signature of notarial officer)

Title (and Rank)

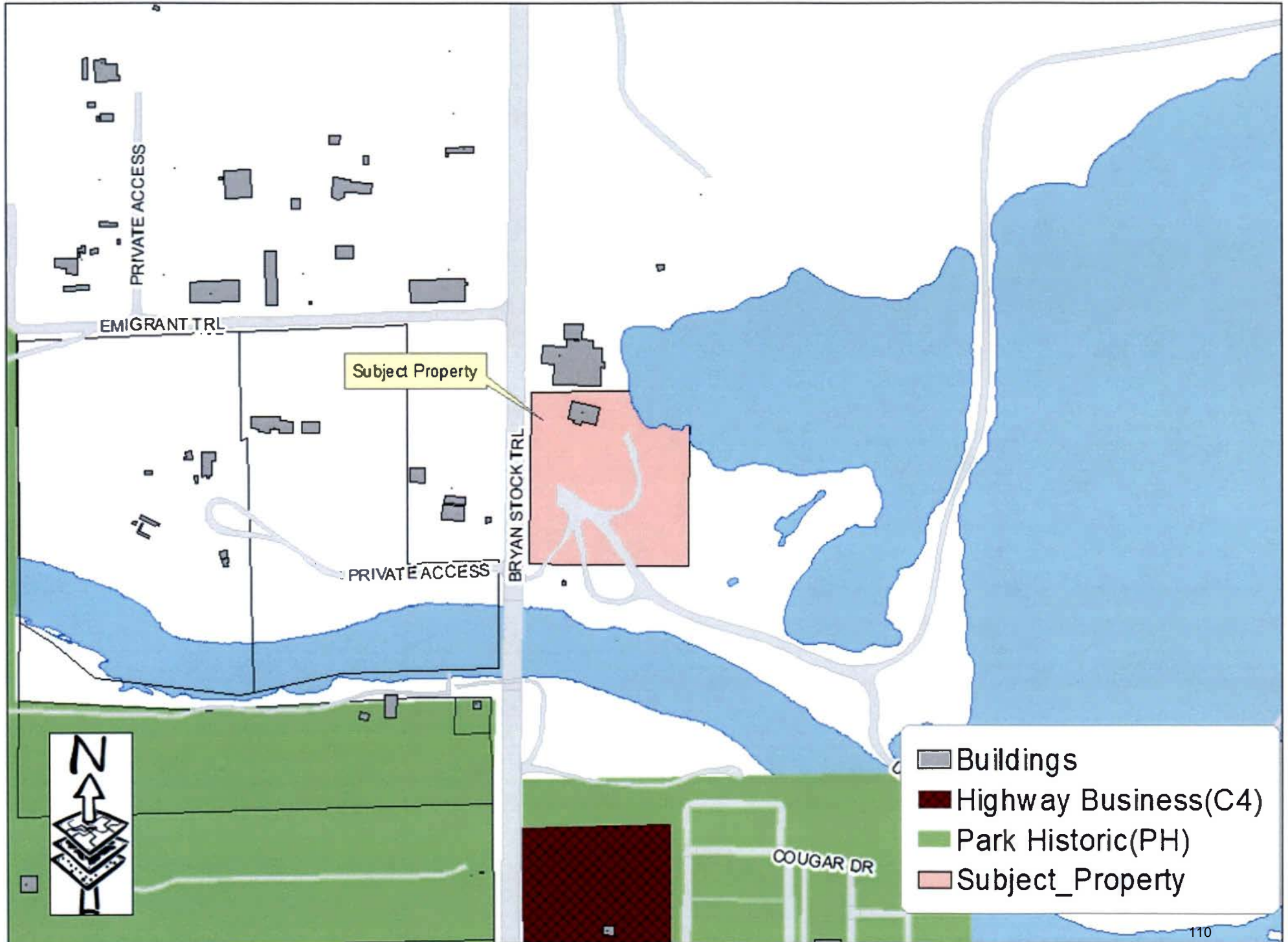
[My Commission Expires: _____]

Proposed JTL Group Inc. Addition

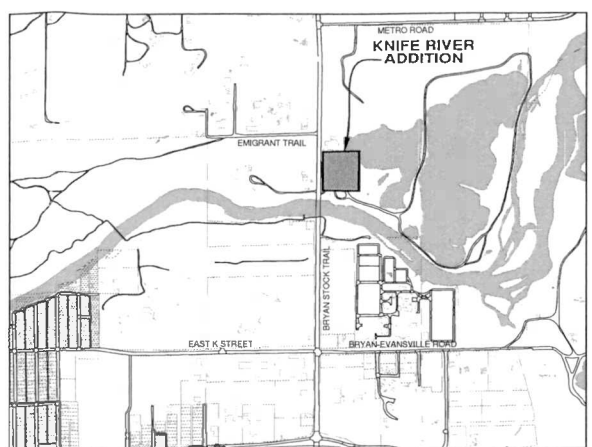
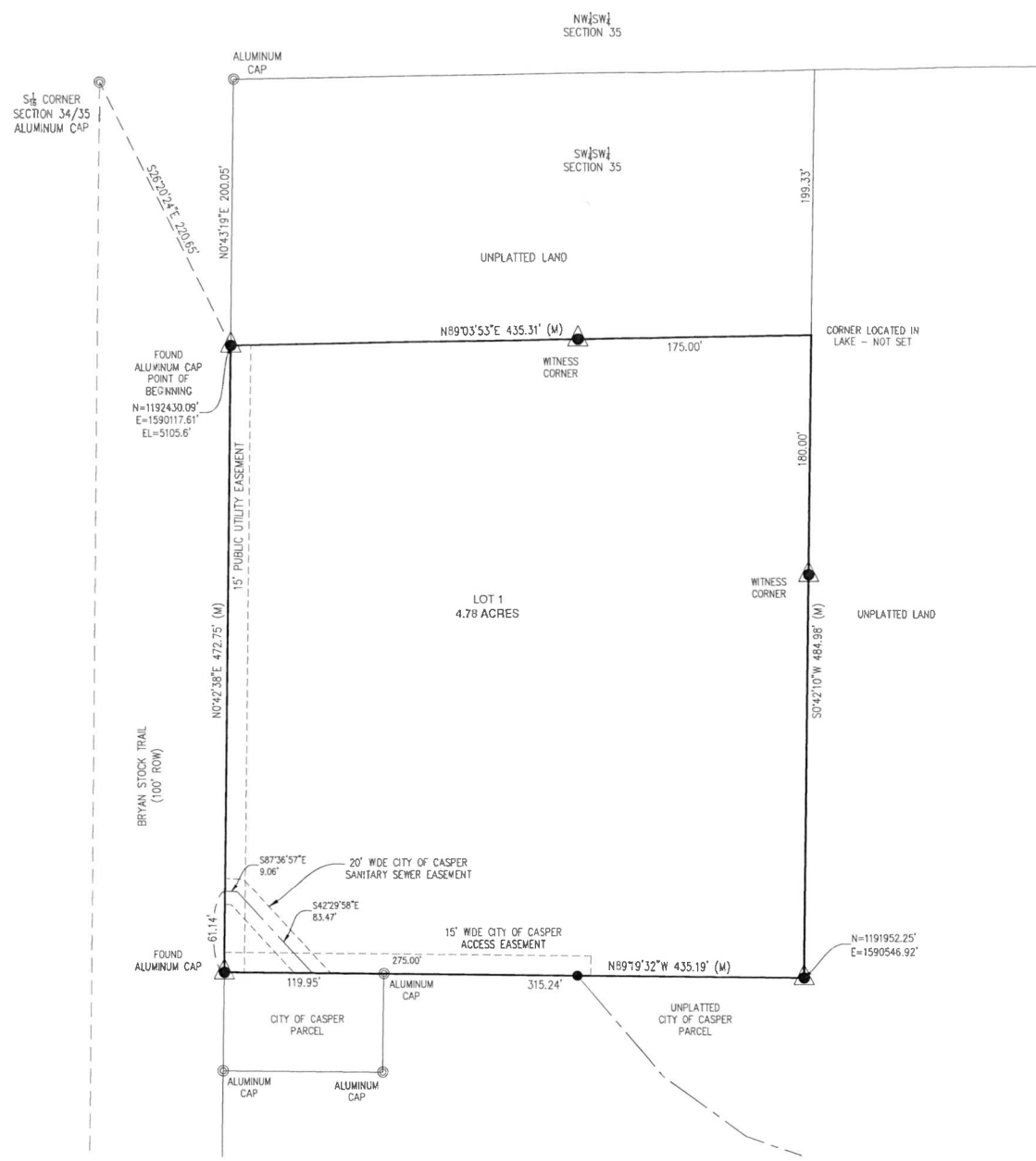


COU  Subject_Property

Proposed JTL Group Inc. Addition



M:\Land 2023\Survey\23-137 Knife River Annexation Drawings\Survey Plats\JTL GROUP INC. ANNEX.dwg, 5/18/2023, Bill



CERTIFICATE OF DEDICATION

STATE OF WYOMING }
 COUNTY OF NATRONA } ss

THE UNDERSIGNED, JTL GROUP, INC., DOES HEREBY CERTIFY THAT THEY ARE THE OWNERS AND PROPRIETORS OF THE FOLLOWING DESCRIBED PARCEL OF LAND SITUATE IN THE SW $\frac{1}{4}$ SW $\frac{1}{4}$ OF SECTION 35, T.34N., R.79W., 6TH P.M., NATRONA COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE S $\frac{1}{2}$ CORNER COMMON TO SECTIONS 34 AND 35, T.34N., R.79W., MONUMENTED BY AN ALUMINUM CAP;

THENCE S26°20'24"E, A DISTANCE OF 220.65 FEET TO THE NORTHWEST CORNER OF THE PARCEL, LOCATED ON THE EAST LINE OF BRYAN STOCK TRAIL, MONUMENTED BY A BRASS CAP AND BEING THE POINT OF BEGINNING;

THENCE N89°03'53"E, ALONG THE NORTH LINE OF THE PARCEL, A DISTANCE OF 435.31 FEET TO THE NORTHEAST CORNER OF THE PARCEL, REFERENCED BY A BRASS CAP WITNESS CORNER LOCATED S89°03'53"W, A DISTANCE OF 175.0 FEET FROM THE ACTUAL CORNER;

THENCE S00°42'10"W, ALONG THE EAST LINE OF THE PARCEL, A DISTANCE OF 484.98 FEET TO THE SOUTHEAST CORNER OF THE PARCEL, MONUMENTED BY A BRASS CAP;

THENCE N89°19'32"W, ALONG THE SOUTH LINE OF THE PARCEL, A DISTANCE OF 435.19 FEET TO THE SOUTHWEST CORNER OF THE PARCEL, LOCATED ON THE EAST LINE OF BRYAN STOCK TRAIL, MONUMENTED BY A BRASS CAP;

THENCE N00°42'38"E, ALONG THE WEST LINE OF THE PARCEL ALSO BEING THE EAST LINE OF BRYAN STOCK TRAIL, A DISTANCE OF 472.75 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 4.78 ACRES, (208,382 S.F.), MORE OR LESS, AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS, RESERVATIONS AND ENCUMBRANCES WHICH HAVE BEEN LEGALLY ACQUIRED.

THE PARCEL OF LAND, AS IT APPEARS ON THIS PLAT, IS DEDICATED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS. THE NAME OF THE SUBDIVISION SHALL BE "JTL GROUP INC. ADDITION" AND THE OWNERS HEREBY GRANT TO THE PUBLIC AND PRIVATE UTILITY COMPANIES AN EASEMENT AND LICENSE TO LOCATE, CONSTRUCT, USE AND MAINTAIN CONDUITS, LINES, WIRES AND PIPES, ANY OR ALL OF THEM, UNDER AND ALONG THE STRIPS OF LAND MARKED "UTILITY EASEMENT" AS SHOWN ON THIS PLAT. THE STRIP OF LAND MARKED "15' WIDE CITY OF CASPER ACCESS EASEMENT" IS HEREBY DEDICATED TO THE CITY OF CASPER FOR ACCESS TO THE CITY LANDS TO THE SOUTH OF THIS SUBDIVISION ALL ROADS AND STREETS AS SHOWN HEREON ARE HEREBY, OR HAVE BEEN PREVIOUSLY, DEDICATED TO THE USE OF THE PUBLIC.

APPROVALS

APPROVED BY THE CITY OF CASPER PLANNING AND ZONING COMMISSION OF CASPER, WYOMING
 THIS _____ DAY OF _____, 2023.

ATTEST: _____ SECRETARY _____ CHAIRMAN

APPROVED BY THE CITY COUNCIL OF CASPER, WYOMING BY ORDINANCE NO. _____ DULY PASSED,
 ADOPTED AND APPROVED THIS _____ DAY OF _____, 2023.

ATTEST: _____ CITY CLERK _____ MAYOR

INSPECTED AND APPROVED THIS _____ DAY OF _____, 2023.

INSPECTED AND APPROVED THIS _____ DAY OF _____, 2023.

_____ CITY ENGINEER
 _____ CITY SURVEYOR

NOTES

1. ERROR OF CLOSURE EXCEEDS 1:279,397.
2. BASIS OF BEARING IS THE WYOMING STATE PLANE COORDINATE SYSTEM, EAST CENTRAL ZONE, NAD 1983/2011.
3. THE CONVERGENCE ANGLE AT THE POINT OF BEGINNING IS 00°42'17.891", AND THE COMBINED FACTOR IS 0.99978156.
4. ALL DISTANCES ARE GRID.
5. ELEVATIONS SHOWN HEREON ARE BASED ON NAVD 88 DATUM AND ARE NOT MEANT TO USED AS BENCHMARKS.

CERTIFICATE OF SURVEYOR

STATE OF WYOMING }
 COUNTY OF NATRONA } ss

I, WILLIAM R. FEHRINGER, A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSE NO. 5528, DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY MADE UNDER MY DIRECT SUPERVISION IN OCTOBER, 2022, AND THAT THIS PLAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, CORRECTLY AND ACCURATELY REPRESENTS SAID SURVEY. ALL DIMENSIONS ARE EXPRESSED IN FEET AND DECIMALS THEREOF. ALL BEING TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY WILLIAM R. FEHRINGER
 THIS _____ DAY OF _____, 2023.
 WITNESS MY HAND AND OFFICIAL SEAL.
 MY COMMISSION EXPIRES _____

 NOTARY PUBLIC

JTL GROUP, INC.
 1461 BRYAN STOCK TRAIL
 CASPER, WYOMING 82609

MICHAEL J. HAYNES - VICE PRESIDENT
 JTL GROUP, INC., dba KNIFE RIVER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MICHAEL J. HAYNES, VICE PRESIDENT OF JTL GROUP, INC., dba KNIFE RIVER THIS _____ DAY OF _____, 2023.

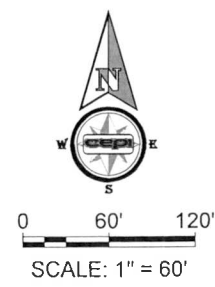
WITNESS MY HAND AND OFFICIAL SEAL.
 MY COMMISSION EXPIRES _____

 NOTARY PUBLIC

AN ANNEXATION AND PLAT OF
 A PORTION OF THE SW $\frac{1}{4}$ SW $\frac{1}{4}$ OF
 SECTION 35, T.34N., R.79W., 6TH P.M.,
 NATRONA COUNTY, WYOMING
 AS

JTL GROUP INC. ADDITION

TO THE CITY OF CASPER, WYOMING
 BEING A PORTION OF THE
 SW $\frac{1}{4}$ SW $\frac{1}{4}$ OF SECTION 35
 T.34N., R.79W., 6TH P.M.
 NATRONA COUNTY, WYOMING
 MAY, 2023



- LEGEND**
- ▲ SET BRASS CAP
 - SET MONUMENT 5/8" REBAR & ALUMINUM CAP
 - ⊙ FOUND MONUMENT AS NOTED

ORDINANCE NO. 12-23

AN ORDINANCE APPROVING THE ANNEXATION, PLAT
AND ZONING CREATING THE JTL GROUP INC. ADDITION
SUBDIVISION

WHEREAS, JTL Group, Inc., dba Knife River (“Owner”), has applied to annex 4.78-acres, more or less, located in and being a portion of the SW1/4SW1/4 of Section 35, T.34N., R79W., 6th P.M., Natrona County Wyoming; and,

WHEREAS, in a companion item, Owner has also applied to plat said 4.78-acres, to create the JTL Group Inc. Addition; and,

WHEREAS, Owner has requested that the proposed JTL Group Inc. Addition be zoned C-4 (Highway Business); and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax-exempt property, and said petition has been submitted to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report will be completed prior to final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation, plat and zoning creating JTL Group Inc. Addition following a public hearing on June 8, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of 4.78-acres, more or less, located in and being a portion of the SW1/4SW1/4 of Section 35, T.34N., R79W., 6th P.M., Natrona County Wyoming, is hereby approved, said property is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The plat of the JTL Group Inc. Addition to the City of Casper is hereby approved.

SECTION 3:

The zoning of the JTL Group Inc. Addition shall be C-4 (Highway Business).

SECTION 4:

The Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Subdivision Agreement between the City and the Owner.

SECTION 5:

All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 6:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 18th day of July, 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the _____ day of _____, 2023.

APPROVED AS TO FORM:

Walker Trumbull

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 18, 2023

MEMO TO: J. Carter Napier, City Manager *eb for ICN*
FROM: Liz Becher, Community Development Director *eb*
SUBJECT: Consideration of an Ordinance approving an Annexation, Plat, and Zoning Request Creating the Elkhorn Village Addition No. 3 Subdivision; and the associated Subdivision Agreement.

Meeting Type & Date:

1st Reading - Regular Council Meeting, July 18, 2023

2nd Reading - Regular Council Meeting August 1, 2023

Action Type:

Ordinance and Public Hearing

Recommendation:

That Council, by Ordinance, approve the annexation, plat, and zoning request to create the Elkhorn Village Addition No. 3 Subdivision; and the associated Subdivision Agreement.

Summary:

Application has been received for the creation of the Elkhorn Village Addition No. 3 located at the northeast corner of Elkhorn Valley Drive and East 12th Street. The subdivision includes a replat of six (6) existing lots in the Elkhorn Village Addition No. 2 and an annexation of 0.85-acres, more or less. The existing lots are currently zoned R-2 (One Unit Residential) and the area being annexed is requested to be R-2 (One Unit Residential) in order to integrate into the existing lots. The purpose of the annexation and replat is to increase the size of the existing lots, to eliminate one (1) lot, and to create five (5) newly configured lots for single-family residential development. All uses in the area are single-family residential and all surrounding lots are also zoned R-2 (One Unit Residential). The property being annexed is contiguous with the City limits along its west property boundary.

The Planning and Zoning Commission accepted the recommendation of staff to include two (2) conditions of approval with the replat. As shown on the Elkhorn Village Addition No. 3 plat, there is a gap of missing 12th Street right-of-way located adjacent to proposed Lot 5. The first condition requires that the applicant/owner dedicate the missing piece of right-of-way to the City within twelve (12) months. The second condition allows for the deferment of the construction of East 12th Street. As is customary, subdivisions, and specifically corner lots, are responsible for half the cost of construction of the adjacent public roads along both of their street frontages. This requirement ensures that the next developers down the line, beyond the subdivision, don't get burdened with the cost of the road and utility extensions adjacent to previously developed areas, thereby encouraging equitable and orderly development. In that additional depth and street frontage is being added adjacent to Lot 5 with this request, and the necessary right-of-way has not yet been dedicated, the City is proposing to allow the construction of the extension of 12th Street to occur at an undetermined time in the future, when necessitated by further development

to the east. The applicant has indicated that no further development is planned to the east of this subdivision in the foreseeable future and doesn't see an immediate need to construct the 12th Street extension.

The Planning and Zoning Commission voted to support the annexation, plat, and zoning after a public hearing on June 8, 2023, with the two (2) recommended conditions discussed above. There were no public comments. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

An annexation report, determining costs and benefits of the proposed annexation, will be completed prior to third and final reading.

Oversight/Project Responsibility:

The Community Development Department (Planning Division) is responsible for processing annexations and zoning applications.

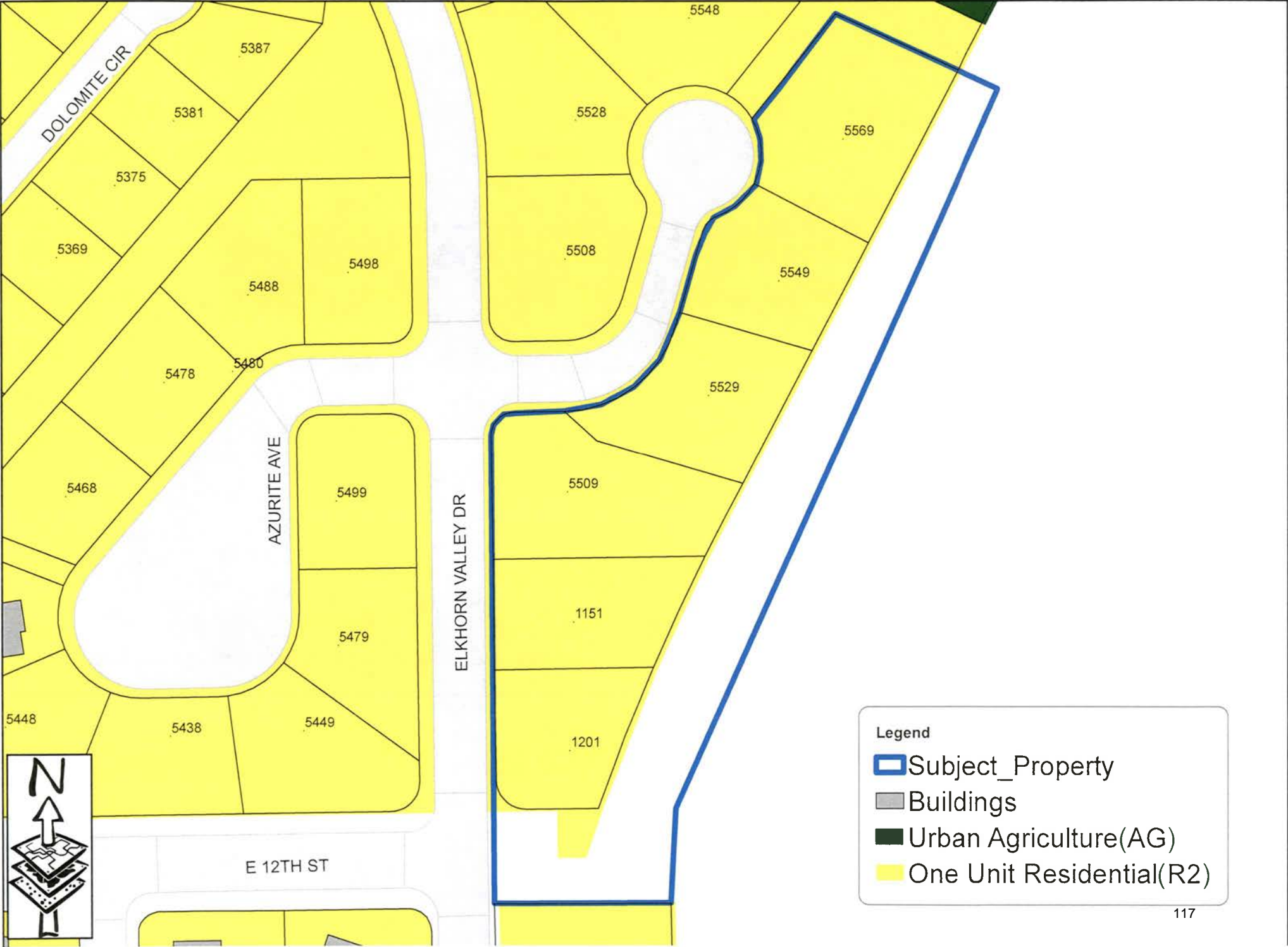
Attachments:

- Aerial Map
- Zoning Map
- Ordinance
- Plat
- Subdivision Agreement

Replat and Annexation creating Elkhorn Village Addition No. 3



Replat and Annexation creating Elkhorn Village Addition No. 3



PLAT OF
"ELKHORN VILLAGE ADDITION NO. 3"
 A SUBDIVISION LOCATED IN AND BEING A PORTION OF
 THE SE1/4SW1/4, SECTION 7, AND THE NE1/4NW1/4, SECTION 18,
 TOWNSHIP 33 NORTH, RANGE 78 WEST
 SIXTH PRINCIPAL MERIDIAN
 NATRONA COUNTY, WYOMING

BEING A VACATION AND REPLAT OF LOTS 48-53 ELKHORN
 VILLAGE ADDITION NO. 2 AND AN ANNEXATION OF A PORTION OF
 THE SE1/4SW1/4, SECTION 7 AND NE1/4NW1/4, SECTION 18,
 TOWNSHIP 33 NORTH, RANGE 78 WEST SIXTH PRINCIPAL MERIDIAN
 NATRONA COUNTY, WYOMING
 SHEET 1 OF 1

CERTIFICATE OF DEDICATION

Blackmore Homes, Inc., hereby certify that they are the owners and proprietors of the foregoing vacation and replat of Lots 48-53 of Elkhorn Village Addition No. 2 to the City of Casper, Wyoming, and an annexation of a portion of the SE1/4SW1/4, Section 7, and NE1/4NW1/4, Section 18, Township 33 North, Range 78 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at a point on the northerly line of the Parcel being described and the southeasterly corner of Tract B, Elkhorn Village Addition No. 2 and a point in the SE1/4SW1/4, Section 7; thence from said Point of Beginning and along the northerly line of said Parcel; S65°21'19"E, 35.78 feet to a point; thence along the easterly line of said Parcel and into said NE1/4NW1/4, Section 18, S24°09'58"W, 671.65 feet to a point; thence along the southerly line of said Parcel, S89°10'59"W, 125.00 feet to the beginning of a curve; thence along the arc of a true curve to the right and having a radius of 25.00 feet, and the long chord of which bears N45°49'18"W, 35.35 feet, through a central angle of 89°50'25", 39.27 feet to a point of intersection with a tangent line; thence along the westerly line of said Parcel and the easterly right of way line of Elkhorn Valley Drive and into said SE1/4SW1/4, Section 7, N0°49'35"W, 294.09 feet to the beginning of a curve; thence along the arc of a true curve to the right and having a radius of 20.00 feet, and the long chord of which bears N44°10'25"E, 28.28 feet, through a central angle of 89°00'00", 31.45 feet to a point of intersection with a tangent line; thence continuing along the westerly line of said Parcel and the southeasterly line of Azurite Avenue, N89°10'25"E, 42.41 feet to the beginning of a curve; thence along the arc of a true curve to the left and having a radius of 100.00 feet, and the long chord of which bears S23°34'42"E, 119.23 feet, through a central angle of 73°11'29", 127.74 feet to a point of intersection with a tangent line; thence continuing along the westerly line of said Parcel and the easterly line of Azurite Avenue, N15°58'59"E, 83.35 feet to the beginning of a curve; thence along the arc of a true curve to the right and having a radius of 20.00 feet, and the long chord of which bears N43°55'00"E, 18.23 feet, through a central angle of 54°14'18", 18.93 feet to the beginning of a non-tangential curve; thence along the arc of a true curve to the left and having a radius of 57.00 feet, and the long chord of which bears N19°44'48"E, 87.93 feet, through a central angle of 100°58'56", 100.43 feet to a point of intersection with a non-tangential line and a point in and intersection with the southerly line of said Tract B, Elkhorn Village Addition No. 2; thence continuing along the westerly line of said Parcel and the southerly line of said Tract B, Elkhorn Village Addition No. 2, N38°43'53"E, 113.93 feet to a point; thence along the northerly line of said Parcel and continuing along the southerly line of said Tract B, Elkhorn Village Addition No. 2, S65°21'19"E, 114.24 feet to said Point of Beginning and containing 3.076 acres, more or less, as set forth by the plat attached and made a part hereof.

The subdivision of the foregoing described lands is with the free consent and in accordance with the desires of the above named owners and proprietors, the name of said subdivision shall be known as "ELKHORN VILLAGE ADDITION NO. 3" to the City of Casper, Wyoming. All streets as shown hereon are hereby or have been previously dedicated to the use of the public and easements as shown hereon are hereby dedicated to the use of public and private utility companies for the purposes of construction, operation and maintenance of utility lines, conduits, ditches, drainage and access.

Blackmore Homes, Inc.
 461 Landmark, Ste. 100
 Casper, Wyoming 82409

TAM A. SMITH, MANAGER, BLACKMORE HOMES, INC.

ACKNOWLEDGMENT

State of Wyoming }
 County of Natrona } ss
 The foregoing instrument was acknowledged before me by Tam A. Smith, Manager of Blackmore Homes, Inc. this _____ day of _____, 2023.
 Witness my hand and official seal.
 My Commission Expires: _____
 Notary Public

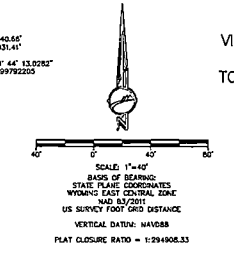
APPROVALS

APPROVED: City of Casper Planning and Zoning Commission this _____ day of _____, 2023 and forwarded to the City Council of Casper, Wyoming with recommendation that said plat be approved.
 Secretary _____ Commission Chairman _____
 APPROVED: City Council of the City of Casper, Wyoming by Resolution No. _____ duly passed, adopted and approved on the _____ day of _____, 2023.
 Attest: _____ Mayor
 City Clerk _____
 INSPECTED AND APPROVED on the _____ day of _____, 2023. _____ City Engineer
 INSPECTED AND APPROVED on the _____ day of _____, 2023. _____ City Surveyor

SURVEYORS CERTIFICATE

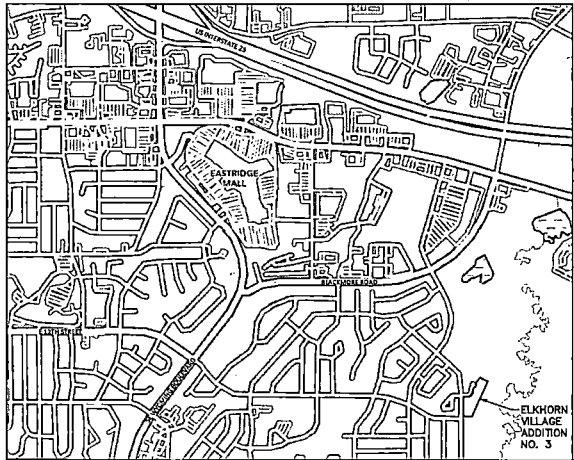
I, Paul R. Svenson, a registered professional land surveyor, License No. 10272, do hereby certify that this plat was made from notes taken during an actual survey made by me or others under my direct supervision during the months of June through September, 2018, February, 2020, and April 2023 and that this plat, to the best of my knowledge and belief, correctly and accurately represents said survey.

State of Wyoming }
 County of Natrona } ss
 The foregoing instrument was acknowledged before me by Paul R. Svenson this _____ day of _____, 2023.
 Witness my hand and official seal.
 My Commission Expires: _____
 Notary Public

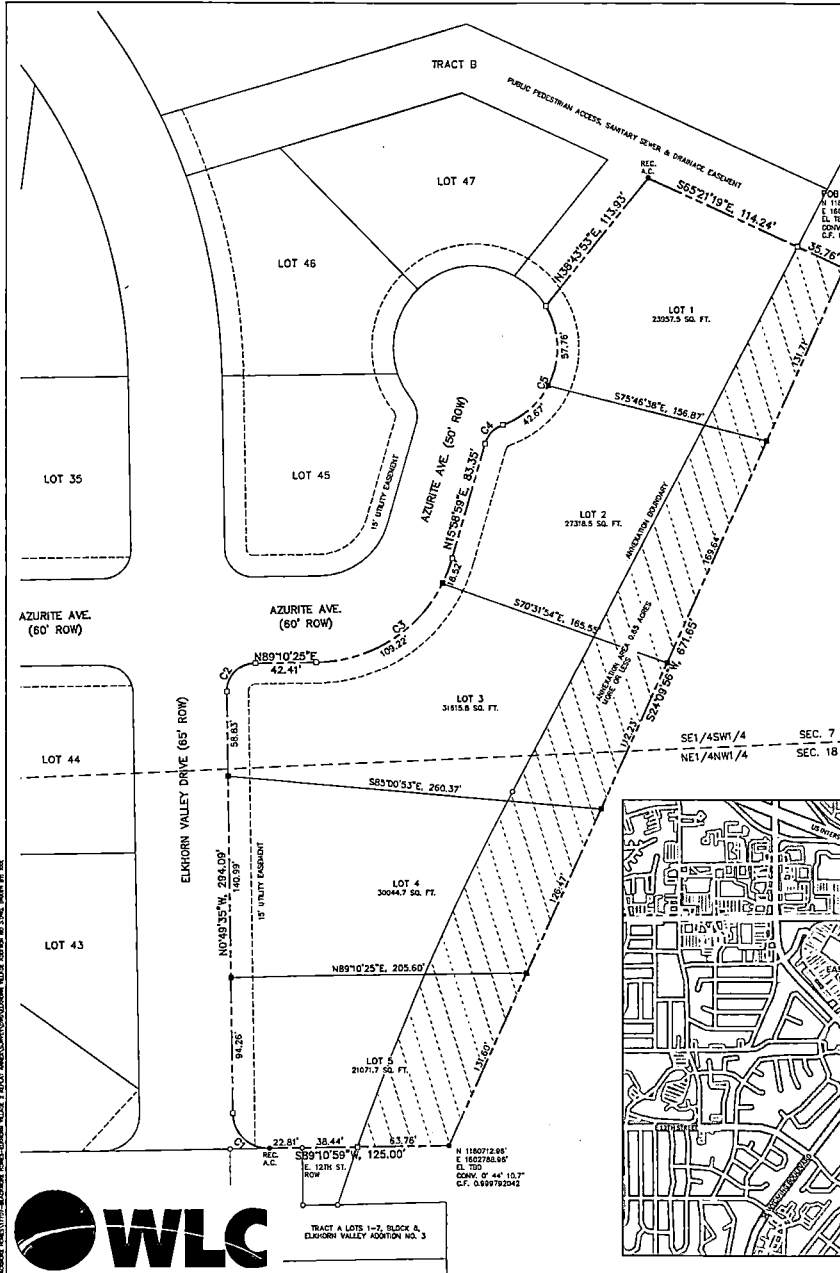


- LEGEND**
- SET BRASS CAP
 - SET ALUM. CAP
 - RECOVERED BRASS CAP
 - RECOVERED ALUM. CAP
 - MEASURED AND RECORDED
 - PARCEL BOUNDARY

Curve #	Bearing	Radius	Length	Chord
C1	89°50'25"	25.00'	33.27'	N45°49'18"W, 35.35'
C2	90°00'00"	20.00'	31.42'	N44°10'25"E, 28.28'
C3	73°11'29"	100.00'	127.74'	N32°34'42"E, 119.23'
C4	54°14'18"	20.00'	18.93'	N19°44'48"E, 18.23'
C5	100°58'56"	57.00'	100.43'	N15°58'59"E, 87.93'



VICINITY MAP
 SCALE: 1"=1000'



ENGINEERING & SURVEYING
 200 PRONDORN, CASPER, WY. 82401
 W.C. NO. 17707 DATE 05-01-23 FILE NAME: ELKHORN VILLAGE ADDITION NO 3

**ELKHORN VILLAGE ADDITION NO. 3
SUBDIVISION AGREEMENT**

This Subdivision Agreement ("Agreement") is made and entered into this _____ day of _____, 20____, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Bláckmore Homes, Inc., 441 Landmark Drive, Casper, Wyoming 82609 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

- A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.
- B. Owner has applied for an annexation, replat and zoning to create the Elkhorn Village Addition No. 3 Subdivision.
- C. A plat of Elkhorn Village Addition No. 3 ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

- a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.
- b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 1 and one-half (1½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.
- c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.
- d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

- a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and

striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

- b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

- a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained

from the Public Services Director prior to any earthwork taking place in the Addition.

- b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

- a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.
- b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.
- c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

- d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.
- e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.
- f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.
- g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.
- i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.
- j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as

amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City. Mid-block pedestrian ways are required under Casper Municipal Code Section 16.16.020(B) for blocks over five hundred feet (500') in length. Those shall be maintained in good repair for use by the public by the property owners located immediately adjacent thereto. The immediately adjacent property owners are responsible for all costs and expenses thereof.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

- a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.
- b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

- a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.
- b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.
- c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

2.16 Other Requirements:

- a. Within twelve (12) months of the approval of Elkhorn Village Addition No. 3, Owner shall dedicate the necessary right-of-way, transfer ownership, or provide a public road easement in a form acceptable to the City of Casper for the extension of East 12th Street, along the entire Lot 5, Elkhorn Village Addition No. 3 lot line and extending to the eastern boundary of Elkhorn Village Addition No. 3.
- b. When necessitated by further development to the east, and directed by the City, Owner shall participate in one half (1/2) the total the cost of engineering, design, and construction of East 12th Street, from Elkhorn Valley Drive to the eastern boundary of Lot 5, Elkhorn Village Addition No. 3, including all standard street appurtenances, including, but not limited to, curb, gutter, sidewalk, utilities, street lights, and fire hydrants. The requirement for

participation in the construction of the street shall run with the land, and apply to all heirs, successors, assigns, grantees and transferees.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

- a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.
- b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

- a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.

- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.
- f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.
- i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by

either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Blackmore Homes, Inc.
441 Landmark Drive
Casper, Wyoming 82609

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

- j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final payment, completion and acceptance of the services and termination or completion of the Agreement.
- l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:

Wallace Tremel

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS:

OWNER
Blackmore Homes, Inc.

By: Deeann Miller

By: Timm A. Smith

Printed Name: Deeann Miller

Printed Name: Timm A. Smith

Title: Permit Tech

Title: Manager

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 20_____, by Bruce Knell, as the Mayor of the City of Casper.

(Seal, if any)

(Signature of notarial officer)

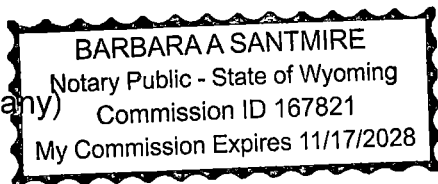
Title (and Rank)

[My Commission Expires: _____]

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 18th day of July, 2023, by Timm A. Smith as the manager of Blackmore Homes, Inc.

(Seal, if any)



Barbara Santmire
(Signature of notarial officer)

Notary
Title (and Rank)

[My Commission Expires: 11/17/2028]

ORDINANCE NO. 13-23

AN ORDINANCE APPROVING THE ANNEXATION, PLAT
AND ZONING CREATING THE ELKHORN VILLAGE
ADDITION NO. 3 SUBDIVISION

WHEREAS, Blackmore Homes, Inc. (“Owner”) has applied to annex 0.85-acres, more or less, located in and being a portion of the SE1/4SW1/4, Section 7 and NE1/4NW1/4, Section 18, T. 33N, R78W, 6th P.M., Natrona County, Wyoming; and,

WHEREAS, in a companion item, Owner has also applied to replat Lots 48-53, Elkhorn Village Addition No. 2, which collectively, along with the 0.85-acres being annexed, comprise the proposed Elkhorn Village Addition No. 3; and,

WHEREAS, Lots 48-53, Elkhorn Village Addition No. 2 are currently zoned R-2 (One Unit Residential); and,

WHEREAS, Owner has requested R-2 (One Unit Residential) zoning for the 0.85-acre parcel being annexed, in order to maintain uniformity with the current zoning of Lots 48-53, Elkhorn Village Addition No. 2; and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax-exempt property, and said petition has been submitted to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report will be completed prior to final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation, plat and zoning creating Elkhorn Village Addition No. 3 following a public hearing on June 8, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of 0.85-acres, more or less, located in and being a portion of the SE1/4SW1/4, Section 7 and NE1/4NW1/4, Section 18, T. 33N, R78W, 6th P.M., Natrona County, Wyoming, is hereby approved, said property is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The replat of Lots 48-53, Elkhorn Village Addition No. 2, together with the inclusion of the annexed property described above, which collectively creates the Elkhorn Village Addition No. 3 Subdivision, is hereby approved.

SECTION 3:

The zoning of the Elkhorn Village Addition No. 3 Subdivision shall be R-2 (One Unit Residential).

SECTION 4:

The Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Subdivision Agreement between the City and the Owner.

SECTION 5:

All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 6:


This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 18th day of July, 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the _____ day of _____, 2023.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 24, 2023

MEMO TO: City Council
J. Carter Napier, City Manager *JCN*

FROM: Eric K. Nelson, City Attorney *E.K.N.*

SUBJECT: An Ordinance amending Casper Municipal Code Section 6.04.040

Meeting Type & Date:
Regular Council Meeting
August 1, 2023

Action type:
Second Reading

Recommendation:
That City Council consider, “An Ordinance Amending Casper Municipal Code Section 6.04.040 – Keeping of pets, livestock or fowl; limitations; feeding of non-domesticated animals prohibited,” on Second Reading.

Summary:
City Council was presented with information from the Wyoming Game and Fish Department regarding a growing population of wild turkeys within Casper’s City limits. The Game and Fish recommended that assistance was needed in controlling the turkey population and mitigating the harmful impacts of the growing population.

City Council recently discussed the City’s existing Ordinance regarding the feeding of non-domesticated animals. City Council requested staff to prepare a draft ordinance which prohibits the feeding of wild turkeys and squirrels. The Public Hearing regarding the proposed ordinance was held on July 18, 2023, and the proposed ordinance passed on First Reading. The Second Reading of the proposed ordinance is scheduled for August 1, 2023.

Financial Considerations:
None

Oversight/Project Responsibility
Keith McPheeters, Chief of Police
Eric K. Nelson, City Attorney

Attachments
Proposed Ordinance

ORDINANCE NO. 14-23

AN ORDINANCE AMENDING CASPER MUNICIPAL CODE SECTION 6.04.040 – KEEPING OF PETS, LIVESTOCK OR FOWL; LIMITATIONS; FEEDING OF NON-DOMESTICATED ANIMALS PROHIBITED.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the Casper Municipal Code requires updates and modifications from time to time; and,

WHEREAS, the City Council desires to amend Section 6.04.040 of the Casper Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: Section 6.04.040 of the Casper Municipal Code is hereby amended and shall be codified as follows:

6.04.040 Keeping of pets, livestock or fowl; limitations; feeding of non-domesticated animals prohibited.

A. Number permitted.

1. It shall be unlawful for any person to keep more than three cats and three dogs on any premises within the City limits of Casper, except kennels and catteries will be allowed in the City only in areas properly zoned for this type of business.
2. No fowl or livestock shall be kept on any lot or tract of land located in a residentially zoned area of the City; this applies to any and all ungulates.
3. No more than ten of any other pet shall be permitted on a single premises, excluding fish, rodents and small cage birds.

B. Fencing Requirements.

1. Unless otherwise provided, where fencing is required by this chapter, it shall be at least three feet in height and constructed of a material sufficient to confine the animal.
2. Escape of an animal covered by this chapter shall be presumptive evidence that the owner's fence does not sufficiently control the animal.

C. Feeding of Non-domesticated Animals Prohibited.

1. It shall be unlawful for any person to provide shelter, feed, or to otherwise entice any non-domesticated animal(s) to gather or frequent, with the exception of common songbirds, ~~squirrels~~, ~~turkeys~~ and feral cats

maintained by a keeper, onto any public area or onto the property of the person. This shall not apply to property owners attempting to trap non-domesticated animal(s) already coming onto their property by use of a live box trap.

- 2. A "keeper" is any person or organization, harboring, regularly feeding or having in his or its possession any feral cat or dog who permits a feral cat or feral dog to habitually be or remain on or be lodged or fed within such person's property or premises. A keeper of a feral cat or feral dog shall be deemed the animal's owner for all purposes and shall be responsible for the health care of such animal and liable for the damages created by such animal.

PASSED on 1st reading the 18th day of July, 2023.

PASSED on 2nd reading the ___ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the _____ day of _____, 2023.

APPROVED AS TO FORM:

Eric K. Nehy

ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 24, 2023

MEMO TO: City Council

FROM: J. Carter Napier, City Manager
Eric K. Nelson, City Attorney 

SUBJECT: An Ordinance in Support of Continuing the Fifth Cent Optional General Purpose Excise Tax Pursuant to Wyoming Statutes § 35-15-203(a)(i)(F)(II)

Meeting Type & Date:
Regular Council Meeting
August 1, 2023

Action type:
Second Reading

Recommendation:
That City Council consider the proposed ordinance on Second Reading.

Summary:
The State of Wyoming collects a 4% state-wide excise tax, of which 69% is distributed to the State of Wyoming general fund. The remaining portion, less administrative costs (approximately 30%), is distributed to local governments based on the percentage of the county population residing within the municipality or unincorporated parts of the county.

Wyoming Statutes also allow for the collection of local sales and use taxes of up to 3% percent, also known as the fifth, sixth and seventh cent.

The fifth cent sales tax, which requires voter approval when it is first enacted, was first approved by the voters of Natrona County in 1974 and has been continued by election every four years since its initial approval. The continuation of the fifth cent sales tax in Natrona County has routinely received the support of well over seventy percent (70%) of ballots cast within the County. The fifth cent was most recently overwhelmingly approved by the voters for an additional four-year term in 2022.

As an alternative to continuing the fifth cent excise tax by the ballot method, Wyoming Statutes Section 39-15-203(a)(i)(F)(II) also provides for the tax to be continued without placing it on the ballot if favorably supported by a resolution adopted by the governing body of the county and by ordinances adopted by the governing bodies of at least a majority of the incorporated municipalities within the county. The tax may be continued by this method if the county clerk certifies to the county treasurer that a sufficient number of ordinances or resolutions to continue the tax have been adopted at least 90 days prior to the election to determine the continuation of the tax.

The fifth cent is commonly used for capital projects and operating needs and is vital for local government operations and for local projects which benefit the community and its citizenry. The fifth cent tax provides funding for local governments to maintain critical infrastructure (i.e. roads, streets, water and sewer projects) and supports vital police and fire public safety services.

Find attached a proposed ordinance in support of continuing the imposition of fifth cent excise tax pursuant to Wyoming Statues Section 39-15-203(a)(i)(F)(II). A similar Ordinance would need to be adopted by a majority of the incorporated municipalities within the limits of Natrona County at least 90 days prior to the 2026 election cycle.

Financial Considerations:

Fifth Cent Sales Tax is a central funding mechanism for the City of Casper.

Oversight/Project Responsibility

J. Carter Napier, City Manager

Eric K. Nelson, City Attorney

Attachments

Proposed Ordinance

ORDINANCE NO. 15-23

AN ORDINANCE IN SUPPORT OF CONTINUING THE
FIFTH CENT OPTIONAL GENERAL PURPOSE EXCISE
TAX PURSUANT TO WYOMING STATUTES SECTION
39-15-203 (a) (i) (F) (II).

WHEREAS, the governing body of the City of Casper has the authority granted by Wyoming State Statutes Section 15-1-103(a)(xli) to adopt ordinances and resolutions necessary for the health, safety and welfare of the City; and,

WHEREAS, the State of Wyoming collects a four percent general purpose excise tax and allows for the collection of local sales and use taxes of up to three percent, also known as the fifth, sixth and seventh cent; and,

WHEREAS, the fifth cent sales tax is a tax which requires voter approval when it is first enacted and can be continued by an election every four years on the general ballot; and,

WHEREAS, the fifth cent sales tax was first approved by the voters of Natrona County in 1974 and has been continued by election every four years since its initial approval and was most recently overwhelmingly approved by the voters for an additional four-year term in 2022; and,

WHEREAS, the continuation of the fifth cent sales tax in Natrona County has routinely received the support of well over seventy percent (70%) of ballots cast within the County; and

WHEREAS, as an alternative to continuing the fifth cent excise tax by the ballot method, Wyoming Statues Section 39-15-203(a)(i)(F)(II) also provides for the tax to be continued without placing it on the ballot if favorably supported by a resolution adopted by the governing body of the county and by ordinances adopted by the governing bodies of at least a majority of the incorporated municipalities within the county; and,

WHEREAS, the tax may be continued by this method if the county clerk certifies to the county treasurer that a sufficient number of ordinances or resolutions to continue the tax has been adopted at least 90 days prior to the election to determine the continuation of the tax; and,

WHEREAS, the fifth cent tax is commonly used for capital projects and operating needs and is vital for local government operations and for local projects which benefit the community and its citizenry; and,

WHEREAS, the fifth cent tax provides funding for local governments to maintain critical infrastructure, supports vital public safety services and leisure services for the local community.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the City of Casper, Wyoming desires to support the continuance of the fifth cent excise tax without the need for further election by adopting a resolution and submitting its resolution to the Natrona County Clerk pursuant to Wyoming Statutes Section 39-15-203(a) (i) (F) (II).

This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading and publication.

PASSED on 1st reading the 18th day of July 2023.

PASSED on 2nd reading the ____ day of ____, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2023.

APPROVED AS TO FORM:

Eric K. Kell

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 7th, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *LB*
Denyse Wyskup, Regional GIS Administrator
Beth Address, Casper Area MPO Supervisor *BA*

SUBJECT: Environmental Systems Research Institute, Inc. (ESRI) Regional Government Enterprise Agreement (RG1) Renewal and Amendment

Meeting Type & Date

Regular Council Meeting, August 1, 2023.

Action type

Resolution

Recommendation

That Council approve, by resolution, the renewal of the ESRI Regional Government Enterprise Agreement for the sum of \$226,500.00 to be paid in three annual installments with step wise increases, 2024 (\$70,000.00), 2025 (\$76,500.00) and 2023 (\$80,000.00). In addition, approve the inclusion of the Wyoming Governmental Claims Act as Amendment No.1 to the Agreement.

The City is obligated to approve this contract as the MPO's fiscal agent.

Summary

The ESRI RG1 provides the participating governmental entities access to ESRI desktop, web, and enterprise applications. Since 2010, the RG1 has provided the core components necessary to build the regional GIS architecture currently in place and in development. The RG1 also enables the regional partners to more efficiently integrate enterprise software solutions that leverage geospatial information as principal data components; two examples being Tyler Technologies and Spillman. The ESRI RG1 will expire February 7, 2024. The RG1 requires renewal every three years. Attached you will find the most recent contract.

This renewal cycle Wardwell Water & Sewer District was removed as a signature authority from the agreement due to their formal notification to proceed with dissolution. No other significant modifications were made to the RG1. As with previous renewals, an amendment was inserted to include the Wyoming Governmental Claims Act. Attached you will find, Amendment No.1 Regional Government Enterprise Agreement (RG1).

Financial Considerations

The annual licensing renewal expense is budgeted through the Unified Planning Work Program (UPWP) for the Casper MPO. The Casper Area MPO Policy Committee approved the funding from the federal Consolidated Planning Grant for the program on June 15, 2023.

Oversight/Project Responsibility

Denyse Wyskup, Regional GIS Administrator

Attachments

Resolution

ESRI Regional Government Enterprise Agreement

Amendment No.1 Regional Government Enterprise Agreement (RG1)

Esri Use Only:
 Cust. Name _____
 Cust. # _____
 PO # _____
 Esri Agreement # 00319184.0



**REGIONAL GOVERNMENT
 ENTERPRISE AGREEMENT
 (RG1)**

This Agreement is by and between City of Casper ("Managing Customer") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Managing Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Managing Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A
 List of Products**

Uncapped Quantities

Desktop Software and Extensions (Single Use)

ArcGIS Desktop Advanced
 ArcGIS Desktop Standard
 ArcGIS Desktop Basic
 ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)
 ArcGIS Monitor
 ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Runtime Standard
 ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
 Two (2) ArcGIS CityEngine Single Use Licenses
 500 ArcGIS Online Viewers
 500 ArcGIS Online Creators
 62,500 ArcGIS Online Service Credits
 500 ArcGIS Enterprise Creators
 7 ArcGIS Insights in ArcGIS Enterprise
 7 ArcGIS Insights in ArcGIS Online
 100 ArcGIS Location Sharing for ArcGIS Enterprise
 100 ArcGIS Location Sharing for ArcGIS Online
 5 ArcGIS Parcel Fabric User Type Extensions (Enterprise)
 5 ArcGIS Utility Network User Type Extensions (Enterprise)
 5 ArcGIS Trace Network User Type Extensions (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	4
Number of Tier 1 Help Desk individuals authorized to call Esri	4
Maximum number of sets of backup media, if requested*	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside of this Agreement	

*Additional sets of backup media may be purchased for a fee

Managing Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**") **ADDITIONAL OR CONFLICTING TERMS IN MANAGING CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

This Agreement authorizes the entities listed in Attachment 1 (each an "**Authorized Entity**") to use Products listed in Table A, provided Authorized Entity signs and returns an executed Authorized Entity Acknowledgment Statement and agrees to be bound by the terms and conditions of this Agreement. Managing Customer may not Deploy any Products to an Authorized Entity until Managing Customer has received and sent to Esri the executed Authorized Entity Acknowledgment Statement.

Term of Agreement: Three (3) years, February 8, 2024 - February 7, 2027

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

City of Casper
(Managing Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

MANAGING CUSTOMER CONTACT INFORMATION

Contact: Denise Wyskup

Telephone: (307) 235-8455

Address: 200 N David St

Fax: _____

City, State, Postal Code: Casper, WY, 82601

E-mail: dwyskup@casper.wy.gov

Country: USA

Quotation Number (if applicable): Q-489948

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Customer" means Managing Customer and Authorized Entity.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s)

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Managing Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Managing Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Managing Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement. Additionally, Esri grants to Managing Customer the right to Deploy for Customer's internal use, provided prior to Deploying to an Authorized Entity, Esri receives a signed copy of the Authorized Entity Acknowledgment Statement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Managing Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference

registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if Managing Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

3.6 Termination of an Individual Authorized Entity. Esri may terminate the license rights of a particular Authorized Entity for material breach without terminating this Agreement with Managing Customer. The breaching Authorized Entity will be given a period of thirty (30) days from the date of written notice to cure any material breach. Upon the termination of an Authorized Entity, all Products Deployed to the Authorized Entity will also terminate. Managing Customer shall reasonably cooperate with Esri in termination of an Authorized Entity for material breach of this Agreement, including enforcement of the Agreement with respect to such Authorized Entity. There will be no reduction in the Fee if an Authorized Entity's rights are terminated. The terminated Authorized Entity will have no further access to any benefits, entitlements, rights, or other items included in or otherwise related to this Agreement.

3.7 Termination by Authorized Entity. If an Authorized Entity no longer desires to participate in this Agreement, the Authorized Entity may terminate; however, there will be no decrease in the Fee as a result.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of

Products by providing written notice to Managing Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Managing Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Managing Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Managing Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions

as well as questions on installation and troubleshooting procedures.

4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Managing Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.
4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Managing Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Managing Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Managing Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.
- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Managing Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Managing Customer interest at a monthly rate equal to the lesser of one percent

(1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Managing Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.
- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Managing Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Managing Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Managing Customer to issue a purchase order. Managing Customer may submit a purchase order in accordance with its own process requirements, provided that if Managing Customer issues a purchase order, Managing Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Managing Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Managing Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
 - (1) Managing Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's

organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1** If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2** If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will uninstall, remove, and destroy or transfer the Products to Customer.
- 9.3** This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

**ATTACHMENT 1
AUTHORIZED ENTITY LIST**

- | | |
|---|--|
| <p>1. Authorized Entity Name: <u>County of Natrona</u>
 Contact Name: <u>Eileen Hill</u>
 Address: <u>200 N Center St</u>
 <u>Suite 105 Casper, WY 82601</u>
 Phone: <u>(307) 235-9351 or 9622</u>
 E-mail: <u>ehill@natrona-county-wy.gov</u></p> | <p>2. Authorized Entity Name: <u>Natrona County Health Department</u>
 Contact Name: <u>Anna Kinder</u>
 Address: <u>475 S Spruce St</u>
 <u>Casper, WY 82601</u>
 Phone: <u>(307) 577-9722</u>
 E-mail: <u>akinder@cnchd.org</u></p> |
| <p>3. Authorized Entity Name: <u>Town of Mills</u>
 Contact Name: <u>Sabrina Kemper</u>
 Address: <u>240 Chamberlin Rd</u>
 <u>Mills, WY 82604</u>
 Phone: <u>(307) 439-1254</u>
 E-mail: <u>skemper@mills.wy.gov</u></p> | <p>4. Authorized Entity Name: <u>Town of Evansville</u>
 Contact Name: <u>Chad Edwards</u>
 Address: <u>PO Box 58 1235 Curtis St</u>
 <u>Evansville, WY 82636</u>
 Phone: <u>(307) 234-6530</u>
 E-mail: <u>Cedwards@evansville.wy.gov</u></p> |
| <p>5. Authorized Entity Name: <u>Town of Bar Nunn</u>
 Contact Name: <u>Kalista Schwarzrock</u>
 Address: <u>4820 N Wardwell Industrial Ave</u>
 <u>Bar Nunn, WY 82601</u>
 Phone: <u>(307) 237-7269</u>
 E-mail: <u>kali@townofbarnunn.com</u></p> | <p>6. Authorized Entity Name: <u>Natrona County Fire District</u>
 Contact Name: <u>Brian Oliver</u>
 Address: <u>PO Box 820</u>
 <u>Mills, WY 82604</u>
 Phone: <u>(307) 234-8826</u>
 E-mail: <u>boliver@natronacounty-wy.gov</u></p> |
| <p>7. Authorized Entity Name: <u>Town of Edgerton</u>
 Contact Name: <u>Cindy Aars</u>
 Address: <u>311 N Second St</u>
 <u>Edgerton, WY 82635</u>
 Phone: <u>(307) 437-6763</u>
 E-mail: <u>caars@stconnect.net</u></p> | <p>8. Authorized Entity Name: <u>Casper/Natrona County International Airport</u>
 Contact Name: <u>Glenn Januska</u>
 Address: <u>8500 Airport Pkwy</u>
 <u>Casper, WY 82604</u>
 Phone: <u>(307) 472-6688 ext 12</u>
 E-mail: <u>gjanuska@i-flycasper.com</u></p> |

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("Esri") and _____ City of Casper _____ ("Managing Customer"), have entered into a Regional Government Enterprise Agreement ("Agreement") for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

County of Natrona
(Authorized Entity)

Signature: _____

Printed Name: Steven Freed

Title: Chairman, Natrona County BOCC

Date: 6-29-2023

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

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Accepted and Agreed:

Natrona County Health Department
(Authorized Entity)

Signature: 

Printed Name: Christie Nelson

Title: CNCHA Board chair

Date: 6/15/23

Anna Kinder
Anna Kinder
Executive Director
6/15/23

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AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

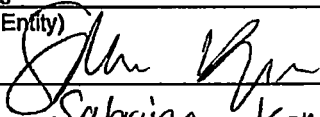
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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Town of Mills
(Authorized Entity)

Signature: 

Printed Name: Sabrina Kemper

Title: Community Development Director

Date: 5/23/2023

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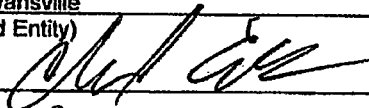
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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Town of Evansville
(Authorized Entity)
Signature: 
Printed Name: Chad Edwards
Title: Mayor
Date: July 16, 2023

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Accepted and Agreed:

Town of Bar Nunn
(Authorized Entity)

Signature: Kalista Schwarzrock

Printed Name: Kalista Schwarzrock

Title: Clerk Treasurer

Date: 6-27-23

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Natrona County Fire District
(Authorized Entity)

Signature: 

Printed Name: Brian Oliver

Title: Fire Chief

Date: 7-10-23

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Town of Edgerton
(Authorized Entity)

Signature: Victor P. Brow

Printed Name: Victor P. Brow

Title: Mayor Pro Tem

Date: 6/12/2023

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Casper/Natrona County International Airport
(Authorized Entity)

Signature: Glenn S. Januska
Digitally signed by Glenn S. Januska
DN: cn=Glenn S. Januska, o=Casper/Natrona County International Airport,
ou=Casper/Natrona County International Airport,
email=glennjanuska@casper.com, c=US
Date: 2023.06.23 11:54:59 -0700

Printed Name: Glenn Januska

Title: Airport Director

Date: 6/23/23

**-AMENDMENT NO. 1 TO REGIONAL
GOVERNMENT ENTERPRISE AGREEMENT (RG1)
Regional Government Enterprise Agreement No. 00319184.0**

This Amendment No. 1 to the *Regional Government Enterprise Agreement (RG1)* is made and entered into this 8th day of February, 2024, by and between Environmental Systems Research Institute, Inc. (“ESRI”), with an address of 380 New York Street, Redlands California, 92373-8100, and the City of Casper, Wyoming (“Customer”), a Wyoming municipal corporation with an address of 200 North David Street, Casper, Wyoming 82601. Throughout Amendment No. 1, ESRI and Customer may be individually referred to as “Party” or together as “Parties.”

RECITALS

- A. The Parties want to enter into the three-year *Regional Government Enterprise Agreement* (“RG1”).
- B. The RG1 does not have Wyoming Governmental Claims Act provisions.
- C. In consideration of the Customer executing the RG1, ESRI agrees to add Wyoming Governmental Claims Act language to the Agreement by this Amendment No. 1.
- D. Amendment No. 1 shall be executed contemporaneously with the Agreement, and remain in full force throughout the term of the RG 1 and any subsequent amendments to it.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties hereto agree by and between them as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment No. 1.

2. ADDITION OF SECTION 10. WYOMING GOVERNMENTAL CLAIMS ACT

Section “10. WYOMING GOVERNMENTAL CLAIMS ACT” is hereby added to the RG1 as follows:

10. WYOMING GOVERNMENTAL CLAIMS ACT

The Customer does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the Customer specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

3. RATIFICATION

The terms and conditions of the RG1, as modified by Amendment No. 1, are ratified by the parties and shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment No. 1 as of the day and year above.

APPROVED AS TO FORM

Walter Tremel

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS

**ENVIRONMENTAL SYSTEMS
RESEARCH INSTITUTE**

Printed Name: _____
Title: _____

T-B
Timothy Brazeal (May 8, 2023 1554 PDF)

Printed Name: Timothy Brazeal
Title: Manager, Commercial and Government Contracts

Enterprise Agreement

Final Audit Report

2023-05-08

Created:	2023-05-08
By:	Martino Lazzaroni (mlazzaroni@esri.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnOV0kYOKlu8nhXcFvbUI5EbxBTYaxUQi

"Enterprise Agreement" History

-  Document created by Martino Lazzaroni (mlazzaroni@esri.com)
2023-05-08 - 10:36:10 PM GMT
-  Document emailed to Timothy Brazeal (Tbrazeal@esri.com) for signature
2023-05-08 - 10:45:41 PM GMT
-  Email viewed by Timothy Brazeal (Tbrazeal@esri.com)
2023-05-08 - 10:50:53 PM GMT
-  Document e-signed by Timothy Brazeal (Tbrazeal@esri.com)
Signature Date: 2023-05-08 - 10:54:57 PM GMT - Time Source: server
-  Agreement completed.
2023-05-08 - 10:54:57 PM GMT

RESOLUTION NO. 23-150

A RESOLUTION AUTHORIZING THE RENEWAL AND AMENDMENT TO THE ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI) REGIONAL GOVERNMENT ENTERPRISE AGREEMENT (RG1).


WHEREAS, the City of Casper desires to renew the Regional Government Enterprise Agreement RG1 and approve Amendment No.1 thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the ESRI RG1 and Amendment No.1 thereto.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the ESRI RG1, not to exceed Two Hundred Twenty-Six Thousand, Five Hundred Dollars (\$226,500), all as further set forth therein.

PASSED, APPROVED, AND ADOPTED on this ___ day of _____, 2023.

APPROVED AS TO FORM:



ATTEST:

Fleur D Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

July 19, 2023

MEMO TO: J. Carter Napier City Manager *JCN*

FROM: Jill Johnson, CPA, Financial Services Director *JJ*
Brandy Coyle, Accounts Receivable Supervisor *BC*

SUBJECT: Authorizing the release of local assessment district lien regarding 2424 Coulter Drive, Casper, Wyoming.

Meeting Type & Date:

Regular Council Meeting

August 1, 2023

Action Type

Resolution

Recommendation:

That Council, by resolution, authorizes the release of local assessment district lien regarding 2424 Coulter Drive, Casper, Wyoming.

Summary:

The assessment balance has been paid for 2424 Coulter Drive, Casper, Wyoming, therefore a partial release of lien regarding the property should be executed and recorded with the Natrona County Clerk.

Financial Considerations:

The cost of recording the lien release.

Attachments:

Resolution

Partial Release of Lien

PARTIAL RELEASE OF LIEN

The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, completed Local Assessment District 153, which improved various properties in the City of Casper, Wyoming, including the property identified below:

Legal Description: Lot 16, Fort Casper Addition to the City of Casper, Natrona County, Wyoming

More commonly known as: 2424 Coulter Drive, Casper, Wyoming 82604

The Local Assessment District Lien regarding 2424 Coulter Drive, recorded with the Natrona County Clerk as part of Instrument No. 0695446 on the 28th day of June, 2002, has been satisfied regarding 2424 Coulter Drive. For consideration of payment of the assessment, the City of Casper does hereby release the Lien regarding 2424 Coulter Drive.

APPROVED AS TO FORM:

Wallis Tremel

ATTEST:

City of Casper, Wyoming,
a municipal corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

State of Wyoming)
)
County of Natrona)

This instrument was acknowledged before me on the _____ day of _____, 2023, by Bruce Knell, Mayor of the City of Casper, Wyoming.

(Seal)

My Commission Expires:

Notary Public

RESOLUTION NO. 23-151

A RESOLUTION AUTHORIZING THE RELEASE OF LOCAL ASSESSMENT DISTRICT LIEN REGARDING 2424 COULTER DRIVE, CASPER, WYOMING.

WHEREAS, the City of Casper, Wyoming, completed Local Assessment District (LAD) No. 153, which improved various properties in the City of Casper; and,


WHEREAS, a lien and final assessment roll regarding all of the properties in the assessment district, was recorded with the Natrona County Clerk on the June 28, 2002, as Instrument No. 0695446; and,

WHEREAS, the assessment balance has been paid for 2424 Coulter Drive, Casper, Wyoming. WHEREAS, a Partial Release of Lien regarding the property should be executed and recorded with the Natrona County Clerk.

NOW, THEREFORE, BE IT RESOLED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the Mayor is hereby authorized to execute, and the City Clerk to attest the Partial Release of Lien, releasing the lien regarding 2424 Coulter Drive, Casper, Wyoming.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2023.

APPROVED AS TO FORM:



ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

July 20, 2023

MEMO TO: City Council
J Carter Napier, City Manager *JCN*

FROM: Eric K. Nelson, City Attorney *E.K.N.*
Wallace Trembath, Deputy City Attorney *W.T.*

SUBJECT **A Resolution Authorizing a Telephone Line Easement Agreement between the City of Casper, Wyoming, Natrona County, Wyoming, and Qwest Corporation, d/b/a Century Link QC**

Meeting Type & Date

Regular Council Meeting
August 1, 2023

Action type

Resolution

Recommendation

That City Council adopt a Resolution Authorizing a Telephone Line Easement Agreement between the City of Casper, Wyoming, Natrona County, Wyoming, and Qwest Corporation, d/b/a Century Link.

Summary

City of Casper staff was approached by Natrona County who received a Nine Million Dollar (\$9,000,000) grant from the United States Department of Interior (Federal HWY 251) to upgrade the road surface of Circle Drive Road, also known as Wyoming State Highway No. 251. Century Link QC, has telephone lines in the project area that need to be relocated and the new location of the telephone lines will be partially on County owned land and City owned land managed by the County. A telephone line easement from the City is required by WYDOT and the United States Department of Interior for relocation of Century Link's telephone lines and without a telephone line easement, the County's project funding is at risk of rescission.

The City Council approved a Telephone Line Easement to the County on May 25, 2023, recorded as Instrument No. 1140087. The County recently contacted the City about potential issues with the Telephone Line Easement granted and put the City in contact with Qwest Corporation to resolve the issues. The parties have all agreed to rescind the Telephone Line Easement of May 25, 2023, and replace it with the attached Easement.

Financial Considerations

None. In the event the County's project does not move forward, the Easement will revert back to the City.

Oversight/Project Responsibility

Wallace Trembath, Deputy City Attorney

Attachments

Resolution

Telephone Line Easement Agreement

TELEPHONE LINE EASEMENT AGREEMENT

This Telephone Line Easement Agreement (the “**Agreement**”) is made and entered into this ____ day of _____, 2023, by and between:

1. The City of Casper, Wyoming, (“**Grantor**”), a Wyoming municipal corporation, with offices located at 200 North David Street, Casper, Wyoming 82601;
2. Qwest Corporation (“**Grantee**”), d/b/a Century Link QC, with offices located at 1025 Eldorado Blvd., Broomfield, Colorado, 80021; and,
3. Natrona County, Wyoming, (“**County**”), with offices located at 200 North Center Street #211, Casper, Wyoming 82601.

The Grantor, Grantee and County may be individually referred to as a “**party**” or collectively referred to as the “**parties.**”

RECITALS

A. The County received a nine-million-dollar (\$9,000,000) grant from the United States Department of Interior (Federal HWY 251) to upgrade the road surface of Circle Drive Road, also known as Wyoming State Highway No. 251 (“**the project**”).

B. Grantee has telephone lines in the project area that need to be relocated.

C. The new location of the telephone lines will be partially on County-owned land and partially on land owned by the Grantor but leased to and managed by the County.

D. A telephone line easement from the Grantor is required by WYDOT and the United States Department of Interior for relocation of Century Link’s telephone lines.

E. Without a telephone line easement, the Grantee’s project funding is at risk of rescission.

F. The governing body of the City of Casper previously approved a *Telephone Line Easement* to the County, recorded as Instrument Number 1140087 on 5/25/2023 in the Natrona County Clerk’s office, to allow for the construction, maintenance, repair and replacement of Grantee’s telephone lines.

G. The County contacted the Grantor about potential problems with the Telephone Line Easement granted, and put the Grantor in contact with the Grantee to resolve the issues.

H. The parties have all agreed to rescind the Telephone Line Easement Agreement referenced above and replace it with this Telephone Line Easement Agreement.

NOW THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged and confessed, the parties agree as follows:

1. The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part hereof.

2. The Grantor and County hereby rescind and revoke the *Telephone Line Easement* recorded as Instrument Number 1140087 on 5/25/2023, in the Natrona County Clerk's office, and replace it with this Telephone Line Easement.

3. Easement. Grantor, hereby grants to the Grantee, a non-exclusive perpetual easement for the construction, maintenance, repair and replacement of Century Link's telephone lines, over, across, and under land located in the County of Natrona and State of Wyoming, ("Easement") which Easement is more particularly described and set forth in Exhibit "A" and Exhibit "B", attached hereto, the Exhibits being incorporated herein.

4. Grantor also grants the right of ingress and egress to and from the said land for all purposes necessary for laying out, constructing, inspecting, maintaining, and replacing the telephone lines located within the described Easement.

5. The Easement shall burden Grantor's property and benefit Grantee, their successors and assigns.

6. Grantor provides no warranty of title and the Easement is subject to reservations, restrictions, covenants and conditions of record and all rights of way and easements, whether of record or not.

7. Grantee shall, at its sole expense, restore all areas disturbed for the purposes of laying out, constructing, inspecting, operating, maintaining, and replacing Grantee's telephone lines owned by it on the Easement property to pre-existing conditions, or better.

8. Grantor reserves unto itself such rights in the Easement property for any purpose which does not interfere with the Easement granted herein, and to create and grant such other easements, rights and privileges in, on, under, or across the easement to such persons or entities and for such purposes as Grantor may elect, provided that the purposes of any such additional easements, rights and privileges shall not be inconsistent with or unreasonably interfere with the Easement granted herein.

9. The Grantee shall not use the Easement for any use prohibited by or in violation of the terms of the Easement or applicable laws, rules or regulations. If the Easement is no longer used for the purpose described herein or is abandoned in writing by the Grantee, then the Easement shall automatically and unconditionally terminate, and all right granted shall revert to the then owner or owners of the property burdened by the Easement.

10. All provisions of the Easement, including the benefits and burdens, are appurtenant to and run with the land and are binding upon and inure to the benefit of the successors and assigns of the Grantor and Grantee.

11. Because the new location of the telephone lines will be partially on County-owned land and partially on Grantor-owned land that is leased to and managed by the County, the County is signing this document as an accommodating party. The County agrees that it has no objection to the Easement granted herein, and that it requested the City to grant it for the reasons described in the Recitals above.

12. Governmental Claims. Neither the Grantor nor the County waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the parties specifically reserve the right to assert any and all rights, immunities, and defenses they may have pursuant to the Wyoming Governmental Claims Act.

[The rest of this page is intentionally left blank.]

Grantor's Signature Page

Approved as to Form:

Walter Frembs III
Attorney for the City of Casper

ATTEST:

CITY OF CASPER, WYOMING,
A municipal corporation,

City Clerk

By: _____
Bruce Knell
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2023, by Bruce Knell, as Mayor of the City of Casper, Wyoming.

(Signature of notarial officer)

My Commission Expires: _____

County's Signature Page

Approved as to Form:

Attorney for Natrona County

ATTEST:

NATRONA COUNTY, WYOMING,

County Clerk

By: _____
Steven K. Freel
Chairman

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2023, by Steven K. Freel, as Chairman of the Natrona County Board of Commissioners.

(Signature of notarial officer)

My Commission Expires: _____

**Cover Page for Exhibit A
(Legal Description of the Property)**

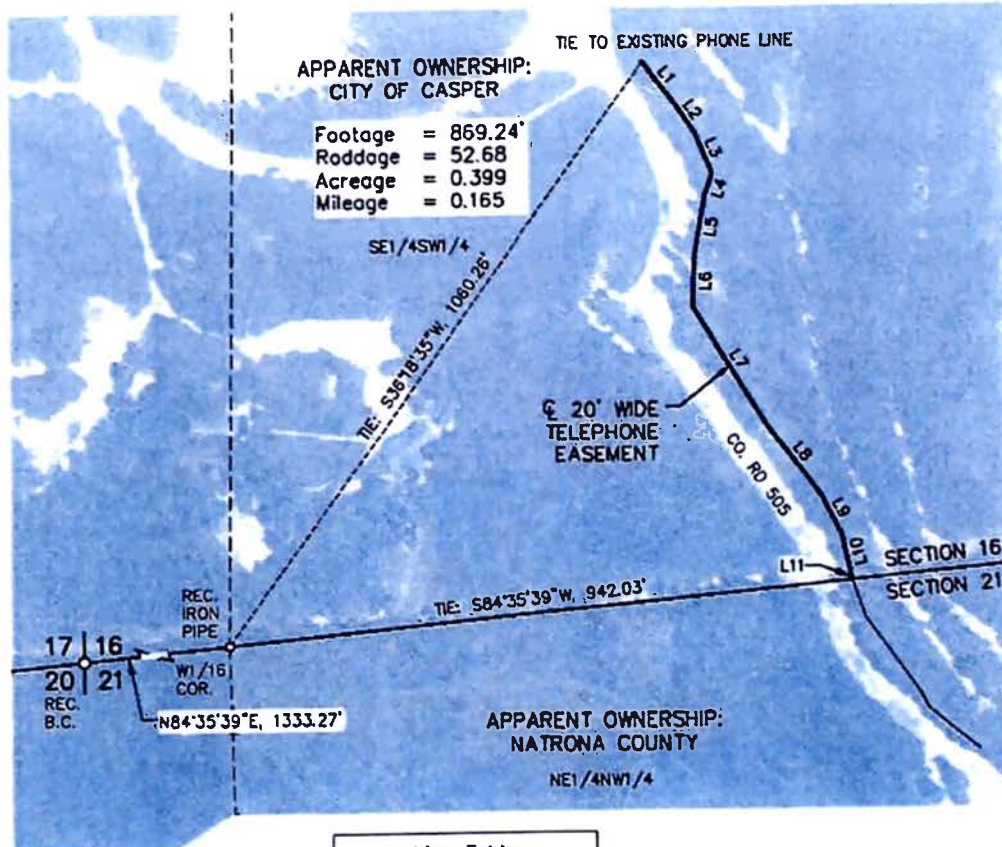
**Cover Page for Exhibit B
(Map of the Property)**

WLC ENGINEERING & SURVEYING
 200 PRONGHORN STREET, CASPER, WYOMING 82601
 FOR

Client NATRONA COUNTY ROAD & BRIDGE Address P.O. BOX 848
 City MILLS State WYOMING Zip 82644

PROPERTY LOCATION PLAT

SE1/4SW1/4 Section 16, T. 32 N., R. 79 W., 6th Principal Meridian, Wyoming
 County NATRONA State WYOMING



APPARENT OWNERSHIP:
 CITY OF CASPER

Footage = 869.24'
 Roddage = 52.68
 Acreage = 0.399
 Mileage = 0.165

SE1/4SW1/4

20' WIDE TELEPHONE EASEMENT

CO. RD 505

SECTION 16
 SECTION 21

APPARENT OWNERSHIP:
 NATRONA COUNTY
 NE1/4NW1/4

Line Table		
Line #	Direction	Length
L1	S37°09'46"E	73.03'
L2	S35°03'38"E	58.50'
L3	S23°46'08"E	64.31'
L4	S20°30'13"W	32.84'
L5	S10°56'51"W	89.85'
L6	S27°1'59"W	75.50'
L7	S32°20'01"E	207.64'
L8	S37°48'40"E	130.49'
L9	S27°06'27"E	67.89'
L10	S12°36'36"E	62.12'
L11	S18°51'35"E	7.07'



SCALE: 1"=200'
 BASIS OF BEARING:
 STATE PLANE COORDINATES
 WYOMING EAST CENTRAL ZONE
 NAD 83/2011
 US SURVEY FOOT GRID DISTANCE

Date: 12-14-22
 W.O. No. 17668
 Book No. , Pg.
 Drawn By: MPJ
 Acad File: TELEESMT

N:\CLIENT\NATRONA COUNTY ROAD & BRIDGE\17668-NCRB-BEARTRAP PHONE EASEMENT\SURVEY\DWG\TELEESMT.DWG



RESOLUTION NO. 23-152

A RESOLUTION AUTHORIZING A TELEPHONE LINE EASEMENT AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, NATRONA COUNTY, WYOMING, AND QWEST CORPORATION, D/B/A CENTURY LINK QC.

WHEREAS, Natrona County, Wyoming, received a Nine Million Dollar (\$9,000,000) grant from the United States Department of Interior (Federal HWY 251) to upgrade the road surface of Circle Drive Road, also known as Wyoming State Highway No. 251; and,

WHEREAS, Qwest Corporation, D/B/A Century Link QC, has telephone lines that need to be relocated and the new location of the telephone lines will be partially on County owned land and City owned land managed by the County; and,

WHEREAS, a telephone line easement from the City is required by WYDOT and the United States Department of Interior for relocation of Century Link's telephone lines; and,

WHEREAS, without a telephone line easement, Natrona County's project funding is at risk of recission; and,

WHEREAS, the City desires to assist the County for the benefit of the public by executing a Telephone Line Easement Agreement for the relocation of Qwest Corporation's telephone lines; and,

WHEREAS, City Council previously approved a *Telephone Line Easement* to the County, recorded as Instrument Number 1140087 on May 25, 2023, in the Natrona County Clerk's office, to allow for the construction, maintenance, repair and replacement of Qwest Corporation's telephone lines; and,

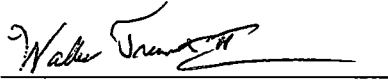
WHEREAS, the County contacted the City about potential problems with the Telephone Line Easement granted, and put the City in contact with Qwest Corporation to resolve the issues; and,

WHEREAS, the parties have all agreed to rescind the Telephone Line Easement Agreement recorded as Instrument Number 1140087 on May 25, 2023, and replace it with a revised Telephone Line Easement Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest a Telephone Line Easement Agreement between the City of Casper, Wyoming, Natrona County, Wyoming, and Century Link.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 13, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Cindie Langston, Acting Public Services Director
Bruce Martin, Public Utilities Director
Alex Sveda, P.E., City Engineer 

SUBJECT: Authorizing Amendment No. 1 to the Contract for Professional Services with WWC Engineering (WWC) in the Amount of \$36,621.01, for the “K” Street Improvements – St. Mary Street to Bryan Stock Trail Phase IIB, Project No. 21-063.

Meeting Type & Date:

Regular Council Meeting
August 1, 2023

Action Type:

Resolution

Recommendation:

That Council, by Resolution, authorize Amendment No. 1 to the Contract for Professional Services with WWC Engineering (WWC) in the Amount of \$36,621.01, for the “K” Street Improvements – St. Mary Street to Bryan Stock Trail Phase IIB, Project No. 21-063.

Summary:

WWC is currently under contract for design, permitting and construction administration of the “K” Street Improvements Project, which includes design of infrastructure, sidewalk, and street improvements along the “K” Street corridor from North Center Street to Bryan Stock Trail. Phases I and IIA included work from North Center Street to St. Mary Street and were completed in 2019 and 2021, respectively. Phase IIB includes work from St. Mary Street to Bryan Stock Trail and will complete the extent of the intended improvements along the “K” Street corridor.

The original Phase IIB design and WY Department of Environmental Quality (WDEQ) construction permitting was completed in 2018 and included water main replacement from St. Mary Street to North Melrose Street. Amendment No. 1 includes design, WDEQ permitting, and construction administration to include replacement of the 1985 ductile iron water main on “K” Street from the Boys and Girls Club of WY entrance to Bryan Stock Trail. Amendment No. 1 also includes additional storm water inlets and piping in this same area and an increase to calendar year 2023 billing rates for the proposed design and construction administration work.

City Staff have reviewed Amendment No. 1 with WWC, in the amount of \$36,621.01, and recommend approval.

WWC
Amendment No. 1
“K” Street Improvements
St. Mary Street to Bryan Stock Trail Phase IIB
Project No. 21-063

Financial Considerations

Funding for Amendment No. 1 will be \$30,442.05 from water fund reserves and \$6,178.96 from 1%17 Street Capital budgeted for K Street.

Oversight/Project Responsibility

Alex Sveda, P.E., City Engineer

Attachments

Resolution

Amendment No. 1

Amendment Request from WWC

**AMENDMENT NO. 1 TO THE CONTRACT
FOR PROFESSIONAL SERVICES (“AMENDMENT”)**

This Amendment to the Contract for Professional Services (“Amendment”) is entered into on this 1 day of August, 2023, by and between the following parties:

1. The City of Casper of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. WWC Engineering, 5810 East 2nd Street, Suite 200, Casper, Wyoming, 82609. (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

RECITALS

A. On October 19, 2021, the City and Consultant entered into a *Contract for Professional Services* (“Contract”) for professional services for the bidding and construction administration of street, sidewalk, and utility replacements from St. Mary Street to Bryan Stock Trail, identified as the “K” Street Improvements – St. Mary Street to Bryan Stock Trail, Project No. 21-063.

B. Whereas the Consultant has requested an amendment to the Contract for additional services related to changes in design, permitting, and construction administration.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO PART I – SCOPE OF SERVICES, SECTION 1.

The following is hereby incorporated as Section 1.B.1:

“The Consultant shall perform the following services in connection with and respecting the project as provided in Exhibit “AA”, which is attached hereto and made a part of this Contract.

Template 7/14/20
Consultant’s Name: WWC
Amendment No. 1
“K” Street Improvements
St. Mary Street to Bryan Stock Trail Phase IIB
Project No. 21-063

3. AMENDMENT TO PART I – TIME OF PERFORMANCE, SECTION 2.

Section 2, which begins with “The services of the Consultant” is deleted in its entirety and replaced with the following:

“The services of the Consultant shall be undertaken and completed on or before the 30th day of December 2024.”

4. AMENDMENT TO PART I – COMPENSATION, SECTION 3.

Remove and replace the portion of Section 3, which consists of “One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00)” with the following:

“One-Hundred Eighty-Six Thousand Six Hundred Twenty-One and 01/100 Dollars (\$186,621.01).”

5. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM



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ATTEST

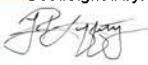
CITY OF CASPER, WYOMING
A Municipal Corporation


Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS

CONSULTANT
WWC Engineering

DocuSigned by:

By: _____
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By: _____
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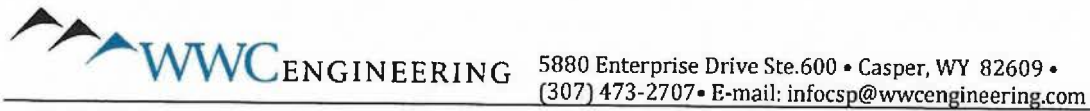
Printed Name: LaRee Lafferty

Printed Name: Garrett Zimmer

Title: Admin Specialist

Title: Branch Manager

Exhibit "AA"



June 22, 2023

Alex Sveda, P.E., L.S.I.
City Engineer
200 North David
Casper, Wyoming 82601

**RE: Project # 21-063;
K Street Improvements – St. Mary St. to Bryan Stock Trail – Phase IIB**

Dear Alex:

Included is a contract amendment request for Phase IIB of the K Street Improvements Project from St. Mary St. to Bryan Stock Trail to account for project delays and changes in scope as the project has progressed. The scope of work for this amendment and the major changes in scope from the original contract are outlined below:

- **Delays in Project Schedule**

The City of Casper originally contracted WWC Engineering for Phase IIB of the K Street Improvements project in Fall of 2021. Shortly after receiving the executed contract to compile bid documents, we were notified by City staff that the schedule of K Street would be delayed due to conflicting schedules with the Wastewater Interceptor project in the same project limits. The decision was made to postpone bidding until a later date.

The current project schedule is to complete design during 2023, with the entirety of construction occurring in 2024. We are requesting an amendment to update the approved contract amount using our 2023 Billing Rates. The original contract amount, for combined design and construction administration, was \$150,000. By keeping the same number of hours for staff and updating from 2021 to 2023 rates, we request an increase of **\$25,000**.

- **Storm Water & Water Main Design**

Following the initial contract agreement to compile bidding documents from the previously designed overall K Street Improvements project, City Staff requested to incorporate additional storm water design to remedy on-street ponding. This change required additional design, sheet compilation, and updates to the bidding documents outside of the original scope of work. WWC and City Staff held an additional meeting on May 18th, 2023 to discuss project schedule and design revisions for the project. It was requested to include approximately 1,500' of water main replacement that was originally intended to remain. This change will require additional design, sheet compilation, and updates to the bidding documents. WWC previously assisted in acquiring a WyDEQ Water Quality Application for a Chapter 3 Permit to Construct, however given the addition of 1,500' of water main, it will be necessary to re-permit the project through Wyoming DEQ.

Both utility design additions to the original scope of work will require additional construction oversight and inspection. WWC is requesting an increase of **\$45,000**.

Exhibit "AA"

Mr. Alex Sveda
K Street Improvements Phase IIB Contract Amendment
June 22, 2023
Page 2 of 2

- Remaining Budget in Project No. 15-51 K Street Improvements**
 WWC was previously contracted by the City of Casper to complete design, bidding, and construction inspection of a section of K Street. At the conclusion of the tasks, we had a remaining contract balance of **\$33,378.99**. Per request of Alex Sveda, we propose to utilize the remaining budget from the previous project on the current K Street Improvements Phase IIB project.

In conclusion, and based on the change in conditions and scope presented above, we are requesting:

Delays in Project Schedule/Billing Rate Update	\$25,000.00
Storm Water & Water Main Design (Including C.A.)	\$45,000.00
Remaining Contract Budget in Project No. 15-51	<u>-\$33,378.99</u>
Total	\$36,621.01

Please contact us if our understanding does not meet your expectations.

If you need additional information or have questions please feel free to let us know. Thank you again for your consideration.

Respectfully,

Garrett Zimmer, P.E.
Branch Manager
WWC Engineering

RESOLUTION NO. 23-153

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH WWC ENGINEERING, FOR ADDITIONAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE “K” STREET IMPROVEMENTS – ST. MARY STREET TO BRYAN STOCK TRAIL PHASE IIB, PROJECT NO. 21-063.

WHEREAS, the City of Casper entered into a Contract for Professional Services with WWC Engineering (WWC), to provide bidding and contract administration for the “K” Street Improvements – St. Mary Street to Bryan Stock Trail Phase IIB, Project No. 21-063; and,

WHEREAS, WWC has been requested to perform additional services for design and construction administration of additional water main and storm water work; and,

WHEREAS, the City of Casper desires to extend the scope of work with WWC, to provide these additional services; and,

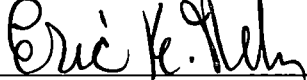
WHEREAS, WWC is able and willing to provide those services as specified in Amendment No. 1.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 1 to the Contract for Professional Services between the City of Casper and WWC, for additional professional services associated with the “K” Street Improvements – St. Mary Street to Bryan Stock Trail Phase IIB, Project No. 21-063, in the amount of Thirty-Six Thousand Six Hundred Twenty-One and 01/100 Dollars (\$36,621.01).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Contract, equal to an additional amount not to exceed Thirty-Six Thousand Six Hundred Twenty-One and 01/100 Dollars (\$36,621.01), for a total Contract amount not-to-exceed One-Hundred Eighty-Six Thousand Six Hundred Twenty-One and 01/100 Dollars (\$186,621.01).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Bruce Knell
Mayor

July 12, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Cindie Langston, Acting Public Services Director
Alex Sveda, P.E., City Engineer AS
Steven Stolte, E.I.T., Associate Engineer I 

SUBJECT: Authorizing Change Order No. 3 with Modern Electric Co. for a time extension of 172 calendar days, in relation to the Solid Waste CRL Electrical Service Upgrades, Project No. 21-013.

Meeting Type & Date

Regular Council Meeting
August 1, 2023

Action Type

Resolution

Recommendation

That City Council, by Resolution, authorize Change Order No. 3 (CO3) with Modern Electric Co., for a time extension of 172 calendar days, in relation to the Solid Waste CRL Electrical Service Upgrades, Project No. 21-013.

Summary:

The work includes new power services for the solid waste biosolids building, quonset hut building, and cell 5 leachate system. These electrical service upgrades will also provide infrastructure to support the addition of thermal lenses in a future project and include electrical service for the landfill cell 5 leachate collection system which is currently under construction.

CO3 includes a time extension for 172 calendar days as a result of material delays. Modern Electric has received several notices from their panel manufacture that there is a large breaker shortage causing a material shortage across the nation. Approval of CO3 will set the substantial and final completion deadlines to October 24, 2023 and October 31, 2023, respectively.

Modern Electric Co. is under contract for construction of the work, and West Plains Engineering (WPE) was procured for design and construction administration of the work. City Staff and WPE recommend approval of CO3 with Modern Electric Co.

Financial Considerations

CO3 will not have a financial impact.

Oversight/Project Responsibility

Alex Sveda, P.E., City Engineer
Steven Stolte, E.I.T., Associate Engineer I

Attachments

CO3 Memo Modern Electric Co.
Solid Waste CRL Electrical Service Upgrades
Project No. 21-013

CO3
Request from Modern Electric
Recommendation memo from WPE

CITY OF CASPER
CHANGE ORDER

DATE OF ISSUANCE: _____

NO. Three (3)

PROJECT: Solid Waste CRL Electrical Service Upgrades, Project No. 21-013

OWNER: City of Casper, Wyoming

CONTRACTOR: Modern Electric Co.

ARCHITECT/ENGINEER: City of Casper

You are directed to make the following changes in the Contract Documents:

Description: A time extension of 172 calendar days as the result of material delays.

Attachments: Memo from West Plains Engineering, Inc., for the time extension.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$382,550.00	Original Contract Time: (days or date) Substantial completion: December 9, 2022; Final completion: December 16, 2022
Previous Change Orders No. <u>0</u> to <u>2</u> :	Net change from previous Change Orders (days): <u>-0-</u> (days): <u>--147--</u>
Contract Price prior to this Change Order: \$339,100.00	Contract Time prior to this Change Order: Substantial completion: May 5 2023; Final completion: May 12, 2023
Net Increase/Decrease change of this Change Order: \$0	Net Increase/ Decrease of this Change Order: (days) <u>-- 172 --</u>
Contract Price with all approved Change Orders: \$339,100.00	Contract Time with all approved Change Orders:(date) Substantial completion: October 24, 2023; Final completion: October 31, 2023

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: Richard Vignaroli
Contractor

BY: Don Brown
Architect/Engineer

BY: _____
Owner



July 8, 2023

TO:
Mr. Steven Stolte
Associate Engineer
City Of Casper
200 N. David St
Casper, WY 82601

RE: City Of Casper Project No. 21-013 Request for Contract Time Extension

Dear Mr. Stolte,

This letter is to request an extension of the contract time for project 21-013 Solid Waste Thermal Lenses & CRL Electrical Service Improvements due to material delays. Specifically, we received several notices from our panel manufacturer that the panel SP2 that was ordered in September of 2022 has a large breaker shortage causing this panel to be delayed. This material shortage has affected everyone across the nation. We have completed the temporary power for the SP2 panel as agreed upon in our meeting on June 27th, 2023. We have also included a letter from the panel manufacturer as to why there is a delay on the SP2 panel (this was submitted on June 29th, 2023, via email). Due to the uncontrollable nature of this issue, Modern Electric is asking the City of Casper to extend our contract to the end of October 2023. If there is any questions or concerns for this matter, please feel free to reach out to me.

Sincerely,

Gunner Vignaroli
Project Manager
Modern Electric Co.

Date: July 12, 2023

Project: CRL Electrical Service Upgrades

To: Steven Stolte, City of Casper

Project #: BC21022

From: Daren Beckloff, PE

Project Location: Casper, WY

RE: Construction Extension #2

Owner: City of Casper Landfill

After reviewing the letter from Modern Electric on delays in equipment ship dates for electrical panel equipment, we recommend extending the construction completion date to October 31, 2023.

Please contact us if you have any additional questions or comments regarding these items.

END OF DOCUMENT – DWB

RESOLUTION NO. 23-154

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 WITH MODERN ELECTRIC CO., FOR THE SOLID WASTE CRL ELECTRICAL SERVICE UPGRADES, PROJECT NO. 21-013.

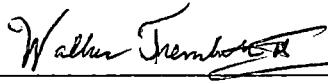
WHEREAS, Modern Electric, Co., is performing services under the terms of an agreement with the City of Casper for the Solid Waste CRL Electrical Service Upgrades, Project No. 21-013; and,

WHEREAS, the City of Casper desires to execute Change Order No. 3 to extend the time of completion deadline because of material availability.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City Manager is hereby authorized and directed to execute Change Order No. 3 to the Agreement with Modern Electric, Co., for a time extension of one hundred seventy-two (172) days.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:

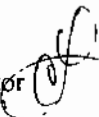
CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 19, 2023

MEMO TO: J Carter Napier, City Manager 

FROM: Cindie Langston, Interim Public Services Director 
Bruce Martin, Public Utilities Manager

SUBJECT Submission of a Local Government Project ARPA Fund Grant Application in the amount of \$2,000,000 to the Wyoming Office of State Lands and Investments (OSLI) for the Wastewater Treatment Plant (WWTP) Secondary Rehabilitation Project.

Meeting Type & Date

Regular Council Meeting
August 1, 2023

Action Type

Resolution

Recommendation

That Council, by resolution, authorize the submission of a Local Government Project ARPA Fund Grant Application in the amount of \$2,000,000 to the OSLI for the WWTP Secondary Rehabilitation Project.

Summary

During the 2022 Legislative Session, the OSLI received an appropriation of \$50,000,000 for ARPA Eligible Water & Sewer Projects. The City applied for grant funding in the amount of \$3,000,000. In October of 2022, the City was awarded a \$1,000,000 grant for the Secondary Rehabilitation Project. OSLI is now accepting applications for an additional \$15,000,000 through the Local Government Project ARPA Grant Program allocated during the 2023 Legislative Session.

On Tuesday, June 6, 2023, two bids were received for the WWTP Secondary Rehabilitation Project. One bid was incomplete and the other came in just under \$5 M. At its July 5, 2023 meeting, Council authorized an Agreement with Meyers and Sons Construction for a portion of the project as the total project cost was over the budgeted amount.

Staff is now recommending submitting this ARPA funding application in hopes of being successful in obtaining additional grant money to assist in bridging the funding gap.

Financial Considerations

ARPA Fund Grants include a minimum applicant funding match of 15%. Match funding will be from the WWTP Fund capital budget.

Oversight/Project Responsibility

Cindie Langston, Interim Public Services Director
Bruce Martin, Public Utilities Manager

Attachments

Resolution

OFFICE OF STATE LANDS AND INVESTMENTS
Local Government Project ARPA Grants
Certification Statement

WHEREAS, the Governing Body for the

City of Casper

Hereby certifies that the funding being applied for under the LOCAL GOVERNMENT PROJECT ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

Bruce Knell, Mayor and J. Carter Napier, City Manager

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the
City of Casper
to act on behalf of the Governing Body on all matters relating to this grant application

PASSED, APPROVED AND ADOPTED THIS

1st

(Date)

day of

August

(Month)

2023

(Year)

(Signature)

Bruce Knell, Mayor

(Name and Title)

Attest

(Signature)

Fleur Tremel, City Clerk

(Name and Title)

RESOLUTION NO. 23-155

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CITY OF CASPER WASTEWATER TREATMENT PLANT SECONDARY REHABILITATION PROJECT

WHEREAS, the Governing Body for the City of Casper desires to participate in the Office of State Lands and Investments, Local Government Project ARPA Grant program to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Casper continues to recognize the need for this project; and,

WHEREAS, the Local Government ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and,

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the State Loan and Investment Board criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER: That the Mayor is authorized to execute and the City Clerk to attest, a Certification Statement and a grant application in the amount of Two Million Dollars (\$2,000,000) be submitted to the State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project.

BE IT FURTHER RESOLVED: That the Mayor or City Manager of the City of Casper are hereby designated as authorized representative of the City of Casper to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED, AND ADOPTED this 1st day of August, 2023.

APPROVED AS TO FORM




ATTEST


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Bruce Knell
Mayor

July 19, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Cindie Langston, Acting Public Services Director 
Zulima Lopez, Parks, Recreation & Public Facility Director
Alex Sveda, P.E., City Engineer AS
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing Amendment #4 to the Professional Services Contract with State line No. 7 Architects, in the amount of \$73,485.00 for the City Hall Renovations and Addition (Project SAFE), Project No. 20-004.

Meeting Type & Date

Regular Council Meeting

August 1, 2023

Action Type

Resolution

Recommendation

That Council, by Resolution, authorize Amendment #4 to the Professional Services Contract with State Line No. 7 Architects (SL#7), in the amount of \$73,485.00 for the City Hall Renovations and Addition (Project SAFE).

Summary

SL#7 has been under contract with the City of Casper since March 3, 2021 for the City Hall Renovations and Addition. The purpose of the project is to address building layout deficiencies on the top and bottom floors that hinder customer service and operational efficiency, remedy non-compliance with ADA regulations, add space needed for future staffing, improve the exterior and entries, improve the HVAC system, correct safety and security vulnerabilities, and improve lighting, flooring and general maintenance issues.

The City of Casper opened construction bids on April 11, 2023, and have awarded a contract to Caspar Building Systems to complete the project by June of 2024. During the bid process, SL#7 presented a complete set of drawings to the City of Casper Community Development Department for a review by Building Inspectors. This review found that the 2nd floor bathrooms required additional intense remodel work not planned into the original scope of work. This entailed more mechanical, electrical and fire protection design work. The design work will be completed in an expedited manner so that the construction schedule will not be significantly impacted. The price increase for this additional design work included in Amendment #4 is \$6,150.00.

State Line No. 7 Architects performed design of City Hall Project S.A.F.E. Building Remodel Project, provided bid support to City engineering staff, and represents the City during construction oversight. City Council awarded construction work on May 2, 2023, to Caspar Building Systems, and asbestos abatement on May 16, 2023, to Wind River Environmental (WRE). Construction began on June 5, 2023, and asbestos abatement work began on June 26, 2023. This was the time when State Line No. 7 Architects' environmental sub-consultant, Trihydro Corporation, discovered what they believed was significant amounts of floor tile likely to have ACM in the mastic. These areas were not identified in previous testing reports or in some cases were tested as negative for ACM. The areas were covered by existing carpet, and were not included in the asbestos abatement

scope of work with WRE. Trihydro, the City's environmental representative (State Line No. 7 Architects' sub-consultant) was asked to provide a proposal for sampling, testing and construction administration to perform asbestos encapsulation. The price increase for this additional asbestos sampling, testing and construction administration is \$67,335.00.

City Staff have reviewed SL#7's amendment proposal, in the amount of \$73,485.00 and recommends approval.

Financial Considerations

Funding for Amendment No. 4 will be from contingency funds originally allocated to Caspar Building Systems, Inc. for the general contract.

Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department

Attachments

Resolution

Consultant Proposal

**AMENDMENT NO. 4 TO THE CONTRACT
FOR PROFESSIONAL SERVICES (“AMENDMENT”)**

This Amendment to the Contract for Professional Services (“Amendment”) is entered into on this 1st day of August, 2023, by and between the following parties:

- 1 The City of Casper of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601
2. State Line No. 7 Architects (“Consultant”), 444 South Center Street, Casper, Wyoming, 82601

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.

RECITALS

A. On March 3rd, 2020, the City and Consultant entered into a *Contract for Professional Services* (“Contract”) for design and construction administration for the City Hall Renovations & Addition (Project SAFE), Project No. 20-004.

B. Amendment No. 4 requires professional services for additional asbestos abatement, and mechanical, electrical, and fire protection engineering services for the City Hall Renovations & Addition (Project SAFE), Project No. 20-004.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO PART I, SECTION 1 (SCOPE OF SERVICES).

A fourth paragraph shall be added to include the following:

The Consultant shall perform the following services in connection with and respecting the project as described in Exhibit E, including Option #1 for asbestos encapsulation at \$67,335.00, and the 2nd Floor Bathroom Remodel at \$6,150.00, State Line No. 7 Architects Proposal, attached hereto and hereby made a part of this Contract.

3. AMENDMENT TO PART I, SECTION 3 (COMPENSATION).


Replace the previous compensation amount of "Five Hundred Twenty-Seven Thousand Eight Hundred Thirty-One and 85/100 Dollars (\$527,831.85)" with the new compensation amount of "Six Hundred One Thousand Three Hundred Sixteen and 85/100 Dollars (\$601,316.85)"

4. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM



ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS

CONSULTANT
State Line No. 7 Architects

By _____

By _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

July 13, 2023

Mr. Scott Baxter, P.E.
City of Casper
Engineering Department
200 North David Street
Casper, Wyoming 82601

Re: Casper City Hall Remodel – Project S.A.F.E. Additional Services Request #4: Revised Extra Services Request (asbestos testing and monitoring)

Dear Scott:

Stateline No 7 Architects and our design team are pleased to submit our additional fee request for professional services regarding asbestos/environmental testing and monitoring services due to additional testing requested by the Wyoming DEQ – Air Quality Division and additional testing and monitoring needed for the additional discovered asbestos-containing floor mastic

SCOPE OF WORK EXPLANATION

Trihydro's scope of working as a consultant to Stateline No. 7 Architects has increased additional asbestos sampling, testing, point-counting, and monitoring services for the Casper City Hall Remodel project since the time of initial scope and project budgeting. The project scope was outlined in our proposal dated August 16, 2022 and was noted and anticipated that the original City-provided 1990 asbestos report would be used in designing and bidding the asbestos abatement portion of the work (no additional asbestos sampling, testing, or monitoring was included in the scope of work)

A recent review of the final Casper City Hall Project S.A.F.E. Asbestos Abatement Package bid documents by Linda Dewitt, Asbestos Program Coordinator from Wyoming DEQ resulted in several concerns that included inadequate testing - both in terms of materials tested and in the number of tests performed – which don't meet "current" DEQ requirements. Linda's email (attached) outlines the specific areas of concern from the original 1990 and 1998 asbestos reports provided by the City for our use in the renovation project

- See attached email dated 5-11-23 from Linda Dewitt for further explanation of additional asbestos sampling required by Wyoming DEQ.
- See the two attached proposal letters dated 6-12-23 from Trihydro for further explanation and break-down of additional asbestos sampling / additional services.



SCHEDULE

All of the sampling and testing has already been completed per your direction via emails

The work for the additional on-site monitoring services will be coordinated with the asbestos abatement contractor, Wind River Environmental, and is anticipated to commence in the coming weeks

PROFESSIONAL FEE

Stateline No 7 Architects prefers to establish these additional fees for professional architecture and engineering services based on the total scope of work necessary to complete the changes. The additional fees are arrived at simply by estimating the actual time and work necessary and calculating those costs including consulting, staff costs, overhead, etc. The fee format allows the project budget to be established independent from the professional fees and dispels any concerns about fees being tied to project costs. We propose the additional fees as outlined in this proposal and below with the option dependent upon direction of the abatement (full abatement or encapsulation):

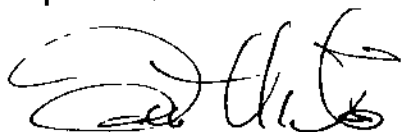
Professional Fees:

Asbestos/Environmental (Trihydro)

Option #1 (full abatement) Hourly Time & Materials Not to Exceed Fee:	\$ 70,246.00
Option #2 (encapsulation) Hourly Time & Materials Not to Exceed Fee:	\$ 67,225.00
	\$ 67,335.00 <i>82B</i>

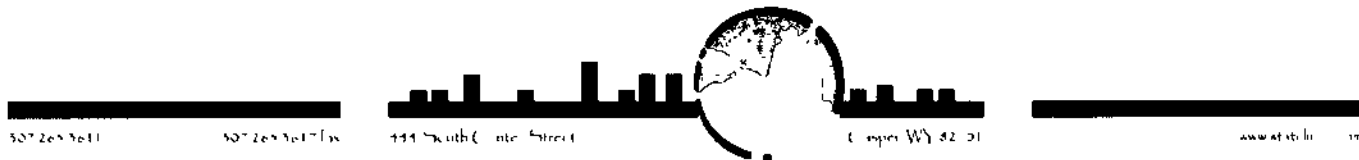
These additional fees includes in-house reimbursable expenses such as photocopies, in-house/progress blueprints, telephone/fax, illustrations, and other expenses. If additional services are required beyond those listed, they will be billed at hourly rates or the fee may be renegotiated. We do not anticipate any reimbursable expenses: all expenses (including travel) have been included in the above fee. The fee will be billed as work is completed per our typical monthly billing. We hope that you find our additional fees and project scope for these additional services acceptable, and we look forward to continuing our working relationship on this project. Again, we sincerely appreciate the opportunity and thank you for your consideration

Respectfully,



Lyle T. Murtha, A.I.A.
President
Stateline No. 7 Architects
444 South Center Street
Casper, Wyoming 82601

307-265-3611
307-265-3617 fax
lylem@stateline7.com
www.stateline7.com



From: [Scott Baxter](#)
To: [Lyle Murtha](#), [Alex Sveda](#), [Zulima Lopez](#), [Matt Thomason](#), [Andrew Beamer](#)
Subject: FW: City of Casper City Hall Bid Documents
Date: Thursday, May 11, 2023 2:05:27 PM

All,

Based on this correspondence below from Linda Dewitt we will be faced with some additional testing. We really need to get this going ASAP. I'm not sure if Tri-Hydro could just get that going quickly for us and we could later issue an amendment through SL#7 or if we need to pursue someone else. But I don't think we'll be able to get around the rules imposed by the State of Wyoming.

Let me know your thoughts.

Scott

From: Linda Dewitt <linda.dewitt@wyo.gov>
Sent: Thursday, May 11, 2023 1:54 PM
To: Scott Baxter <sbaxter@casperwy.gov>, cbirdsong@trihydro.com
Subject: City of Casper City Hall Bid Documents

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Both,

The Wyoming Asbestos Program has reviewed the information contained in the Bid Documents for this project, and we have a few concerns. We weren't sure to whom to address these concerns, so we are sending this email to both of you. If the information should be sent elsewhere, please feel free to forward this email or provide us with contact information and we will send the email on to whomever is responsible for the work.

The first inspection listed in the bid package is from 1990 and the second is for roofing only from 1998. While the Wyoming Asbestos Regulations don't have a date when inspections become obsolete, or are required to be repeated, we do require that a thorough inspection be completed for all areas of a building that will undergo renovation or demolition. In regard to these earlier inspections:

1. There are several materials (CMU sealant, pookie (duct or seam sealant), caulking, etc.) that have been found in many applications to contain asbestos in more recent years that may not have been examined as part of these early inspections.
2. Required minimum numbers of samples must be collected based on the type of material being tested. For example, spray-on acoustic requires **3** (if the Homogenous Area of Material is less than 1000 SF) / **5** (if the Homogenous Area of Material is more than 1000 SF, but less than 5000 SF) / or **7** (if the Homogenous Area of Material is more than 5000 SF) samples based on the size of the area.

inspected. The inspection report from 1990 collected only 3 samples from an area of spray-on ceiling texture that was 3,300 SF in size. Additional samples must be taken to prove that this material does not contain asbestos.

3 We were told that the Heating, Ventilation and Air Conditioning (HVAC) System is going to be replaced or at least worked on during the project. The 1990 inspection specifically states that gaskets in the heating system were assumed to contain asbestos, but no mention of this assumed material was made in the bid package

4 Laboratory analysis methods have improved greatly in the time frame from 1990 to the present. Some materials that may have been found to contain asbestos in early inspections may have either under- or over-represented the amount of asbestos present in the material

For these reasons, the Wyoming Asbestos Program believes that a currently trained Asbestos Building Inspector should look at these earlier inspection results and examine the current building scope of work to ensure that the potential for asbestos in building materials has been appropriately assessed prior to the start of this project

If you have questions or need additional information, please feel free to contact me

Linda Dewitt
Asbestos Program Coordinator
Wyoming Division of Air Quality
(307) 777-7394

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties

All City of Casper e-mails and attachments, except those defined as attorney/client communications or confidential/privileged information, may qualify as public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and are subject to public disclosure pursuant to this Act.



July 12, 2023

Mr. Lyle Murtha, AIA
Stateline No. 7 Architects
444 South Center St
Casper, WY 82601

RE: Proposal and Cost Estimate for Additional Asbestos Sampling and Abatement/Encapsulation Oversight
Casper City Hall, Casper, Wyoming

Dear Mr. Murtha:

Trihydro Corporation (Trihydro) appreciates the opportunity to submit a proposal to provide asbestos assistance for the remodeling of Casper City Hall. Trihydro prepared a Project Manual dated April 21, 2023, for the Casper City Hall asbestos abatement and submitted to Stateline No. 7 Architects (Stateline) for inclusion in the bid documents submitted to the City of Casper (City). Since the original service order for Trihydro was submitted to Stateline on May 13, 2022, additional scope items have been identified. This proposal and cost estimate details costs for these additional tasks. The items identified below correspond to the tasks and detailed cost estimates, respectively included in Table 1.

SCOPE OF WORK AND COST ESTIMATE

Task 1 - Determination of Additional Sampling Required as Requested by WDEQ, Sample Collection, and Results Review

The City received comments on the asbestos scope included in the Project Manual from the Wyoming Asbestos Program Coordinator in an email dated May 12, 2023. Stateline requested a cost estimate to address these comments.

Trihydro will conduct additional asbestos sampling of up to 36 samples, review the sampling results, and revise to the asbestos abatement scope of work as needed. The comments from the Wyoming Asbestos Program Coordinator included four items of concern. These comments are listed below in italics. The proposed action to address each item is included below each comment.

Comments from Wyoming Asbestos Program Coordinator

1. There are several materials (CMU sealant, pookie (duct or seam sealant), caulking, etc.) that have been found in many applications to contain asbestos in more recent years that may not have been examined as part of these early inspections.

Casper Office | 707 West 1st Street | Casper, WY 82601 | phone 307/232 8091 | fax 307/232 8404

Home Office | 1252 Commerce Drive | Laramie, WY 82070 | phone 307/745 7474 | fax 307/745 7729 | www.trihydro.com
Exhibit "E" - Page 5 of 18



Mr Lyle Murtha
July 12, 2023
Page 2

Proposed action: A site inspection will be conducted to identify and sample potential areas containing these materials. A total of 10-15 samples is estimated and includes sufficient sample volume to allow for any homogenous areas that were overlooked in the 1990 site inspection

- 2 Required minimum numbers of samples must be collected based on the type of material being tested For example, spray-on acoustic requires 3 (if the Homogenous Area of Material is less than 1000 SF[square feet]) / 5 (if the Homogenous Area of Material is more than 1000 SF but less than 5000 SF) or 7 (if the Homogenous Area of Material is more than 5000 SF) samples based on the size of the area inspected The inspection report from 1990 collected only 3 samples from an area of spray-on ceiling texture that was 3,300 SF in size Additional samples must be taken to prove that this material does not contain asbestos*

Proposed action: A total of three homogenous areas were identified that were between 1,000 SF and 5,000 SF but only had three samples collected They were: S1 -first floor ceiling texture, S8 – 2-story precast wall texture in lobby, and S9 – Sprayed ceiling texture on the 2nd floor. Up to an additional 15 samples will be collected from these three homogenous areas to further evaluate this material for potential asbestos content.

- 3 We were told that the Heating, Ventilation and Air Conditioning (HVAC) System is going to be replaced or at least worked on during the project The 1990 inspection specifically states that gaskets in the heating system were assumed to contain asbestos, but no mention of this assumed material was made in the bid package*

Proposed action: During the site inspection, up to 14 samples will be collected from the HVAC system to assess whether asbestos containing material (ACM) is present in gasket material, electrical wire coatings, or other HVAC components

- 4 Laboratory analysis methods have improved greatly in the time frame from 1990 to the present Some materials that may have been found to contain asbestos in early inspections may have either under- or over-represented the amount of asbestos present in the material*

Proposed action: To verify the positive ACMs homogenous area identified in the 1990 inspection, full sample amounts will be collected from S3 – Vinyl floor covering with mastic (area greater than 5,000 SF). An additional seven samples will be collected from S3.

If any ACM are identified from this additional sampling, they will be added to the asbestos abatement scope. An Asbestos Building Inspector will conduct the asbestos sampling. The estimated cost for the activities listed above is \$3,109 14 as presented in the attached Table 1



Mr. Lyle Murtha
July 12, 2023
Page 3

Task 2 - Point Count Sampling as requested by WDEQ and Results Review

After reviewing the sampling results from the samples collected under Task 1, the Wyoming Asbestos Program Coordinator contacted Trihydro on June 21, 2023, to request point counts for the samples with results of less than 1 percent (%) Chrysotile.

To address the request for point counts, Trihydro contacted the laboratory which analyzed samples for the previous sampling event. The laboratory still had the previous samples and can use those samples to run the point counts, so no new sampling will be required. The laboratory will run point count samples on 12 samples. Trihydro will review the results and provide to the project team. Trihydro will also share the results with the Wyoming Asbestos Program Coordinator. Costs for this total \$1,142.70, as detailed in the attached Table 1

Task 3 - Collection of Additional Samples for Determination of Areas Containing Asbestos

As project demolition has progressed, additional areas of potential asbestos were encountered. Samples of these areas will be collected and analyzed for asbestos. Up to 58 samples will be collected. The sampling results will be reviewed and provided to the project team. An inspection report detailing these results will also be prepared.

For any samples reported to contain less than 1% Chrysotile, a point count sampling will be required. Point count sampling for up to 10 samples is included, if required. As presented in Table 1, costs for Task 3 total \$4,808.95

Task 4 - Asbestos Abatement and Encapsulation Oversight and Air Sampling for Additional Areas

For the additionally identified areas containing asbestos, Trihydro will perform the following tasks.

- Coordinate with the asbestos abatement contractor and the City of Casper.
- Act as the owner's representative overseeing asbestos removal and encapsulation activities.
- Conduct perimeter air sample collection on exterior of abatement and encapsulation work areas.
- Conduct final clearance air sample collection once the removal or encapsulation actions have been completed.
- Submit air samples to the laboratory for analysis.
- Prepare a letter completion report detailing the asbestos abatement activities.

Costs for Task 4 total \$58,274.10 and are detailed on the attached Table 1



Mr. Lyle Murtha
July 12, 2023
Page 4

CLOSING

Trihydro has prepared the cost estimates presented herein using the standards and care of our profession. No warranty or guarantee of the cost estimates is intended. The cost estimates are based on specified and unspecified assumptions, including those listed in Table 1. If these assumptions prove to be inaccurate and/or inapplicable, it could substantially affect the accuracy of the cost estimate. During the work, if Trihydro finds that Site conditions differ from current assumptions or if additional services are deemed necessary, Trihydro will promptly inform Stateline.

The proposed scope of work will be performed on a not to exceed Time and Materials (T&M) basis in accordance with Trihydro's standard fee schedule (attached) and the terms and conditions specified in the existing contract between Trihydro and Stateline (dated December 16, 2021). Upon approval of the estimate totaling \$67,335.00, Trihydro understands that a change order will be issued to the existing contract with Stateline. We look forward to providing continued service to Stateline on this project. Please contact me at (307) 745-7474 if you have any questions or need additional information.

Sincerely,
Trihydro Corporation

A handwritten signature in black ink, appearing to read "Cassidy Birdsong".

Cassidy Birdsong
Project Manager

00999-70L-0010

Attachment

TABLE 1 COST ESTIMATE FOR ASBESTOS ASSISTANCE
CASPER CITY HALL, CASPER, WYOMING



Activity	Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
1 Determination of Additional Sampling Required as Requested by WDEQ, Sample Collection, and Results Review	Professional Level 10	\$186.00	0	\$0.00
- Review current building remodel scope to assess for areas requiring additional asbestos identification sampling per comments from WDEQ on 5/11/2023	Professional Level 9	\$173.00	3	\$519.00
	Professional Level 8	\$156.00	0	\$0.00
- Collection of up to 36 PLM samples from the Casper City Hall to identify additional areas of asbestos not identified in the 1990 building inspection	Professional Level 4	\$105.00	0	\$0.00
	Professional Level 3	\$96.00	15	\$1,440.00
- Review sampling results and provide results to the project team	Technical Level 3	\$81.00	3	\$243.00
- Update asbestos abatement scope as needed	Administrative 4	\$84.00	0.5	\$42.00
Assumptions	Labor			\$2,244.00
- Assumes up to 15 hours for sample collection	Company Vehicle	\$95.00	2	\$190.00
- Assumes technician will move from Laramie to Casper (2.5 hours one way). If required, technician may spend up to one night in Casper.	Hotel	\$125.00	1	\$125.00
- Assumes 72 hour turnaround time (TAT) on the collected samples. If a faster turnaround is required, costs will increase.	Per Diem	\$59.00	2	\$118.00
- For PLM sampling, 72 hour TAT is \$9.65/sample, 48 hour TAT is \$10.20/sample, 24 hour TAT is \$11.50/sample.	EMSL Lab - PLM Samples 72 hr TAT	\$9.65	36	\$382.14
- Includes analysis for up to 36 samples.	Disposable PPE	\$50.00	1	\$50.00
Sample counts include quality control samples.	Expenses			\$885.14
	Subcontractors			\$0.00
	Activity 1 Subtotal			\$3,109.14

TABLE 1 COST ESTIMATE FOR ASBESTOS ASSISTANCE
CASPER CITY HALL, CASPER, WYOMING



Activity	Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
2 Point Count Sampling as requested by WDEQ and Results Review - Point count sample analysis for samples previously collected as requested by WDEQ on 6/21/23 - Review sampling results and provide to project team - Coordinate with Wyoming Asbestos Program Coordinator regarding sampling results	Professional Level 10 Professional Level 9 Professional Level 8 Professional Level 4 Professional Level 3 Technical Level 3 Administrative 4	\$186.00 \$173.00 \$156.00 \$105.00 \$96.00 \$81.00 \$84.00	0 1.5 0 2 0 0 0	\$0.00 \$259.50 \$0.00 \$210.00 \$0.00 \$0.00 \$0.00
<u>Assumptions</u> - Assumes 72 hour TAT on the collected samples. If a faster turnaround is required, costs will increase. - For point count sampling 72 hour TAT is \$51.00/sample for gravimetric point counts. - Includes analysis for up to 12 samples. - Sample counts include quality control samples.	Labor			\$469.50
	Company Vehicle Hotel Per Diem EMSL Lab - Point Count Samples 72 hr TAT Disposable PPE	\$95.00 \$125.00 \$59.00 \$51.00 \$50.00	0 0 0 12 0	\$0.00 \$0.00 \$0.00 \$673.20 \$0.00
	Expenses			\$673.20
	Activity 2 Subtotal			\$1,142.70

TABLE 1 COST ESTIMATE FOR ASBESTOS ASSISTANCE
CASPER CITY HALL, CASPER, WYOMING



Activity	Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal
3 Collection of Additional Samples to Determine Areas Containing Asbestos	Professional Level 10	\$186.00	0	\$0.00
- Collection of up to 58 PLM samples from the Casper City Hall to identify additional areas of asbestos not identified in the 1990 building inspection	Professional Level 9	\$173.00	8	\$1,384.00
- Review sampling results and provide results to the project team	Professional Level 8	\$156.00	0	\$0.00
- Preparation of an inspection report documenting results of the sampling	Professional Level 4	\$105.00	10	\$1,050.00
	Professional Level 3	\$96.00	0	\$0.00
	Technical Level 3	\$81.00	0	\$0.00
	Administrative 4	\$84.00	1	\$84.00
Assumptions				
- Assumes up to 10 hours for sample collection				
- Assumes technician will move from Laramie to Casper (2.5 hours one way). The technician will spend two nights in Casper.				
- 15 samples will be analyzed with a 3 hr TAT to allow demo activities to continue.				
- 43 samples will be analyzed with a 24 hour TAT.				
- For PLM sampling 72 hour TAT is \$9.65/sample 48 hour TAT is \$10.20/sample 24 hour TAT is \$11.50/sample 3 hour TAT is \$32.00/sample				
- Includes analysis for up to 35 samples				
- Includes point count costs for up to 10 samples. These will be required if any sampling results come back at <1% Chrysotile.				
- Sample counts include quality control samples				
	Labor			\$2,518.00
	Company Vehicle	\$95.00	2	\$190.00
	Hotel	\$125.00	2	\$250.00
	Per Diem	\$59.00	2	\$118.00
	EMSL Lab - PLM Samples 24 hr TAT	\$11.50	43	\$543.96
	EMSL Lab - PLM Samples 3 hr TAT	\$32.00	15	\$528.00
	EMSL Lab - Point Count Samples 72 hr TAT	\$51.00	10	\$561.00
	Disposable PPE	\$100.00	1	\$100.00
	Expenses			\$2,290.95
	Activity 3 Subtotal			\$4,808.95

TABLE 1 COST ESTIMATE FOR ASBESTOS ASSISTANCE
CASPER CITY HALL, CASPER, WYOMING



Activity	Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal	
4 Asbestos Abatement and Encapsulation Oversight and Air Sampling for Additional Areas of Identified Asbestos - Asbestos abatement and encapsulation oversight - Collection of perimeter and clearance air samples - Additional time for preparation of final report (additional to what was included in original scope) <u>Assumptions</u> - Assumes technician will move from Laramie to Casper (2.5 hours one way) Technician spend 5 nights/week night in Casper - Assumes technicians will rotate throughout the project duration - Assumes 5 weeks at 6 days/week and 8 hr days for abatement oversight and air sampling - Electrical power and lighting to work area is readily available - Access to City Hall can be arranged for after 5:00 PM if needed - Assumes 72 hour TAT on the collected samples. If a faster turnaround is required costs will increase - For perimeter sampling 72 hour TAT is \$8.95/sample 48 hour TAT is \$9.65/sample 24 hour TAT is \$10.20/sample - Lab costs include 5 perimeter samples per day for 5 weeks 6 days per week - For clearance sampling 72 TAT is \$63.00/sample 48 hr TAT is 69.30/sample 24 hr TAT is \$76.85/sample - Lab costs assume clearance sampling for 3 containment areas and 7 samples per containment - Sample counts include quality control samples	Professional Level 10	\$186.00	0	\$0.00	
	Professional Level 9	\$173.00	15	\$2,595.00	
	Professional Level 8	\$156.00	0	\$0.00	
	Professional Level 4	\$105.00	285	\$29,925.00	
	Professional Level 3	\$96.00	18	\$1,728.00	
	Technical Level 5	\$101.00	0	\$0.00	
	Technical Level 3	\$81.00	0	\$0.00	
	Administrative 4	\$84.00	2	\$168.00	
	Labor				\$34,418.00
	Company Vehicle	\$95.00	30	\$2,850.00	
	Hotel	\$125.00	30	\$3,750.00	
	Per Diem	\$59.00	30	\$1,770.00	
	EMSL Lab - Perimeter Samples	\$8.95	150	\$1,476.75	
	EMSL Lab - Clearance Samples	\$63.00	21	\$1,455.30	
	Sampling Pump Rental	\$285.00	38	\$11,913.00	
Sampling Cassettes	\$175.50	1	\$193.05		
Disposable PPE	\$450.00	1	\$450.00		
Expenses				\$23,858.10	
Activity 4 Subtotal				\$58,274.10	

Task	Description	TOTAL
Task 1	Determination of Additional Sampling Required as Requested by WDEQ Sample Collection and Results Review	\$3,109.14
Task 2	Point Count Sampling as requested by WDEQ and Results Review	\$1,142.70
Task 3	Collection of Additional Samples to Determine Areas Containing Asbestos	\$4,809.95
Task 4	Asbestos Abatement and Encapsulation Oversight and Air Sampling for Additional Areas of Identified Asbestos	\$58,274.10
Total \$		67,335

Notes
 (a) All work will be performed in accordance with Trihydro Corporation Schedule of Charges
 (b) Subcontractors will be charged at cost plus 10% unless directly billed to CLIENT

July 13, 2023

Mr. Scott Baxter, P.E.
City of Casper
Engineering Department
200 North David Street
Casper, Wyoming 82601

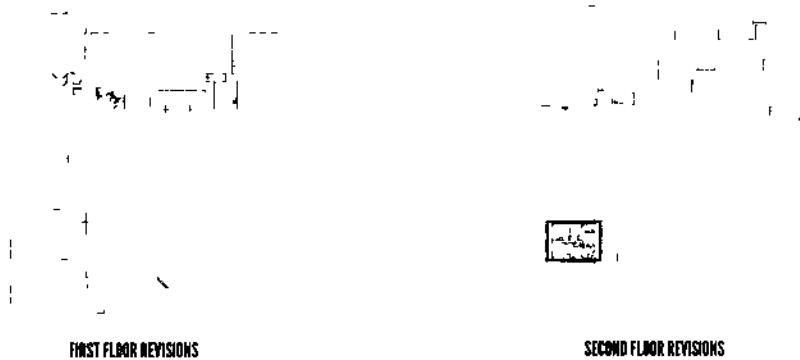
Re: Casper City Hall Remodel – Project S.A F.E. Amended Services Request #4, 2nd Floor Restroom Remodel

Dear Scott,

Stateline No. 7 Architects and our design team are pleased to submit our fee for professional services regarding mechanical and electrical engineer additional services due to increased area and scope of intense remodel associated with the Second Floor Restroom Remodel on the Casper City Hall Remodel project

SCOPE OF WORK EXPLANATION

Engineering Design Associates scope of working under Stateline No. 7 Architects has additional mechanical, electrical, and fire protection engineering services on the Casper City Hall Remodel since the time of initial scope and project budgeting. The project scope was initially outlined in May and June of 2022 and was anticipated at that time to include only limited areas of intense remodel (wall reconfiguration, etc.). In subsequent meetings with the City Departments as well as further cost estimating by the design team, it was deemed that a significant amount more of intense remodel would need to take place for the project in order to satisfy the needs of the departments and these additional intense remodels were reflected in Amended Services Agreement #3 and shown graphically below with the yellow highlighted areas of the plans below representing the intense remodel areas (gray areas indicate minor work, including the second floor restroom area):



Per the City Plan Review letter (see attached – Plumbing comment), is now requiring the second floor restrooms be brought up to ADA accessibility, which requires somewhat intense remodel by the mechanical engineer, fire protection engineer, and electrical engineer





March 29, 2023

Stateline Architects No. 7
444 South Center Street
Casper, WY 82601
Lyle Murtha

RE: Casper SAFE City Hall

Dear Lyle,

The City of Casper has completed the plan review for the proposed remodel of Casper City Hall located at 200 North David Street, Casper, Wyoming. The plan review was completed using the Blue Beam software, notes are identified on the plans for your review. The City of Casper has invited you to the studio session. All notes may not require a response, you may respond on the drawings or by letter.

Building:

- Work identified on the drawings exceeds 50% of the building area, this will be classified as a Level III remodel per the IEBC.
- Mechanical, electrical, fire sprinkler and plumbing work outside the reconfigured spaces is more than incidental work and are included as the work area.
- SHT. 9.15, Guard rails protecting the second-floor atrium area shall be installed per current IBC code.

Plumbing:

- SHT. 15.22, Restrooms on the second floor to be installed per current code as close as feasible including accessibility per IEBC 306.3.1, 306.4, 306.7.11.

Mechanical:

- All work to be installed per the 2021 IMC.

COMMUNITY DEVELOPMENT DEPARTMENT

200 North David Street | Casper, WY 82601-1862 | Phone: (307) 235-8241 | www.casperwy.gov



Electrical:

- All electrical work to be installed per NEC 2020, any wiring above ceiling that remains must be upgraded to current codes.

Fire Sprinkler/Alarm:

- Casper Fire-EMS comments are on the markup plans in the Blue Beam session.
- Please respond to Casper Fire-EMS concerning Fire Sprinkler/Alarm systems at 307-235-8222 attention Devin Garvin, Jack Moore.

Dan Elston CBO

City of Casper
Building Department



July 13, 2023

Mr. Lyle Murtha, AIA
Stateline No 7 Architects
444 South Center Street
Casper, WY 82601

Re: Additional Services Proposal
Casper City Hall Renovation Addendum - Added Restroom Scope (Revised)

Dear Lyle:

Engineering Design Associates (EDA) is pleased to provide the following proposal to Stateline No. 7 Architects (Client) for mechanical and electrical engineering services as added services to the original proposal related to the added scope for the City Hall building second floor restroom renovation addendum. This letter provides a description of the proposed change in scope.

Scope of Services

Added services include:

1. Waste, vent, water and hvac system modifications.
2. Lighting and power distribution modifications.
3. Fire sprinkler modifications (via Jensen Hughs).

Client Responsibilities

In order for EDA personnel to perform the above scope of services efficiently and cost effectively, the Client is to be responsible for the following:

1. Timely delivery of information regarding requirements for and limitations on the project imposed by the owner, client, or the jurisdictional authority.
2. Project floor plan backgrounds, elevations, and sections in AutoCAD format, including pertinent building code requirements, and copyright release of all materials provided for our use.

Terms and Conditions

EDA will perform the above scope of services on a lump sum, percent of completion basis for each phase of work as follows:

Construction Documents	\$6,150
------------------------	---------

We expect document sharing to be via the Client's ftp site or e-mail. We will invoice on a normal monthly billing cycle and will expect substantial payment prior to delivery of the documents. Terms and conditions of this proposal will remain valid for 30-days from the above date.

Additional Services

Additional work and/or changes in scope at the Client's request will be negotiated separately or may be invoiced at our standard hourly rates (or those of our sub-consultants). Billing rates for EDA personnel associated with this project are as follows:

Mechanical Engineer	\$150/hr	Staff Engineer	\$120/hr
Electrical Engineer	\$150/hr	Designer	\$105/hr
Project Engineer	\$135/hr	Drafting/Clerical	\$80/hr

Acceptance

Acceptance of this proposal can be achieved by signing the authorization of services below or by sending other appropriate documentation with this proposal referenced as an exhibit, to Engineering Design Associates, 1607 CY Ave, Ste 303, Casper, WY 82604. Thank you for your consideration and please feel free to contact us with any questions or comments.

Prepared By:



Monte N. Schaff, PE
Engineering Design Associates

Authorization for Engineering Services

Client: Stateline No. 7 Architects
Project: City Hall Remodel Addendum - Added Restroom Scope, Casper, WY

Signature:

Date:

Name:

Title:

RESOLUTION NO. 23-156

A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH STATE LINE NO. 7 ARCHITECTS, FOR DESIGN AND ASBESTOS ABATEMENT SERVICES FOR THE CITY HALL RENOVATIONS AND ADDITION (PROJECT SAFE), PROJECT NO. 20-004.

WHEREAS, State Line No. 7 Architects, under a Contract for Professional Services dated March 3, 2020, is providing engineering services for the City Hall Renovations and Addition (Project SAFE); and,

WHEREAS, additional design and asbestos abatement services outside the original scope of work are required to reduce overall costs, and,

WHEREAS, the City of Casper desires to extend the scope of work with State Line No. 7 Architects, to provide these additional services, and,

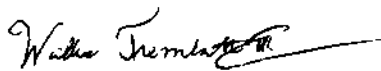
WHEREAS, State Line No. 7 Architects is able and willing to provide those services as specified in Amendment No. 4.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 4 to the Contract for Professional Services with State line No. 7 Architects for additional design and asbestos abatement services in the amount of Seventy-Three Thousand Four Hundred Eighty-Five and 00/100 Dollars (\$73,485.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to an additional amount not to exceed Seventy-Three Thousand Four Hundred Eighty-Five and 00/100 Dollars (\$73,485.00), for a total contract amount of Six Hundred One Thousand Three Hundred Sixteen and 85/100 Dollars (\$601,316.85).

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2023.

APPROVED AS TO FORM:




ATTEST


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 19, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Cindie Langston, Acting Public Services Director 
Zulima Lopez, Parks, Recreation & Public Facility Director
Alex Sveda, P.E., City Engineer AS
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Change Order No. 1
City Hall Project S.A.F.E. Asbestos Abatement, Project No. 22-010

Meeting Type & Date
Regular Council Meeting
August 1, 2023

Action type
Resolution

Recommendation
That Council, by resolution, authorize Change Order No. 1 for a price increase of \$107,172.00 and a time extension of 35 calendar days for the City Hall Project S.A.F.E. Asbestos Abatement Project.

Summary
State Line No. 7 Architects performed designed of City Hall Project S.A.F.E. Building Remodel Project, provided bid support to City engineering staff, and represents the City during construction oversight. City Council awarded construction work on May 2, 2023, to Caspar Building Systems, and asbestos abatement on May 16, 2023, to Wind River Environmental (WRE). Construction began on June 5, 2023, and asbestos abatement began on June 26, 2023. Near the end of June, State Line No. 7 Architects environmental sub-consultant, Trihydro Corporation, discovered what they believed was significant amounts of floor tile likely to have ACM in the mastic. These areas were not identified in previous testing reports or in some cases were tested as negative for ACM. The areas were covered by existing carpet, and were not included in the asbestos abatement scope of work with WRE. Trihydro, the City's environmental representative (State Line No. 7 Architects' sub-consultant) was asked to expedite testing to determine whether ACM was present. A comprehensive set of tests have now been acquired. The results show ACM is present in most floor tile in the north and west wings, as well as a small section of linoleum in the City Manager's former bathroom area.

Change Order No. 1 comes as a proposal from Wind River Environmental to address ACM formerly not identified by encapsulation of the ACM wherever possible. This includes abatement of all ACM in areas where floors need to be cut as part of the construction project, and includes encapsulation of ACM in place wherever possible, to limit disturbance and reduce costs. This will require any future disturbance of the flooring (for small remodels, or changes in any flooring or walls) undergo asbestos abatement measures at that time. The price increase proposed by WRE is \$107,172.00 and includes a time extension of 35 calendar days.

The City's consultant, State Line No. 7 Architects, and sub-consultant, Trihydro, have reviewed the proposed Change Order No. 1 and recommend approval.

Financial Considerations

The project is currently funded from excess One Cent #16 Funds. A contingency amount of \$2,081 will be expended in full. Additional funds budgeted for asbestos abatement in the amount of \$55,000 will also be utilized. The remaining funds needed for Change Order No. 1 in the amount of \$50,091.00 will be from contingency funds originally allocated to Caspar Building Systems, Inc. for the general contract.

Oversight/Project Responsibility

Scott Baxter, Associate Engineer

Zulima Lopez, Parks, Recreation & Public Facilities Director

Attachments

Change Order No. 1 Form

Change Order No. 1 Proposals (WRE)

Consultant Recommendations (State Line No. 7 Architects)

CITY OF CASPER
CHANGE ORDER

NO. One (1)

DATE OF ISSUANCE: July 19,2023

PROJECT: City Hall Project S.A.F.E. Asbestos Abatement, Project No. 22-010
 OWNER: City of Casper, Wyoming
 CONTRACTOR: Wind River Environmental Solutions
 CONSULTANT: State Line No. 7 Architects/Trihydro

You are directed to make the following changes in the Contract Documents:
 Description: Floor tile mastic work throughout the building based on new testing results.

Attachments: Contractor's Change Order Proposal and Consultant's Recommendation

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ <u>42,919.00</u>	Original Contract Time: (days or date) Substantial Completion: <u>05/30/24</u> Final Completion: <u>07/15/24</u>
Previous Change Orders No. <u>0</u> to <u>0</u> : \$ <u>0.00</u>	Net change from previous Change Orders (days): <u>0</u>
Contract Price prior to this Change Order: \$ <u>42,919.00</u>	Contract Time Prior to this Change Order: Substantial Completion: <u>05/30/24</u> Final completion: <u>07/15/24</u>
Net Increase of this Change Order: \$ <u>107,172.00</u>	Net Increase/Decrease of this Change Order: <u>35</u> Calendar Days
Contract Price with all approved Change Orders: \$ <u>150,091.00</u>	Contract Time with all approved Change Orders: Substantial completion: <u>07/04/24</u> Final completion: <u>08/19/24</u>

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: *M. Mangard*
Contractor

BY: *[Signature]*
Engineer

BY: _____
Owner

Wind River Environmental

ESTIMATE

EST0009

Marcie Mangold

Business Number 307-709-0530

38 Obrien rd lander wy 82520

3077090530

andersonsam8508@gmail.com

DATE

07/11/2023

TOTAL

USD \$107,172.00

TO

City of Casper

Scott Baxter

☎ 3077520509

sbaxter@casperwy.gov

DESCRIPTION	RATE	QTY	AMOUNT
Removal of carpet and tile on all areas per TriHydros drawing that have ACM mastic. Encapsulation of ACM mastic in these areas this will also include abatement of areas previously discussed on the first floor that need trenching done. Abatement will also be preformed on the second floor by the mayors office.	\$107,172.00	1	\$107,172.00

TOTAL

USD \$107,172.00

Scott Baxter

From: Sam Anderson <andersonsam8508@gmail.com>
Sent: Wednesday, July 19, 2023 4:25 PM
To: Scott Baxter; Lyle Murtha; Marcie Mangold
Subject: Project extension

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

W.R.E.S. is requesting a project extension of 7 weeks. This request includes the prior 10 days and additional time that the council will need to finalize all the paperwork needed for the change order on the encapsulation. Thank you for your time.

RESOLUTION NO. 23-157

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH WIND RIVER ENVIRONMENTAL SOLUTIONS, LLC, FOR THE CITY HALL PROJECT S.A.F.E. ASBESTOS ABATEMENT, PROJECT NO. 22-010.

WHEREAS, the City of Casper entered into an agreement with Wind River Environmental Solutions, LLC, on May 16, 2023, to perform asbestos abatement in portions of City Hall, 200 N. David Street, Casper, Wyoming 82601 for the City Hall Project S.A.F.E. Asbestos Abatement, Project No. 22-010; and,

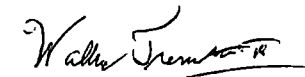
WHEREAS, the City of Casper desires to accept Change Order No. 1 in the amount of One Hundred Seven Thousand One Hundred Seventy-Two Dollars (\$107,172.00) and extend the contract time by Thirty-Five (35) days for floor tile asbestos encapsulation; and,

WHEREAS, Wind River Environmental Solutions, LLC, is able and willing to provide those services, specified as Change Order No. 1 to the agreement for the City Hall Project S.A.F.E. Asbestos Abatement, Project No. 22-010, and further described therein.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 1 to the agreement with Wind River Environmental Solutions, LLC, for a price increase in the amount of One Hundred Seven Thousand One Hundred Seventy-Two Dollars (\$107,172.00) and extend the contract time by Thirty-Five (35) days for the City Hall Project S.A.F.E. Asbestos Abatement, Project No. 22-010, for those services.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:
(City Hall Project S.A.F.E. Asbestos Abatement, Project No. 22-010)




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

July 21, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Shane Chaney, Deputy Police Chief 
Ryan Dabney, Police Captain

SUBJECT: That City Council Authorize an Agreement with the Department of Justice to participate in the Equitable Sharing Program

Meeting Type & Date

August 1, 2023

Action type

Resolution

Recommendation

That City Council authorizes an agreement with the Department of Justice to participate in the Equitable Sharing Program.

Summary

The Casper Police Department has participated in the Department of Justice Federal Seizure, Equitable Sharing Program in the past and plans to continue. This federal program allows participating agencies to share federally forfeited funds, property, and any interest earned, between participating law enforcement agencies.

To remain compliant, the Equitable Sharing Agreement and Certification must be signed by the Chief of Police and the Mayor.

Financial Considerations

There is no financial impact.

Oversight/Project Responsibility

Ryan Dabney, Police Captain
Bev Skovgard, Administrative Assistant III

Attachments

Agreement and Certification
Resolution



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: WY0130100
Agency Name: Casper Police Department
Mailing Address: 201 N. David Street
Casper, WY 82601

Type: Police Department

Agency Finance Contact

Name: Dabney, Ryan
Phone: 307-235-8338
Email: rdabney@casperwy.gov

Jurisdiction Finance Contact

Name: Johnson, Jill
Phone: 307-235-7570
Email: jjohnson@casperwy.gov

ESAC Preparer

Name: Skovgard, Bev
Phone: 307-235-8225
Email: bskovgard@casperwy.gov

FY End Date: 06/30/2023

Agency FY 2024 Budget: \$17,647,375.00

Annual Certification Report

	Justice Funds ¹	Treasury Funds ²
1 Beginning Equitable Sharing Fund Balance	\$204.91	\$0.00
2 Equitable Sharing Funds Received	\$0.00	\$0.00
3 Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4 Other Income	\$0.00	\$0.00
5 Interest Income	\$0.00	\$0.00
6 Total Equitable Sharing Funds Received (total of lines 2-5)	\$0.00	\$0.00
7 Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$0.00
8 Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$204.91	\$0.00

¹Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

	Justice Funds	Treasury Funds
a Law Enforcement Operations and Investigations	\$0.00	\$0.00
b Training and Education	\$0.00	\$0.00
c Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d Law Enforcement Equipment	\$0.00	\$0.00
e Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f Contracts for Services	\$0.00	\$0.00
g Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h Law Enforcement Awards and Memorials	\$0.00	\$0.00
i Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j Matching Grants	\$0.00	\$0.00
k Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l Support of Community-Based Programs	\$0.00	\$0.00
m Non-Categorized Expenditures	\$0.00	\$0.00
n Salaries	\$0.00	\$0.00
Total	\$0.00	\$0.00

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	Treasury Funds

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information**Independent Auditor****Name:** Jeff Tennie**Company:** Ketel Thorstenson**Phone:** 6057163261**Email:** jeff.yennie@KTLLP.com

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES NO THRESHOLD NOT MET

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse: 835182

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdictions's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

<p>During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; <u>or</u> (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
--

Agency Head

Name: McPheeters, Keith
Title: Chief of Police
Email: kmcpheters@casperwy.gov

Signature: _____ Date: _____

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Knell, Bruce
Title: Mayor
Email: bknell@casperwy.gov

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.



COPY

May 1, 2023

To: Bruce Knell, Mayor
From: Keith McPheeters, Chief of Police
Re: Equitable Sharing Agreement and Certification

Mayor Knell,

The Casper Police Department adheres to the requirements enumerated in the Affidavit section, Paragraph 2, of the fourth page of the Equitable Sharing Agreement and Certification document. Further, the Casper Police Department has policies in place governing discriminatory practices, as reviewed and approved by C.A.I.E.A.

To the best of my knowledge, there is no impediment to the City entering into this agreement.

Respectfully,

Keith McPheeters
Chief of Police

The Casper Police Department is dedicated to the protection and safety of our **community** through the highest standards of professionalism in police services.

ourcommunity
protection • safety • professionalism

Chief of Police Keith McPheeters 201 North David Street Casper, Wyoming 82601 (307) 235-8278 casperpolice.org

RESOLUTION NO. 23-158

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE DEPARTMENT OF JUSTICE TO PARTICIPATE IN THE EQUITABLE SHARING PROGRAM.

WHEREAS, the Casper Police Department has participated in the Department of Justice Federal Seizure, Equitable Sharing Program in the past; and


WHEREAS, the Equitable Sharing Agreement and Certificate must be completed and signed in order to remain compliant and continue to participate in the program.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute and the City Clerk to attest the Equitable Sharing Agreement and Certification.

BE IT FURTHER RESOLVED: That the Mayor and/or his/her designee is hereby authorized to execute all documents pertaining to the above-described Agreement.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

July 26, 2023

MEMO TO: J. Carter Napier, City Manager 
FROM: Pete Meyers, Management Analyst
SUBJECT: City of Casper Council Goals – July 2023 through June 2025

Meeting Type & Date:

Regular Council Meeting, August 1, 2023

Action Type:

Resolution

Recommendation:

That Council, by resolution, adopt the attached set of Council Goals for the two-year time period of July 1, 2023 through June 30, 2025.

Summary:

Every organization has to deal with an endless list of demands that are urgent, but not always important. Goal setting is a way for an organization to declare what it wants to achieve over a longer period of time, and in this manner, goal setting allows the organization to see beyond those day to day demands. If done correctly, goal setting can allow an organization to make long term progress that will address its fundamental challenges.

The Casper City Council meets once every two years to establish long term goals. This year, Council held its goal setting session on February 6, 2023. At the end of that four-hour session, Council had outlined three primary goals:

1. Livability: Create a more livable place for all Casper citizens through maintenance and improvement of environment, infrastructure, public safety, and recreation.
2. Sustainability: Create long-term financial, infrastructure, and resource sustainability for the City to provide high quality services to its citizens.
3. Citizen Engagement: Create opportunities and experiences for citizens to be informed about and involved in Casper as a City and a community.

Those goals were summarized in a five page document that was presented to Council on February 21. Since that time, City staff have been meeting internally to work out a plan that will make those goals tangible. The result is the Summary of Council Goals document, which breaks the three goals into seventeen specific tasks. Each of those tasks is meant to be attainable within the two-year timeframe.

Financial Considerations:

A number of the tasks feature the execution of major projects. Many of those projects will have a financial cost, but in general, those tasks will also require the project manager to find funding so that those project costs can be covered.

Oversight/Project Responsibility:

Executive Team

Attachments:

Resolution

Summary of Council Goals, 2023-2025

SUMMARY OF COUNCIL GOALS 2023-2025

Goal #1: Livability

Create a more livable place for all Casper citizens through maintenance and improvement of the environment, infrastructure, public safety, and recreation.

- **Objective:** Building on existing partnerships, the capital improvement plan and existing resources, create plans for implementing critical public safety projects that focus on remedies for homelessness, police support and facility improvement, and support for the Metro Animal Shelter.
- **Objective:** Work with partners and leverage current resources to improve community amenities and recreational opportunities.
- **Objective:** Using the initial Critical Path Analysis and other plans, develop implementation and funding timelines for capital improvements for public safety capital construction.

Livability Tasks:

1. Focus on remedies for homelessness.
2. Focus on police support and facility improvement.
3. Focus on support for the Metro Animal Shelter.
4. Improve community amenities and recreational opportunities.
5. Develop a plan for Fire Department capital construction projects.

Task 1: Focus on remedies for homelessness.

The City's response to homelessness should seek to understand and to mitigate the suffering of the homeless people in our City, and at the same time, it should seek to minimize the negative impacts that homelessness can have on public spaces, commerce, and the City as a whole.

Our response to homelessness will include the following:

1. Measure the scope of homelessness in Casper, which will include keeping an ongoing count of the homeless population.
2. Develop a system for tracking the services provided to each homeless individual.
3. For negative incidents, track the number and type of incident, by individual.
4. Receive a Continuum of Care certification from HUD. This will require the City to enact improvements to how it provides services to the homeless, and it will also require the City to

partner more effectively with area non-profits. The Continuum of Care certification will serve as a confirmation that the City is following best practices on this issue, and it should also help the City to better access federal financial support.

5. Enact amendments to City ordinances that affect our response to homelessness.
6. Increase our access to Federal funding for programs that address homelessness and associated service gaps. This access will include support received by the City directly, and support received by the government entities that it partners with.

Task 2: Focus on Police facility improvement.

The City is in the midst of a plan to convert the Casper Business Center into a new headquarters for the Police Department. We will achieve this task by completing that conversion.

Task 3: Focus on support for the Metro Animal Shelter.

In order to better address the needs of the local animal population, the Metro Animal Shelter will need to be replaced or extensively renovated. Some funding from One Cent 17 has been set aside for this task, but additional funds will be needed.

The Metro Animal Division will also enact operational changes to promote animal welfare.

Task 4: Improve community amenities and recreational opportunities.

The City will adopt an annual Capital Plan that will be geared toward making Casper more livable. The plan will seek to improve community appearance, improve City infrastructure, and improve the quality of the City's recreational offerings.

Task 5: Develop a plan for Fire Department capital construction projects.

Fire Station #1 is outdated and needs to be replaced. The City will develop a plan to replace Fire Station #1. The plan will include a means to finance the project.

The City will also take steps toward the development of a firefighter training facility. This might involve repurposing the existing Fire Station #1 after it has been replaced.

Goal #2: Sustainability

Create long-term financial, infrastructure, and resource sustainability for the City to provide high quality services to its citizens.

- *Objective:* Identify plans and potential resources for implementing solutions to environmental needs, including stormwater pollution, water rates, and recycling.
- *Objective:* Develop implementation and funding timelines for capital improvements for general city facilities.
- *Objective:* Establish revenue strategies that consider a range of possibilities, including: general purpose sales tax, specific purpose sales tax, municipal option sales tax, economic development sales tax, other assessments and fees, utility rates, federal and state investments and earmarks, grants, sponsorships, or donations.
- *Objective:* Facilitate development through reviews of the City’s comprehensive plans and through stronger development of public/private partnerships with local partners.

Sustainability Tasks:

6. Remain engaged with wastewater environmental regulations and develop a plan for possible wastewater capital improvements.
7. Consider a funded stormwater program to support stormwater system maintenance and stormwater capital improvements.
8. Reduce water waste and promote financial equity by instituting tiered water rates.
9. Present options that will encourage additional recycling.
10. Maintain City buildings.
11. Develop sources of revenue that are generated externally through grants, donations, sponsorships, and other sources of federal funding.
12. Develop sustainable sources of revenue that are generated locally through taxes, rates, and fees.
13. Facilitate smart decision making by re-engaging with the City’s primary planning documents and with the primary plans of other nearby entities.
14. Facilitate development through reimagined public/private partnerships.

Task 6: Remain engaged with Wastewater environmental regulations, and develop a plan for possible Wastewater capital improvements.

It is possible that NPDES regulations will eventually require the City to install major new systems at the Wastewater Treatment Plant. It is unlikely that such regulations will be instituted within the next ten years, but in the meantime, the City must remain engaged with WDEQ and the EPA so that we can

be involved in the regulatory conversation. This will help us to share information, and it will help us to accurately anticipate upcoming changes.

The City will also explore alternative means to treat its wastewater. Projects that reduce the wastewater load at the Wastewater Treatment Plant will reduce the City's current environmental impact, and this might have some influence on whether additional regulations are enacted.

Task 7: Consider a funded stormwater program to address the needs of the stormwater system.

The City's stormwater system is in dire need of improvement and maintenance. A 2017 study identified more than forty projects that should be done to repair or upsize various parts of the stormwater system, including undersized storm sewers, inlets, culverts, and retention basins.

Improvements to the stormwater system will reduce the number of flooding events, and regular maintenance of the system will reduce the amount of stormwater contamination. To fund those improvements and to pay for that maintenance, the City could consider a rate-funded stormwater program.

Task 8: Reduce water waste, and promote financial equity, through tiered water rates.

The City will enact tiered water rates in order to create more equity among rate payers and to discourage water waste. Tiered water rates charge a lower per-gallon cost for the water that a typical household consumes for in-home use, but the per-gallon cost for additional water is charged at a higher rate. This kind of rate structure tends to make in-home use more affordable, so that low income families that only use water for cooking and washing will tend to have cost savings. Families and businesses that consume larger amounts of water will be charged more per gallon consumed. This creates a financial incentive for them to review (and perhaps reduce) the amount of water that they are using.

Task 9: Present options to encourage additional recycling.

The City already has a self-serve, depot-based recycling program, but more could be done to encourage recycling and waste diversion. The City will present options for expanding the waste diversion and recycling system. Those options might include enhancements to the material recovery facility (MRF), the recruitment of private sector consumers that purchase and use recyclables, or the institution of a curbside recycling program.

Task 10: Maintain City buildings.

Many of the City's buildings were constructed in the late 1970's or the early 1980s. Given their age, many buildings have roofs, HVAC systems, and electrical systems that are due for repair or replacement. The City Council has set aside \$5,445,000 of One Cent #17 so that it can begin to address those concerns. This task will involve implementing a construction plan that allocates those funds to where they are most needed, completing those projects before major failures occur, and seeking to find grant opportunities to leverage City funds with additional funding from state and federal sources.

Task 11: Develop sources of revenue that are generated externally through grants, donations, sponsorships, federal funding, and other types of funding.

The City has always received a certain amount of grant revenue, but recent federal laws like the Infrastructure and Jobs Act have radically increased the availability of funds. Some of those funds are being distributed through traditional programs, and some are being allocated through programs that are entirely new. The City will take steps to leverage those opportunities.

Other external funding sources should also be explored. Sponsorship agreements are a common means to fund recreational facilities, especially when they are paired with naming rights. Private donors will often support non-profit agencies, but the City could reach out to those donors for direct support, or alternatively, the City could found a non-profit that might be better able to receive and spend those donations. Last but not least, the City could work with the elected officials at the state and federal level with an eye toward receiving more direct distribution funds from the state and federal governments.

Task 12: Develop sustainable sources of revenue that are generated locally through taxes, rates, and fees.

Though external sources of funding are preferable, the City should also look at funds that could be locally generated. At this time, the City relies heavily on the state to provide it with capital and operational funding. State funding is desirable, but local sources of funding tend to be more reliable. Moreover, the City's arguments for enhanced state level funding will be more persuasive if the City can demonstrate that it is already doing all that it can to generate funds on its own.

The City can generate funds locally by setting recreation and utility rates that are high enough to make those operations financially self-sustaining. The City can also start a dialog with the public regarding special taxes, such as the Optional One Cent, specific purpose taxes, and similar types of special revenue.

Task 13: Facilitate smart decision making by re-engaging with the City's primary planning documents and with the primary plans of other nearby entities.

The City government, ultimately, is an intricate network of interconnected systems – transportation, public safety, utility, recreation, waste control, housing, commerce, finance, land use, and others. Those systems grow and evolve. Planning exercises allow the managers of those systems to think through the current strengths and weaknesses of their systems, and it helps those managers to foresee how their systems will need to adapt to upcoming changes in Casper's operating environment.

Every City department goes through periodic master planning exercises, and in general, those exercises result in thoughtful plans and recommendations for the future. Unfortunately, those plans can be ignored or underutilized. Exigent decision making that doesn't refer back to the plan might work in the short term, but if those decisions ignore the big picture and the long term goals that were spelled out in the plan, then the City might miss opportunities to better position itself for future challenges.

Familiarity with these plans can also promote harmony. Familiarizing ourselves with our own plans is a good place to start, but we can also take steps toward familiarizing ourselves with the plans of other departments, and even other external entities. A more focused approach to learning other's plans, policies, and goals could help all of the local organizations realize new efficiencies. While City employees and officials have tried to attend meetings, serve on boards, and take a general interest in other organizations, these actions have not always succeeded at preventing conflict, miscommunication, and missed opportunities.

Implementing this task will involve establishing a process of cataloging the comprehensive plan of each City department, as well as community organizations such as Advance Casper, Natrona County, the DDA, the MPO, the surrounding towns, certain State and Federal agencies, NGO's, and local charitable organizations. Those plans will have to be reviewed because some may be outdated, and in some cases, that review, all by itself, might help to spark valid conversations about cooperation and a re-evaluation of future goals. If the re-evaluation determines that those plans are fundamentally valid, then a process will need to be put into place so that the plans are consulted regularly so that better decisions are made on a day to day basis.

Task 14: Facilitate development through reimagined public-private partnerships.

The City has ongoing partnerships with area non-profits. Some of those partnerships take the form of leases, whereby the City leases property to a non-profit entity for a nominal fee. Other partnerships are funding relationships, wherein the City provides the non-profit with grant funding, usually through the Community Promotions program or through One Cent non-profit contracting.

For those non-profits that are lessees, we will need to review that leasing arrangement. We will need to evaluate how well the leased property is being used to extend City services. Poorly aligned leases should probably be adjusted or allowed to expire. We also need to evaluate the lease language to ensure that the legal agreement is well crafted, with appropriate terms for rent, duration, cost sharing, and so on.

For those non-profits that receive grant funding, the grantee agreements will need to be evaluated to ensure that the supported activity is truly an extension of City services. As with the leases, poorly aligned funding agreements should be adjusted, or allowed to expire.

Goal #3: Citizen Engagement

Create opportunities and experiences for citizens to be informed about and involved in Casper as a City and a community.

- **Objective:** Establish guidelines, formats, and schedules for formal and conversational information distribution that is consistent, dynamic, professional, friendly, and positive.
- **Objective:** Utilize citizen input and feedback loops to provide guidance on citizen priorities.
- **Objective:** Utilize technology to gather information and to communicate with citizens, voters, customers, and service users.

Citizen Engagement tasks:

15. Implement a communications plan that strives for effective information distribution to all citizens, and strives to consolidate and coordinate messaging across all City social media sites and platforms.
--

16. Develop a plan to gather citizen input and provide feedback loops that provide guidance on citizen priorities.
--

17. Research and assess technology solutions for customizing communication with citizens, voters, customers, and service users.

Task 15: Implement a communications plan that strives for effective information distribution to all citizens, and strives to consolidate and coordinate messaging across all City social media sites and platforms.

Over the past year, the City has added three full-time positions to the communication and citizen engagement team in the City Manager’s Office. This team has sought to improve the amount and the quality of the communication and experiences that are being produced for the public.

Social media has a unique set of challenges. These tools multiply, and they are ever-evolving. Getting one message out through a manifold of social media platforms requires each media release to be processed and uploaded so that it works with each platform on a technological level. Beyond that, each platform has its own styles, customs, and functionality features, so each media release will need to be repackaged in order to be well received. And beyond that, social media is a two-way street, so getting messages out is only half of the battle: broadcasting across multiple platforms also means listening across multiple platforms, and then (hopefully) having a productive dialog across multiple platforms.

This task will involve expanding the work of the communication and citizen engagement team so that it can further integrate its activities, methods, and standards into all of the City’s outreach efforts. This task will also involve developing tools and methods for getting one message out across multiple social media platforms. The intent will be to make sure that the message, and the response, are heard and understood by all parties, regardless of how they received it.

Task 16: Develop a plan to gather citizen input and provide feedback loops that provide guidance on citizen priorities.

The City needs to listen to the public. Unfortunately, truly understanding the public can be difficult. A public dialog can be monopolized by people who are not trying to have a productive conversation.

This task will involve trying to regularly discern the will of the public on a variety of everyday issues. The City will also need to parse that input into useful feedback. Once that has been done, the City will need to start incorporating that input into its decision making. It is likely that multiple methods of public input will need to be developed, including greater use of portals and citizen engagement apps.

Task 17: Research and assess technology solutions for customizing communication with citizens, voters, customers, and service users.

Technology can offer solutions for communicating individualized messages to selected people. It is traditional for large organizations to broadcast (to “cast broadly”) the same message to anyone and everyone. Technology now exists that can make our communications more customized. A message that takes an individual’s specific situation into account will make that communication more relevant, interesting, and practical. This technology can be especially useful for utility customers, but it might have other applications as well.

This task will involve researching tools and methods for getting one message out across multiple platforms, but done in a way that will maximize its impact through automatic customization. Once again, the intent will be to make sure that the message, and the response, are heard and understood by all parties, regardless of how they received it.

RESOLUTION NO. 23-159

A RESOLUTION TO ADOPT COUNCIL GOALS FOR
THE PERIOD OF JULY 2023 THROUGH JUNE 2025.

WHEREAS, the City of Casper is a large organization that is often beset by strategic challenges; and

WHEREAS, Strategic Goal Setting is a proven strategy for helping large organizations to declare what is truly important, and with those priorities established, such Goals can help to provide long-term focus and clarity of purpose; and

WHEREAS, the Casper City Council met for a facilitated goal-setting session on February 6, 2023, with the intent of setting Council Goals for the two year period of July 1, 2023 through June 30, 2025; and

WHEREAS, at that session, the Council established three overarching goals that it would like to pursue for the coming two year period, namely: Livability, Sustainability, and Citizen Engagement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Council shall hereby adopt the aforementioned set of three Council Goals as further described by the Council Goals Summary Document. In so doing, the Council does hereby declare that these goals shall be its ongoing priorities for the upcoming two-year period.

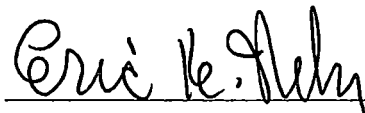
LIVABILITY: Create a more livable place for all Casper citizens through maintenance and improvement of the environment, infrastructure, public safety, and recreation.

SUSTAINABILITY: Create long-term financial, infrastructure, and resource sustainability for the City to provide high quality services to its citizens.

CITIZEN ENGAGEMENT: Create opportunities and experiences for citizens to be informed about and involved in Casper as a City and a community.

PASSED, APPROVED, AND ADOPTED on this ___ day of August 2023.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Bruce Knell
Mayor

July 12, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Zulima Lopez, Parks, Recreation and Public Facilities Director
Phil Moya, Recreation Manager

SUBJECT: Authorizing a Memorandum of Understanding Between Natrona County School District and the City of Casper for the Operations of the Casper After School Program for Education and Recreation

Meeting Type & Date

Regular Meeting
August 1, 2023

Action type

Resolution

Recommendation

That Council approve, by resolution, a Memorandum of Understanding between Natrona County School District and the City of Casper for the operations of the Casper After School Program for Education and Recreation (CASPER).

Summary

Prior to 2006, Natrona County School District (NCSD) provided after school sports programs for 5th and 6th graders at elementary schools. In 2006, the City of Casper was approached to provide support and assist the School District in operating elementary school sports through the Casper After School Program for Education and Recreation (CASPER). Since that time, the elementary age volleyball and basketball program has been offered jointly through the City of Casper Recreation Division, Casper Recreational Leagues Association (CRLA) and the Natrona County School District for all 4th and 5th graders.

Under the existing structure, a majority of the coordination, scheduling, and finances for the CASPER league are overseen by the City of Casper, and the Casper Recreation Center hosts Saturday league games. CRLA provides officials for the league games. NCSD provides practice facilities at each team's home school twice per week and subsidizes the league by paying the balance of the program expenses not covered by player fees. However, these reimbursements do not currently consider the cost for the City of Casper Recreation Supervisor or Coordinator that manage the program.

Though the CASPER partnership has existed for nearly two decades, the groups do not have an agreement outlining the terms and responsibilities of each entity for the program. On the heels of a restructure to the roles and responsibilities of the Casper Recreation Leagues Association, this MOU will memorialize the continued partnership between the City of Casper and NCSD for the

program.

The majority of the program components will remain unchanged, including facility use for practices and games. The program will continue to be organized and administered by the Recreation Supervisor and Recreation Coordinator. An Assistant Recreation Coordinator will provide supervision and coordination on game days. The City will hire, train, and schedule referees and time/scorekeepers for the program. Coaches will be background checked prior to the season by the City of Casper. The term of the MOU is from July 1, 2023 to June 30, 2028.

Financial Considerations

At the request of NCSD, in an effort to keep the program affordable for all students, the price for the CASPER league will be \$15 per player per sport. This is a reduction from the \$20 per player fee that was charged in 2022/2023. NCSD will subsidize the league costs, including the cost of City staff to coordinate and manage the program. The anticipated reimbursement for the 2023/2024 program is \$35,000 compared to \$14,011.62 in 21/22 and \$6,747.54 in 22/23.

The Community Recreation Foundation (CRF) provides scholarships to cover the registration fee for students who qualify for financial assistance.

Oversight/Project Responsibility

Paul Zowada, Recreation Supervisor
Phil Moya, Recreation Manager

Attachments

Memorandum of Understanding
Resolution

**The FISCAL YEAR 2023-28 (Five Year) MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF CASPER, WYOMING,
AND THE
NATRONA COUNTY SCHOOL DISTRICT
REGARDING JOINT FACILITY USE FOR THE
CASPER AFTER SCHOOL PROGRAM FOR EDUCATION AND RECREATION
(C.A.S.P.E.R.)**

This Memorandum of Understanding (MOU) is entered into between the City of Casper, Wyoming, a Wyoming municipal corporation (City), 200 N. David St., Casper, Wyoming 82601, and Natrona County School District (District or NCSD), 970 N. Glenn Rd., Casper, Wyoming 82601, or together (parties). The parties have an ongoing program of joint facility use which is of mutual benefit to both organizations.

RECITALS

- A. The City and District annually partner to provide sports program leagues in boys' basketball, girls' basketball, and girls' volleyball for NCSD 4th and 5th-grade students.
- B. The District and the City agree to maintain the MOU for a five-year term. If needed, and agreed upon by both parties, the MOU may be amended during the five-year term of the MOU.
- C. The program has an "everyone plays" philosophy, emphasizing sportsmanship, teamwork, fun, healthy lifestyles, and trying new things.
- D. Practices are scheduled by volunteer coach(es) one to two times per week at the students' home school to the extent possible.
- E. Game schedules are created by the City's Recreation Division Staff and played on Saturdays in the Casper Recreation Center gyms. Each season is seven to eight weeks with six officiated matches/games.
- F. Expenses related to the C.A.S.P.E.R. program must be communicated annually and approved by NCSD and the City's Recreation Division before the beginning of the first sports season or September 1st.

NOW, THEREFORE, the parties agree as follows:

1. Natrona County School District Responsibilities:

- A. The District Athletics/Activities Department will assist the City's Recreation Division and NCSD elementary school principals to secure practice times and coaches for each school.
- B. The District will annually provide financial support for the sports programs by reimbursing the City's Recreation Division for agreed-upon staff, facility, maintenance supplies, and administrative expenses (including coach background checks) based on the annual participant (basketball and volleyball) registration fee of \$15.00/sport/student.

- C. The District and the City agree to maintain the MOU for a five-year term. If needed, and agreed upon by both parties, the MOU may be amended during the five-year term.
- D. NCSD shall provide a proof of liability insurance certificate to the City verifying that liability requirements are met for the 2023-2024 school year.
- E. The District provides the City's Recreation Division with NCSD horizontal and vertical articulation information to be utilized by 4th and 5th-grade coaches in each sports program.
- F. The District provides good sportsmanship flyers/brochures and posters utilized during each sports season.
- G. The District's Public Relations and District's Athletics/Activities Departments shall advertise and promote the C.A.S.P.E.R. program on the District's website, Facebook page, the NCSD Bulletin Board, and assist in distributing C.A.S.P.E.R. program flyers to all elementary schools.

2. Natrona County School District - Elementary School Responsibilities:

- A. Disperse sports league flyers to 4th and 5th-grade students and parents interested in participating in the Casper Recreation After School Sports Programs (C.A.S.P.E.R.). The flyers will be prepared by the City's Recreation Division staff and sent electronically by the NCSD Athletics/Activities Department to NCSD elementary schools before each sports season.
- B. Recruit one or more volunteer coaches for NCSD teams.
- C. Provide gym time and sports-specific equipment for each team for practice one to two times per week.
- D. Observe practices to ensure the coach is teaching fundamentals, emphasizing sportsmanship, teamwork, healthy lifestyles, and having fun.
- E. Attend games at the Casper Recreation Center on Saturdays.
- F. Communicate with the leaders of the City of Casper Recreation Division Sports Program (235-8383) and/or the District's Athletics/Activities Department (253-5460) about questions or concerns regarding the sports programs.
- G. Assist and support the City's Recreation Division leaders in dealing with parent/guardian grievances.
- H. Contact the District's Director of Athletics and Activities if there are concerns with the programs offered, program leaders, or protocol in handling the unsportsmanlike conduct of parents, grandparents, custodians, and fans. Office # 307-253-5460.

3. City of Casper Recreation Division Responsibilities:

- A. Prepare sports league information flyers to be distributed to NCSD elementary schools a minimum of six weeks before each season.

- B. Assist elementary schools in recruiting coaches.
- C. Annually require and provide and pay for background checks for volunteer coaches, showing proof that they are cleared and approved to coach.
- D. Assist students in finding a team if the school they are attending does not have a team.
- E. Hire, train, and evaluate all sports officials and game workers.
- F. Promote good sportsmanship as described in the NCSD sportsmanship brochure.
- G. Annually purchase t-shirts for participants that register for the program.
- H. Collect registration fees from participants.
- I. Offer Community Recreation Foundation scholarships for those needing financial assistance.
- J. Communicate with parents and principals to answer questions concerning the sports programs.
- K. Provide/share each season's basketball and volleyball rules with NCSD elementary principals, and the District Athletics/Activities Department.
- L. Communicate and collaborate with the NCSD Athletics/Activities regarding proposed rule changes.
- M. Annually, provide financial and participation reports to the District's office at the end of the last sports season.
- N. Expenses related to the C.A.S.P.E.R. program must be communicated annually and approved by NCSD and the City of Casper Recreation Division before the beginning of the first sports season or September 1st.
- O. The City will invoice the District annually for the agreed-upon amount for offering the C.A.S.P.E.R. sports programs.

4. City of Casper - Recreation Center Responsibilities:

- A. Prepare and distribute league schedules (minimum of six games per team per season).
- B. Meet with coaches, and game officials to review the rules followed for each sport, sportsmanship requirements, program philosophy, game schedules, practice schedules, job descriptions, coaching tips, goals of the program, horizontal and vertical alignment information for the volleyball and basketball programs, etc.
- C. Provide a part-time assistant recreation coordinator for supervision for all sports league games at the Casper Recreation Center.

- D. Provide incident reports on injuries, complaints, and unsportsmanlike conduct.
- E. Provide knowledgeable staff for all sports league games.
- F. Provide seating for spectators.
- G. Provide game equipment needed for each sports season including but not limited to volleyballs, basketballs, and nets.

5. Miscellaneous Provisions:

- A. Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon in writing by both parties to the MOU shall be incorporated by written instrument, executed, and signed by authorized representatives of both parties.
- B. Individuals signing this MOU on behalf of the parties agree and represent that they have the legal authority to bind themselves as representatives of the party to the terms of this MOU.
- C. Neither of the parties shall assign this MOU or any terms, conditions, rights, or obligations herein without the prior written consent of the other.
- D. The parties agree that if any part, term, or provision of this MOU is held illegal or in conflict with any law of any governmental entity having jurisdiction over any of the parties hereto, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the MOU did not contain the particular part, term, or provisions held to be invalid unless the effect thereof would materially change the economic burden of, or benefit to, either party.
- E. The term of this MOU shall be from the effective date of July 1, 2023, through June 30, 2028. This MOU may be terminated by either party upon thirty (30) days' written notice.
- F. The respective duties and obligations of the parties hereunder shall be suspended while performance thereof is prevented or impeded by strikes, disturbances, riots, fire, earthquake, volcanic activity, severe weather (flood, ice, wind, rain, drought, etc.), pandemic, governmental action, war or terrorism acts, acts of God, or any other cause similar to the foregoing which are beyond the reasonable control of the party from whom the affected performance was due.
- G. All official notices arising from the provisions of this MOU shall be in writing and sent to the parties via the person identified for the District and the City, as signatories, below, at the address provided under this MOU, either by regular or express mail, electronic mail, facsimile, or delivery in person, or at such other address as the parties may designate in writing.
- H. The parties hereby promise and warrant that they shall not allow their employees, agents, or contractors, to bring tobacco, e-cigarettes, drugs, alcohol, or pornographic materials of any kind or nature onto the other party's property. The parties shall not permit those convicted of sexual offenses to provide services or delivery of products on District or City property.

- I. The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Wyoming and federal law, if applicable. The parties agree that the courts of the State of Wyoming shall have jurisdiction over any actions arising out of this MOU and over the parties, any filings shall be, and the venue shall be, in the Seventh Judicial District, Natrona County Wyoming.
- J. Each provision of series and facilities is conditioned upon the availability of government funds that are appropriated or allocated for the payment of these obligations. If funds are not allocated and available for the continuance of the services or facilities for either party, this MOU may be terminated immediately, or non-funded services or facility use may be withheld without penalty to either, and neither party shall be obligated or liable for any future payments due or for any damages as a result of termination under this section. The availability of funding for support of services and/or facilities shall be at the sole discretion of the Natrona County School District Board of Trustees for the District and the Casper City Council for the City.
- K. The parties do not intend to create in any other individual or entity the status of the third-party beneficiary, and this MOU shall not be construed to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the parties to it and shall insure solely the benefit of the parties in determining and performing their obligations under this MOU. The parties agree that the MOU may be executed at dates and times convenient to the parties and that the MOU shall be effective upon the date of the last endorsement necessary to secure a binding MOU, or the "Effective Date," whichever is later.
- L. **Electronic Signature:**
The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.
- M. **Governmental Claims.** The parties do not waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.* The parties specifically reserve the right to assert any and all immunities, rights, and defenses they may have pursuant to the Wyoming Governmental Claims Act.
- N. **Indemnification.** Each party is responsible for liability arising from its own conduct and associated legal fees, costs, and damages. A party will not indemnify the other party.

THOSE SIGNING BELOW CERTIFY THAT THEY HAVE CAREFULLY AND COMPLETELY READ THE FOREGOING, THAT THEY UNDERSTAND THE TERMS AND CONDITIONS SET FORTH HEREIN, AND THAT ON BEHALF OF THEMSELVES AND THEIR AGENCY (IF APPLICABLE) THEY AGREE TO ABIDE BY SUCH TERMS AND CONDITIONS.

Signature page for City of Casper

APPROVED AS TO FORM:

DocuSigned by:
Wallace Trembath
711E56C840E24B1...

ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

Signature page for Natrona County School District

APPROVED AS TO FORM:

WITNESS:

NATRONA COUNTY SCHOOL DISTRICT
NO. 1

By: _____

DocuSigned by:
Michael Jennings

D639B628FF04FA...

Title: _____

Michael Jennings
Superintendent of Schools
Natrona County School District
970 North Glenn Road
Casper, WY 82601

RESOLUTION NO. 23-160

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH NATRONA COUNTY SCHOOL DISTRICT AND THE CITY OF CASPER FOR THE COOPERATIVE OPERATIONS OF THE CASPER AFTER SCHOOL PROGRAM FOR EDUCATION AND RECREATION.

WHEREAS, the City of Casper and Natrona County School District have cooperatively operated the Casper After School Program for Education and Recreation since 2006 and recognize the value of offering cost-effective opportunities to participate in team sports to elementary students in the community; and,

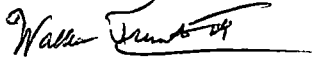
WHEREAS, both organizations desire to formally ratify the cooperative agreement and define the roles and responsibilities of each entity related to the program; and,

WHEREAS, the City of Casper and the Natrona County School District have agreed to the responsibilities and terms outlined in the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Memorandum of Understanding between the City of Casper and Natrona County School District, for the cooperative operation of the Casper After School Program for Education and Recreation.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

6/16/23

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, City Clerk

SUBJECT: Authorizing a Contract for Professional Services Between the City of Casper and Fly Casper Alliance, Inc.

Meeting Type & Date:

Council Meeting
August 1 , 2023

Action type:

Resolution

Recommendation

That Council, by resolution, authorize a contract for professional services between the City of Casper and Fly Casper Alliance, Inc.

Summary

Fly Casper Alliance, Inc. (Fly Casper) requested that the City of Casper become a partner on a Minimum Revenue Guarantee (MRG). Council heard the request at a work session. Following discussion and further data gathering, Council indicated that they would like to approve the request.

The City Attorney's Office drafted a contract to allocate funds to Fly Casper to advertise air travel services available in the City of Casper to encourage economic development. For \$50,000, Fly Casper will advertise air services available to the City of Casper.

Financial Considerations

The City will provide \$50,000 of funding to Fly Casper.

Oversight/Project Responsibility

J. Carter Napier

Attachments

Contract
Resolution

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this ___ day of July, 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).

2. Fly Casper Alliance, Inc., 139 West 2nd Street, St., Suite 1D, Casper, Wyoming 82601 (“Contractor” or “Fly Casper”).

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

A. The City is authorized to contract with certain agencies to advertise the resources of the City pursuant to Wyoming State Statute §15-1-111.

B. The City wants to allocate funds to Fly Casper to advertise air travel services available in the City of Casper to encourage economic development.

C. Fly Casper represents that it is ready, willing, and able to provide the advertising services to the City as required by this Contract.

D. The City desires to retain Fly Casper for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

Fly Casper shall utilize the funding provided herein for the following:

A. Advertise air services available to the City of Casper.

B. Maintain proper records reflecting all revenues and expenditures for the use of advertising funding provided under this Contract and remit the reports and any requested backup data to the City within a reasonable amount of time upon the City’s request.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 30th day of June 2024.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of Fifty Thousand Dollars (\$50,000.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

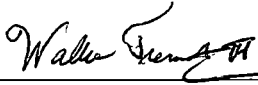
The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City

APPROVED AS TO FORM



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST

Bruce Knell
Mayor

Fleur Tremel
City Clerk

Signature Page for the Contractor

WITNESS

CONTRACTOR
Fly Casper Alliance, Inc.

By: _____

By: _____

Printed Name: _____

Title: _____

Kathryn Wiita
President

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.:

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred and Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
 3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
 4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.
- C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.

- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or

revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

RESOLUTION NO. 23-161

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND FLY CASPER ALLIANCE, INC.

WHEREAS, the City is authorized to contract with certain agencies to advertise the resources of the City pursuant to Wyoming State Statute §15-1-111; and,


WHEREAS, the City wants to allocate Fifty Thousand Dollars (\$50,000.00) to Fly Casper Alliance, Inc., to advertise air travel services available in the City of Casper to encourage economic development; and,

WHEREAS, Fly Casper Alliance, Inc., represents that it is ready, willing, and able to provide the advertising services to the City as set out in the Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services between the City of Casper and Fly Casper Alliance, Inc., in the amount of Fifty Thousand Dollars (\$50,000.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

July 26, 2023

MEMO TO: J. Carter Napier, City Manager 
FROM: Jacob Black, Fire Chief
SUBJECT: Banner Health Professional Services Contract

Meeting Type & Date

City Council Meeting
August 1, 2023

Action Type

Resolution

Recommendation

That Council authorize a Banner Health Wyoming Medical Center Professional Services Contract for ambulance services.

Summary

Banner Health has approached the City of Casper to agree upon a professional services contract for ambulance services within the City of Casper. The contract provides an agreed upon standard of service and care for our citizens and community. This contract will maintain a consistent service delivery in our community with the Casper Fire-EMS Department's emergency medical service response. Highlights of advantages for adopting the contract includes:

- Consistent service delivery to the community.
- Increased ambulance response time standards for our citizens (we will have the most stringent ambulance response times in the nation).
- Minimum ambulance unit, staffing, and licensure requirements to avoid service gaps.
- Efficient response models that reduce unnecessary response from Casper Fire-EMS personnel.
- Increased safety in apparatus response through Banner units adopting Casper Fire-EMS driving and response policies.
- Establishment of a quality control group between Casper Fire-EMS and Banner to address service gaps and increase process and efficiency of service delivery.
- Establishment of structured command and control of emergency scenes.
- Establishment of system overload protocols and processes.
- Collaborative communication for Casper Fire-EMS and Banner workgroup cooperation in operations.

Financial Considerations

There are no negative financial impacts to the City of Casper. The City has the opportunity to see a cost savings through a more consistent response model that eliminates duplication of unnecessary response from Casper Fire-EMS units.

Oversight/Project Responsibility

Jacob Black, Fire-EMS Chief

Attachments

Draft Contract for Professional Services

Response Area Map

**CONTRACT FOR PROFESSIONAL SERVICES
PART I – AGREEMENT**

This Contract for Professional Services ("Agreement") is entered into on as of the last date of signature (the Effective Date), by and between the following parties:

The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City") and Wyoming Medical Center, Inc., a Wyoming not for profit corporation wholly owned by Banner Health, an Arizona nonprofit corporation ("Provider"). Throughout this document, the City and the Provider may be collectively referred to as the "Parties."

RECITALS

A. The Parties have worked together to provide emergency medical services and Provider provides ambulance services within the City.

B. The City desires to continue to use effectively the emergency care and ambulance services of Provider for the benefit of the citizens of the City of Casper.

C. The Parties agree it is in the best interest of the City to delegate to Provider a geographical area for which it will have primary first responder responsibility and will continue to provide ongoing services to City and Casper Fire EMS for the remainder of the City.

D. The Provider represents that it is ready, willing, and able to provide the emergency care and ambulance services to the City as required by this Agreement.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. Incorporation of Recitals. The above set forth recitals are hereby incorporated as through set forth herein verbatim as part of this Agreement.

2. Services provided by Provider:

2.1 "911 Ambulance Services." Provider shall provide ambulances and staffing, as set forth herein for 911 emergency and 911 non-emergency patient transport and associated medical services (collectively, "911 Ambulance

Services").

2.2 "Dedicated Resources." Provider shall dedicate the following resources to ensure it provides the 911 Ambulance Services as described herein:

2.2.1 Ambulances:

- a. Monday through Saturday three (3) dedicated primary front-line ambulance vehicles with staff during the day, three (3) during the night, one (1) swing shift, and a minimum of two reserve ambulances. A swing shift is not available on Sundays. All ambulances shall be available for 911 calls pursuant to their designation and need.
- b. A minimum of one (1) reserve ambulance shall be placed in service if a dedicated ambulance is out of service for maintenance or repairs or in the event of system overload or a mass casualty incident requiring additional resources when a reserve ambulance is available.
- c. Provider shall furnish and maintain, at its sole expense, all dedicated ambulances, staff, and all accessory equipment.
- d. All ambulances shall comply with Provider's standard policies and procedures and the requirements of applicable state and federal law.
- e. Provider shall equip, at its sole expense, all ambulances performing services under this Agreement, or that may perform services under this Agreement, with a two-way radio sufficient to maintain contact with the dispatch center utilized by the City Fire-EMS Department. These two-way radios will have the capability of communicating on radio channels from which the City Fire-EMS Department are dispatched and any fire ground or mutual aid radio channels that may be utilized by the City Fire-EMS Department.
- f. In addition to state and federal requirements, Provider, at its sole expense, shall equip all ambulances operating in the Service Area with the following equipment:
 - i. One cardiac monitor/ defibrillator with a minimum of 4 lead, 12 lead, continuous waveform capnography, transcutaneous pacing and pulse oximetry that is compatible with equipment carried by the City Fire-EMS Department apparatus.
 - ii. One power cot with power load.

- iii. One stair chair with decent assist.
- iv. Video laryngoscope handles and blades.
- v. Equipment specified by medical director.

2.3 "Special Event Services" In addition to the 911 Ambulance Services provided pursuant to Section 4.1 of this Agreement, Provider may, in Provider's sole discretion, and at the City's request, provide dedicated ambulance and/or medical team coverage for various special events held within the Service Area. Provider will not unreasonably withhold dedicated standby Ambulance Services for City events that have been customarily done by previous ambulance service providers. Provider and City shall coordinate with each other in advance of providing Special Events Services at each special event. Provider maintains the right to bill for for-profit and private special events.

2.4 "Public Safety Services" In the event of a working fire, SWAT incident, or other public safety emergency ("Public Safety Emergency") Provider shall respond with Dedicated Ambulance(s), as needed, to the Public Safety Emergency. Additional transport ambulances shall be dedicated to the incident, if requested and such resources are available to Provider when requested by the Incident Commander. Provider shall automatically respond to all working fires unless dispatch information requires a different response level. Section 4.3.2 "Adjustments to Response Times" shall also apply to this section during times of system overload or weather emergencies.

2.5 911 Service Area.

a. The geographical area in which Provider shall provide the 911 Ambulance Services, Special Events Services and Public Safety Services pursuant to this Agreement shall be all area within the City's boundaries and accepted parcels of land contiguous to the City's boundaries; these, may be modified from time to time through the inclusion/exclusion of real property, and such other areas to which the City is obligated, or may become legally obligated, to provide emergency medical or ambulance services by Intergovernmental Agreement (MOU), Mutual Aid Agreement, Automatic Aid Agreement and otherwise as agreed to by City and Provider (hereinafter "Service Area").

b. 1. "Provider's First Response Coverage Area" See Exhibit A.

2. "Provider's Ambulance and Secondary Response Coverage Area"

See Exhibit B.

3. **Term.** The term of this Agreement shall be for a period of thirty (30) months beginning on the Effective Date ("Initial Term"). The term may be renewed in writing thereafter upon mutual agreement of the parties.

4. **Responsibilities of Provider.**

4.1 911 Ambulance Services.

Provider shall provide ambulances and staffing, as set forth in Section 2 for 911 emergency and 911 non-emergency patient transport and associated medical services (collectively, "911 Ambulance Services") twenty-four (24) hours per day, seven (7) days per week within the Service Areas defined in Section 2.5. Provider shall not charge the City for the 911 Ambulance Services it provides pursuant to this Agreement unless otherwise specified herein. Furthermore, Provider shall develop a coordinated response system, (see Section 4.1.1), that is focused on quality patient care, budget adequacy, and elimination of unwarranted duplication of ambulance and Fire-EMS department services.

4.1.1 Coordinated Response System

- a. Provider agrees to develop and implement a quality control group committed to a cooperative effort for the purpose of designing and maintaining the Pre-Hospital EMS System in the Service Area. The membership of this group will be the Provider's EMS Director or the Director's designee(s) and the City Fire-EMS Chief or the Fire-EMS Chiefs designee(s). The group will collect and review data to determine best practices based on patient outcome, staffing of ambulances, work schedules, response matrix issues, training, supply and equipment procurement processes, ambulance posting policies, scope of services delivered, response time variables and economic adequacy and efficiency. The work scope shall not be limited in order to ensure all Pre-Hospital EMS System related efficiencies and deficiencies are considered. The quality control group will meet quarterly, or more frequently as needed to improve the system success. Provider agrees to not alter the Pre-Hospital EMS System without discussion and considered consensus between the parties involved in the quality control group.
- b. On a quarterly basis, Provider will provide detailed reports to the

quality control group for each responding ambulance. The report will include all the following data from each 911 response in the Service Area:

- i. Times from dispatch
 - ii. Call Demographics
 - iii. Patient Demographics
- c. The quality control group will analyze the data provided and provide formal recommendations for system improvements. The recommendations will be reviewed by and agreed upon by both parties before implementation of the changes.
- d. In addition to the quality control group, Provider and the City agree to undertake developing and implementing a formal clinical peer review process. The clinical peer review process is a legislatively recognized process by which a committee of medical providers examine the work of a peer and determines whether the medical provider under review has met accepted standards of care in rendering medical services. A clinical medical peer review may be initiated at the request of a medical provider, supervisor, patient or other party involved. The Clinical Peer Review Committee will meet on an as needed basis to review requests. The Medical Director of both parties to this Agreement will be the joint chairpersons of the Clinical Peer Review Committee. All recommendations made by Clinical Peer Review Committee will be addressed by the respective party in a timely manner; the response to the recommendations shall be reported back to the Peer Review Committee reviewers in writing or by e-mails, explaining the method and rationale of the respective party (parties).

4.1.2 Other Services.

Provider agrees to properly dispose of all hazardous medical waste collected by the City at emergency incidents resulting from patient care. The City agrees to ensure compliance with the Provider's disposal of waste policy, a copy of which is attached hereto as Exhibit C.

4.1.3 Mutual Aid.

Provider agrees to have mutual aid agreements with other third-party

ambulance providers for transport ambulance service during times of system overload.

4.2 Exclusive Provider.

This Agreement is exclusive between the City and Provider for all 911 emergency, 911 non-emergency and routine ground medical transportation requirements within the Service Area. The City shall not engage or utilize other contractors or persons to perform 911 ground medical transportation services of the same or similar nature, except in instances of provider overload, provider's inability to respond timely, as referenced herein, or where mutual aid is called by the incident commander.

4.3 Response Times.

4.3.1 Response Times.

- a. Provider shall furnish and maintain, at its sole expense, a non-emergency routine transport phone number that is staffed 24 hours a day, 7 days a week. This phone number will be utilized for all non-emergency and/or scheduled transports. The parties will work collaboratively to develop and maintain an educational program that assists healthcare facilities and their respective staff in the use of the non-emergency phone number for scheduling routine transports of patients. This number shall not be used for patients receiving emergency care or transport. The training and education program shall be distributed for all nursing homes, skilled nursing facilities, doctors' offices, urgent cares, free standing emergency departments and other related facilities on a regular basis in an effort to reduce the use of 911 for non-emergencies. Provider shall respond to calls from this line using the call's urgency and other demands existing concurrently with the non-emergency call.
- b. The Parties expressly acknowledge and agree that ambulances meeting both the emergency and non-emergency response times, and providing the 911 Ambulance Services, required by this Agreement, are needed for the public's health, safety, and welfare. Response time is defined as the period of time between: (a) when the 911 dispatch center dispatches a call to a Provider's Ambulance(s) with a time stamp in the CAD; and

(b) when Provider's first fully staffed Ambulance arrives on scene based on the time stamp in the CAD. 911 Emergency response is defined as running lights and siren from the time of call to arrival on scene. 911 non-emergency response is defined as responding without lights and siren from the time of call to arrival on scene. Banner Ambulances shall follow Casper Fire-EMS driving policies. Stopping at all controlled intersections. 10 miles above posted speed limit. 20 mph max in any negative right of way. Adherence to this policy will ensure public and responder safety and aligns with industry best practices. Banner employees to train and review annually. The quality control group will evaluate response times quarterly to ensure ambulance response times are meeting the following:

- i. Level 1: Provider's First Response Coverage Area (Exhibit A): Provider's Ambulances are the first emergency medical responders for all calls in the geographical area designated on Exhibit A, attached hereto, and made part of this Agreement. Casper Fire-EMS will respond upon notification from dispatch of emergent need(s) and/or multiple injuries to the area within the boundaries of Exhibit A. The Casper Fire-EMS officer will maintain final decision of need to respond to any call.
 - i. Provider shall arrive on scene within four minutes zero seconds (4:00) ninety percent (90%) of the time for each calendar month on all 911 emergency responses to area within the boundaries in Exhibit A. All deficiencies of this arrival time by fifteen seconds or more, shall be reported to the quality control group and deficiencies of thirty seconds or more shall be reported to the peer review committee.
- ii. Level 2: "Provider's Ambulance and Secondary Response Coverage Area" See Exhibit B Provider's Ambulances shall arrive on scene within seven (7) minutes 90% of the time for each calendar month on all 911 emergency responses in the geographical areas described on Exhibit B, attached hereto, and made part of this Agreement. All deficiencies of this arrival time by fifteen seconds or

more, shall be reported to the quality control group and deficiencies of thirty seconds or more shall be reported to the peer review committee.

- c. Classification and Duration of Emergency Responses. Ambulances shall continue to use the Emergency Medical Dispatch process currently in use by the 911 dispatch center to determine 911 emergency response versus 911 non-emergency response.

4.3.2 Adjustments to Response Times.

Response times shall be adjusted, as necessary, for exceptions to the 911 emergency and/or 911 non-emergency response time performance requirements stated in Section 4.3.1, for the following types of conditions:

- a. Weather Conditions. In the event of inclement weather of such severity that City Fire Chief or the Fire Chiefs designee, believes the threat to the system-wide patient care outweighs the threat to individual patient care from a delayed response time, the City Fire Chief or Fire Chiefs designee, in collaboration with Provider EMS Leadership may declare a weather emergency, thus suspending response time requirements.
- b. System Overload. The City Fire Chief, or his/her designee, in collaboration with Provider EMS Leadership, may declare a system overload, and suspend the response time requirements stated in this Agreement. The quality control group shall evaluate all system overload response time exceptions on a case-by-case basis.
- c. Disaster. During a mass casualty incident (MCI) or disaster, mutually agreed upon by Provider and the City, either within the Service Area or in a neighboring area or community, ambulances shall be exempt from the response time requirements stated in this Agreement. A "mass casualty incident" or "disaster" may include widespread destruction of property with four (4) or greater emergent personal physical injuries, loss or endangerment of lives caused by severe

weather, flooding, military or civil actions, and manmade or natural disasters.

- d. Other Good Cause. Ambulances may be exempted from the response time criteria for unusual or unique situations as mutually agreed upon by Provider and the City. The quality control group shall evaluate all "other good cause" response time exceptions on a case-by-case basis.

4.3.3 Remediation for Contractual Issues and Response Time Requirements.

- a. The Parties agree that the following steps shall be taken for an ambulance's failure to meet the response times, required by this Agreement:
 - i. Quarterly quality control group meetings to review problems as provided in Section 4.1.1.
 - ii. For areas of deficiency, the quality control group will provide an Action Plan to the City & Provider for performance compliance for identified issues. The cure time for identified deficiencies of the Action Plan is four (4) months unless mutually otherwise agreed upon by Provider and City.
 - iii. The Action Plan will be reviewed after the agreed time. In the event the Action Plan is only partially successful, the Provider CEO and City Manager agree to meet and review subsequent recommendations for compliance and agree to a cure time, no greater than two (2) additional months, for remaining deficiencies.

4.4 Ambulance Crews.

4.4.1 Provider Staffing.

Provider's staffed personnel for dedicated ambulances will consist of no less than one (1) state certified paramedic & one (1) state certified EMT-B or above, each of whom shall meet the requirements of Wyoming law and the rules and regulations of the Emergency Medical Services Division of the Wyoming Department of Health.

Provider maintains the right to operate a BLS staffed unit for non-emergent transports as determined by the Provider EMS Medical Director.

4.4.2 Personnel Issues.

The parties agree that a cohesive work environment is important for delivery of quality service. The parties agree to address personnel issues that are affecting the cohesive interactions of personnel from both entities by reporting any concerns to the quality control group for resolution. Temporary re-assignment may be immediately necessary. Temporary re-assignment shall be handled by the shift supervisor of the affected party. The discipline or removal of an employee as it pertains to this Agreement is the sole decision of Provider's EMS Director. Employees must comply with their respective agencies' personnel policies and agreements.

4.5 Scene Control

- a. The Casper Police Department shall have jurisdiction and control of all Casper crime scenes or police duties to which Provider is requested to respond.
- b. Provider's employees shall obey the scene control orders and directions given by the appropriate police and/or fire personnel. Provider will ensure that ambulance personnel do not enter a hazard zone without proper instructions and equipment.
- c. All communications for 911 emergencies and 911 non-emergencies in the Service Area will be conducted on the assigned tac channel by fire dispatch for all dedicated ambulances. All communication during that response will be conducted on the assigned tac channel.
- d. Medical control on 911 emergency and 911 non-emergency scenes will be the first arriving emergency medical services provider from the City Fire Department or Provider that establishes patient contact and begins treatment. If City Fire-EMS Department personnel arrive first and establish patient care, that provider will maintain medical control until the patient care has been transferred utilizing a hand off report to the Provider on the responding ambulance. Once patient care has been transferred in a timely manner, the provider to which the patient care was transferred will have medical control until the patient care has been transferred to the receiving facility or another medical provider. While on scene, resource requests or other needs shall be requested through the Incident Commander.

4.6 Transport Assistance.

In the event that patient care requires additional personnel during transport to the receiving facility, the ambulance crew may request use of City Fire-EMS

Department personnel from the Incident Commander on scene to assist with the transport.

4.7 Transport Destination.

All non-emergent or non-urgent patients will be taken to the appropriate facility, or as directed by the patient's physician, the competent patient, or a member of patient's immediate family if the medical condition allows. For emergent and urgent transfers, destination protocols will be followed as required by the patients' medical condition.

4.8 System Overload.

- a. In the event that all Provider's dedicated ambulances are busy on calls, non-dedicated Provider ambulances may be requested to backfill or respond to calls in the Service Area. When a Provider's ambulance is dispatched, Provider shall promptly advise the City Fire-EMS Department responding unit on the City Fire-EMS Department dispatch channel where the ambulance's dispatched location began when coding in its response with 911 dispatch. The ambulance crew responding to the scene will monitor and utilize the City Fire-EMS Department dispatch channel from the time the ambulance goes in route to the call until the ambulance is cleared from the scene. If the Incident Command on scene, moves the radio traffic to a different radio channel, the responding ambulance will move to that channel for the duration of the call. Each instance that required a non-dedicated ambulance to respond will be reviewed by the quality control group who will monitor frequency, locations along with other data to determine if adjustments need to be made to the Provider's ambulances deployment, distribution, or placement.
- b. In the event of system overload outside the Response Area or an emergency transfer request from a facility inside the Response Area, dedicated ambulances may be requested through dispatch center to respond; this may occur if all the available non-dedicated ambulances are busy on other calls or have an extended response time. Each instance that required a dedicated ambulance to respond to an emergency transfer or 911 emergency outside the Response Area will be reviewed by the

quality control group who will monitor frequency, locations along with other data to determine if adjustments need to be made to the Provider's ambulance deployment, distribution, or placement. In the event a dedicated ambulance is required to respond to a call outside the Response area or performs an emergency transfer, provider shall back fill the Response Area with a non-dedicated ambulance until the dedicated ambulance is back in service in the Response Area.

- c. In the event that an available non-dedicated ambulance is in close proximity to a 911 emergency call within the Response area and it is the closest fully staffed ambulance, that non-dedicated ambulance may attach to the call through dispatch and notify the incident commander that it has attached to the call. The ambulance crew responding to the scene will monitor and utilize the City Fire-EMS Department dispatch channel from the time the ambulance goes in route to the call until the ambulance is cleared from the scene.

3. TERMS AND CONDITIONS:

This Agreement is subject to and incorporates the provisions attached hereto as PART II -
- GENERAL TERMS AND CONDITIONS.

4. EXTENT OF AGREEMENT:


This Agreement represents the entire and integrated Agreement between the City and the Provider, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Agreement may be amended only by written instrument signed by both the City's and the Provider's authorized representatives.

The City and the Provider each individually represent that they have the requisite authority to execute this Agreement and perform the services described in this Agreement.

-SIGNATURE BLOCKS ON FOLLOWING PAGE-

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement as of the day and year above.

APPROVED AS TO FORM

DocuSigned by:

B4B6CB866EB3418...

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel, City Clerk

Bruce Knell, Mayor

Date: _____

Date: _____

PROVIDER
Wyoming Medical Center,

By: _____

Lance Porter, Chief Executive Officer

Date: _____

**CONTRACT FOR PROFESSIONAL SERVICES PART II –
GENERAL TERMS AND CONDITIONS**

1. **TERMINATION OF AGREEMENT:**

1.1 Either Party may terminate this Agreement anytime by providing thirty (30) days written notice to the other Party of intent to terminate said Agreement. In such event, all finished or unfinished documents, data, studies, and reports prepared by the other Party, other than patients' records, under this Agreement shall, at the option of the terminating Party, become its property, and the other Party shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Provider shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Agreement by Provider, or any breach of the Agreement by the Provider, and the City may withhold payments to the Provider for the purpose of setoff until such time as the exact amount of damages due the City from the Provider are determined.

2. **CHANGES:**

The City may, from time to time, request changes in the scope of the services of the Agreement. Such changes, which are mutually agreed upon between the City and the Provider, shall be incorporated in written amendments to this Agreement. There shall be no increase in the amount of City provided resources, unless needed on an emergent basis, which must be ratified or approved by Resolution adopted by City.

3. **ASSIGNABILITY:**

The Provider shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer. Notwithstanding anything to the contrary in this Agreement, Provider may assign or otherwise transfer its interest under this Agreement to any "related entity" without the consent of the other party. For the purposes of this Section, a related entity will be deemed to include a parent, subsidiary, any entity that acquires all or substantially all of Provider's assets or operations relating to this Agreement, and the surviving entity of any merger or consolidation involving Provider.

4. **AUDIT:**

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Provider, which are pertinent to this Agreement. The Provider shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Provider which are pertinent to this Agreement. The Provider shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. **EQUAL EMPLOYMENT OPPORTUNITY:**

In carrying out the program, the Provider shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Provider shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Provider shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. **OWNER OF PROJECT MATERIALS:**

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Provider under this Agreement shall, unless patients' medical records, be considered the property of the City, and upon completion of the services to be performed, or termination of this Agreement, they will be turned over to the City provided that, in any case, the Provider may, at no additional expense to the City, make and retain such additional copies thereof as Provider desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Provider be released to any person, agency, corporation, or organization without the written consent of the City.

7. **FINDINGS CONFIDENTIAL:**

All reports, information, data, etc., given to or prepared, or assembled by the Provider under this Agreement are confidential and shall not be made available to any individual, except the patients' medical records may be provide to the patients or the patients' designees, by the Provider without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Provider shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Agreement.

9. PERSONNEL:

The Provider represents that it has, or will secure, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of the City. All of the services required shall be performed by the Provider, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Provider shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONSULTANT:

The Provider shall not employ any subconsultant or subcontractor to perform any services in the scope of this project, unless the subconsultant or subcontractor is approved in writing by the City. Any approved subconsultant or subcontractor shall be paid by the Provider.

11. INSURANCE AND INDEMNIFICATION:

A. Prior to the commencement of work, Provider shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Provider, its Subconsultants, agents, representatives, or employees.

B. Minimum Scope and limit of Insurance.

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Covering CGL on an "occurrence" or claims-made basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; and the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the

general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit).

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Provider has no owned autos, Code 8 (hired) and 9 (non- owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability Insurance appropriate to the Provider's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. Additional Insured Status

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be included as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Provider including materials, parts, or equipment furnished in connection with such work or operations.

2. Primary Coverage

For any claims related to this Agreement, the Provider's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Provider as respects the City, its officers, elected and appointed officials, employees, agents, and volunteers.

3. Notice of Cancellation

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Reserved -Waiver of Subrogation*

5. *Reserved - Deductibles and Self-Insured Retentions*

6. *Acceptability of Insurers*

Insurance is to be placed through a program of self-insurance or with insurers with a current A.M. Best's rating of no less than A: VII.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Agreement or the beginning of Contract work.
- b. Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the contract of work. However, Provider's liabilities under this Agreement shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date on or prior to the Agreement effective date, the Provider must purchase "extended reporting" coverage for a minimum of three (3) years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Provider shall furnish the City with self-insurance letters or certificates of insurance to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Provider's obligation to provide them.

9. *Subconsultants*

Should the parties permit the Provider to utilize subconsultants or subcontractors in the future, Provider shall require and verify that all subconsultants and subcontractors maintain insurance meeting all the requirements stated herein, and Provider shall ensure that the City is an additional insured on insurance required from subconsultants and subcontractors.

10. *Special Risks or Circumstances*

D. Each Party shall indemnify, defend, and save harmless the other for, from and against all actions, liabilities, losses, damages, claims and demands whatsoever, including costs, expenses and attorneys' fees resulting from or claimed to have resulted from any intentional or negligent acts or omissions of the indemnifying party or its employees or agents engaged in the work under this Agreement at the time of the event or occurrence upon which such actions, claims or demands are based. Where both City and Provider, including their respective employees or agents, participated in the liability causing event, each Party shall contribute to the common liability a pro rata share based upon its relative degree of fault.

12. LIMITATION OF LIABILITY:

In no event shall either Party, the Party's employees, elected officials, appointed officials, or agents be liable under this Agreement to the other Party or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Agreement, regardless of (a) whether such damages were foreseeable (b) whether or not the other Party was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

13. INTENT:

Provider represents that it has read and agrees to the terms of this Agreement and further agrees that it is the intent of the parties that Provider shall perform all of the services for the compensation set forth in this Agreement. Provider also agrees that it is the specific intent of the parties, and a material condition of this Agreement, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Provider agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Agreement.

14. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

15. NO THIRD-PARTY BENEFICIARY RIGHTS:

The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create

such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

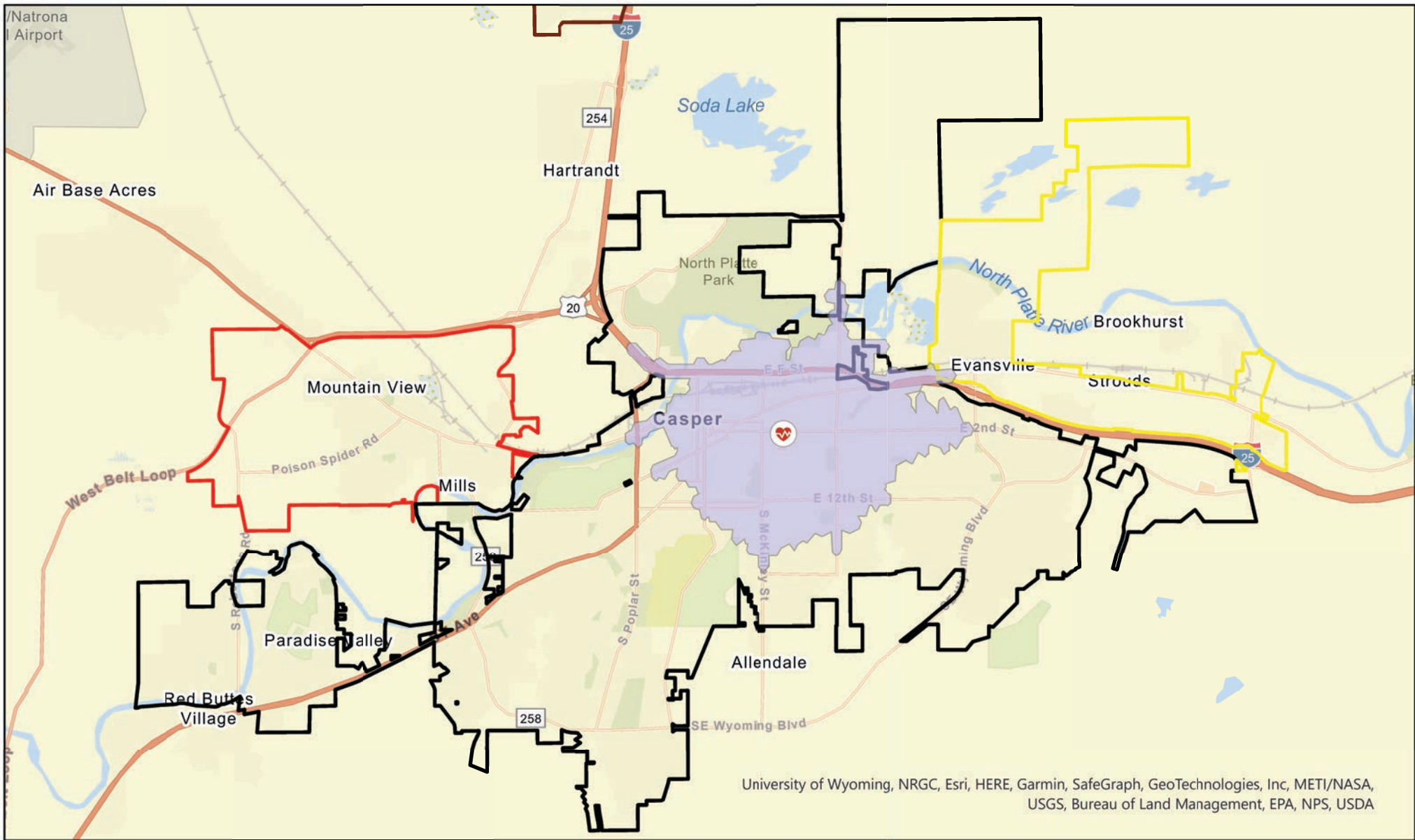
16. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays.

17. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised, or subjected to unauthorized use in any way. If either party would like a paper copy of this Agreement, they may request a copy from the other party, and the other party shall provide it.

EXHIBIT A



University of Wyoming, NRG, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA

- Banner Health
- 4 Minute Response Time
- City Boundaries**
- Bar Nunn
- Casper
- Edgerton

- Evansville
- Midwest
- Mills
- Natrona County
- <all other values>

4 Minute Response Time Analysis from Banner Wyoming Medical Center

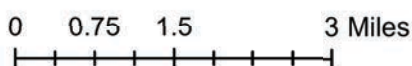
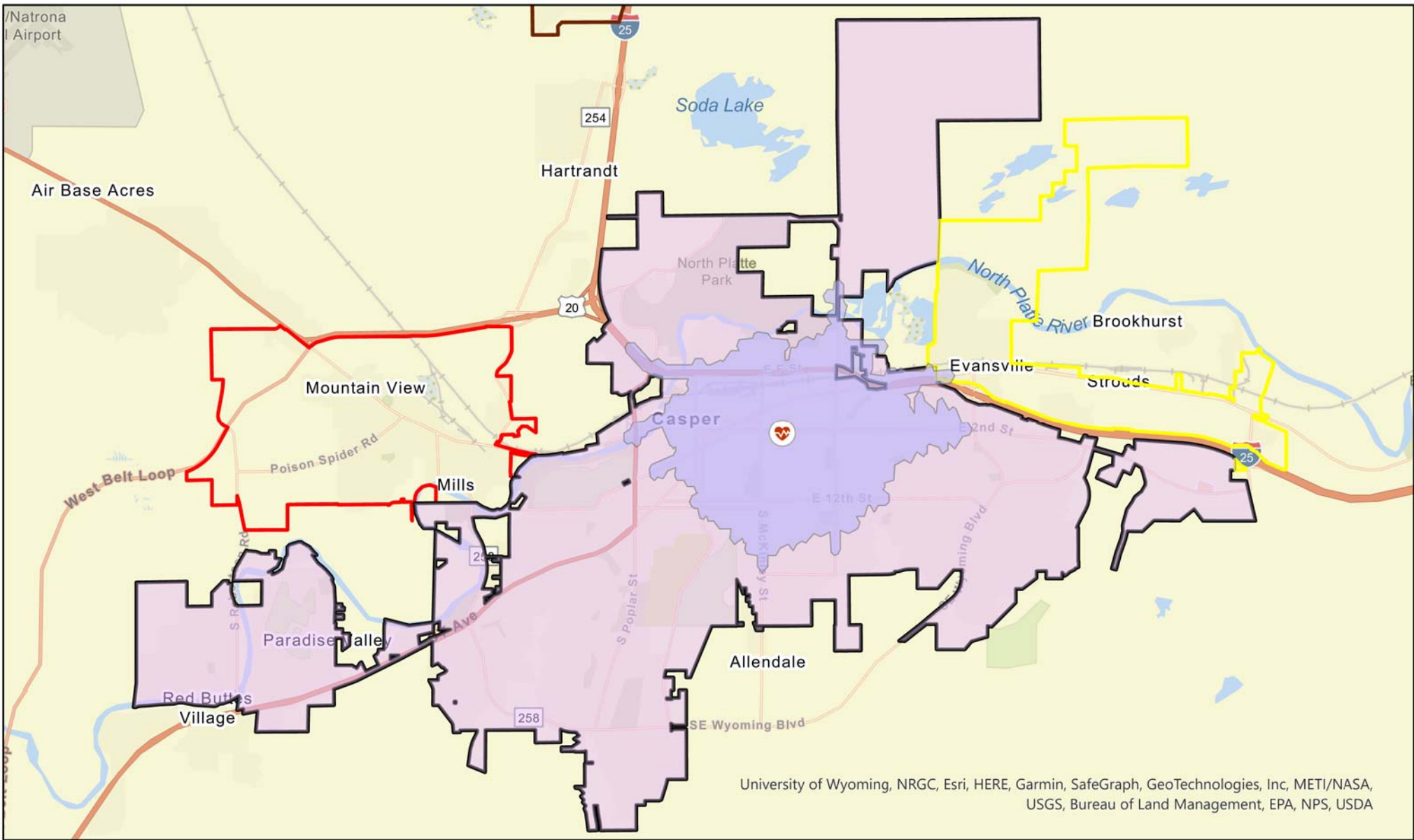


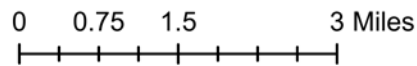
EXHIBIT B



University of Wyoming, NRG, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA

- Banner Health
- 4 Minute Response Time
- 7 Minute Response Area
- City Boundaries**
- Bar Nunn
- Casper
- Edgerton
- Evansville
- Midwest
- Mills
- Natrona County
- <all other values>

7 Minute Response Area for Banner Wyoming Medical Center



RESOLUTION NO. 23-162

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH BANNER HEALTH WYOMING MEDICAL CENTER REGARDING AMBULANCE SERVICES.

WHEREAS, the City of Casper and Banner Health Wyoming Medical Center have worked together to provide emergency medical services within the City of Casper; and,

WHEREAS, the City of Casper desires to continue to use the emergency care and ambulance services of Banner Health Wyoming Medical Center effectively for the benefit of the citizens of the City of Casper; and,

WHEREAS, the parties agree it is in the best interest for the City to delegate to Banner Health Wyoming Medical Center a geographical area for which it will have primary first responder responsibility and will continue to provide ongoing services to City and Casper Fire EMS for the remainder of the City; and,

WHEREAS, the Contract will standardize the working relationship between Banner Health Wyoming Medical Center and City emergency services, allowing for increased collaboration and quality control of ambulance services; and,

WHEREAS, Banner Health Wyoming Medical Center represents that it is ready, willing, and able to provide the emergency care and ambulance services to the City delineated in the Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services between the City of Casper and Banner Health Wyoming Medical Center for services specified in the Contract.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:



ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

July 19, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Zulima Lopez, Parks, Recreation & Public Facilities Director *ZL*
Liz Becher, Community Development Director *LB*
SUBJECT: Consideration of a resolution accepting a Quit Claim Deed from Graham Brown Company, LLC, for a 0.13-acre, more or less, parcel of land

Meeting Type & Date:

Regular Council Meeting, August 1, 2023

Action Type:

Resolution

Recommendation:

That Council, by Resolution, accept a Quit Claim Deed from Graham Brown Company, LLC, for a 0.13-acre, more or less, parcel of land.

Summary:

Graham Brown Company, LLC owns a 0.13-acre, more or less, parcel of land located immediately south of 1615 North Elk Street, adjacent to the Casper Rail Trail. The property is a rectangular-shaped parcel with frontage on North Elk Street, and has been maintained, historically, as an integral part of the Rail Trail corridor. The owner of the property would like to gift the property to the City. In that the City Parks Division has already been maintaining the property, the acquisition of the property will not increase the City's workload/responsibilities.

Financial Considerations:

Not applicable.

Oversight/Project Responsibility:

Community Development Department – Planning Division

Attachments:

Resolution
Quit Claim Deed
Location Map

Graham Brown Company, LLC - Deed of Gift



RESOLUTION NO. 23-163

A RESOLUTION ACCEPTING A QUIT CLAIM DEED FROM GRAHAM BROWN COMPANY, LLC, FOR A 0.13-ACRE PARCEL, MORE OR LESS, LOCATED IMMEDIATELY SOUTH OF 1615 NORTH ELK STREET, ADJACENT TO THE CASPER RAIL TRAIL.

WHEREAS, Graham Brown Company, LLC, owns a 0.13-acre, more or less, parcel of land ("property"), located immediately south of 1615 North Elk Street, adjacent to the Casper Rail Trail; and,

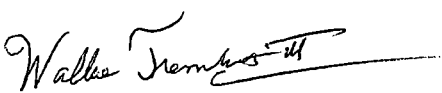
WHEREAS, the property has historically been maintained by the City of Casper as an integral part of the Casper.

WHEREAS, Graham Brown Company, LLC, desires to transfer the property to the City of Casper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution accepting the above-described Quit Claim Deed from Graham Brown Company, LLC, for the conveyance of all of its right, title, and interest in and to the property described therein.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 202__.

APPROVED AS TO FORM:



ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

July 24, 2023

MEMO TO: City Council
J. Carter Napier, City Manager *JCN*

FROM: Eric K. Nelson, City Attorney *E.K.N.*

SUBJECT: Board of Appeals Concerning the Abatement of Dangerous Buildings

Meeting Type & Date

Regular City Meeting
August 1, 2023

Action type

Minute Action

Recommendation

That the Mayor, with the consent of the Governing Body, appoint various members to the Board of Appeals concerning the abatement of dangerous buildings.

Summary

Dilapidated and dangerous buildings are an ongoing issue in the City of Casper. The process of abating dangerous buildings is set out by the Uniform Code of Abatement of Dangerous Buildings, 1988 Edition, adopted by Casper Municipal Code Section 15.48.020, and as amended by Section 15.48.030. Recently, the Building Official has posted several notices and orders on various structures that are unsafe, dangerous, fire hazards, or are an attractive nuisance to vagrants.

A Board of Appeals was created to hear and decide appeals regarding notices, orders, decisions or determinations made by the Building Official relative to the application and interpretations of the Code. The Board of Appeals was created pursuant to Casper Municipal Code Section 15.48.030A and shall consist of not less than three members of the City Council which shall be appointed by the Mayor with consent of the Governing Body and shall hold an office at its pleasure.

Staff has become aware that there are no members currently serving on the Board of Appeals and is requesting the Mayor, with the consent of the Governing body, to appoint the following members to the Board of Appeals concerning the abatement of dangerous buildings.

- Steve Cathey, Councilor
- Lisa Engebretsen, Councilor
- Brandy Haskins, Councilor
- Scott Warren
- Dale Anderson
- *Justin Scott, Building Official serving as an ex officio member and secretary.

Financial Considerations

None

Oversight/Project Responsibility
Eric Nelson, City Attorney

Attachments
None

July 24, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk *FT*
Carla Mills-Laatsch, Licensing Specialist *OML*

SUBJECT: Time Extension request for Retail Liquor License No. 13 307 Enterprises, LLC d/b/a 307 Golf, Located at 455 Thelma Drive.

Meeting Type & Date

Regular Council Meeting
August 1, 2023

Action type

Minute Action

Recommendation

That Council, by minute action, approve a three-month extension for 307 Enterprises, LLC d/b/a 307 Golf, located at 455 Thelma Drive.

Summary

Retail liquor licenses, once approved, can be non-operational for up to one year. Upon a showing of good cause by the licensee, the City Council may extend the time period for up to one additional year.

On August 2, 2022, City Council approved the transfer of Retail Liquor License No 13 to 307 Enterprises, LLC, d/b/a 307 Golf, located at 455 Thelma Drive. The license has been non-operational since the transfer. This building is undergoing extensive renovations. The initial year expires on August 3, 2023. The remodel is near completion but they will not meet the August 3, 2023 deadline. They plan to be open by the end of September of this year.

Financial Considerations

None

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Letter from applicant holder



307 Enterprises, LLLC
DBA: The Range at 5150
455 Thelma Dr
Casper, WY 82609
(307) 267-8595

TO: Casper City Counsel
Re: Liquor Licenses #13 extension

I am writing this memo to ask for an extension to activate retail liquor licenses #13 that expires on August 3rd. Due to the challenges, we have faced with our extensive remodel of 455 Thelma Dr we are behind schedule on being able to activate the liquor licenses by August 3rd. Our remodel is 95% completed and we expect to be able to have walk thrus and approvals from the City Building Department and the Natrona County Health Department by Mid-August. I ask that the city counsel please grant me a 30-day extension to complete the remodel and activate the liquor license.

Thank You

A handwritten signature in black ink, appearing to read "JR Boyles", with a long horizontal flourish extending to the right.

JR Boyles
Managing Member

July 25, 2023

TO: J. Carter Napier, City Manager

FROM: Cynthia Langston, Solid Waste Division Manager
Sean Orszulak, Superintendent of Solid Waste
David Jordan, Landfill Supervisor

SUBJECT: Authorizing Purchase by Minute Action for Eleven (11) Diesel Fuel Shipments, of up to a Total Cost of \$286,880, for Use in the Casper Solid Waste Division.

Recommendation:

That City Council authorize by Minute Action Purchase for Eleven (11) Diesel Fuel Shipments for up to a Total Cost of \$286,880 from Homax Oil Company (Homax) for use in the Casper Solid Waste Division

Summary:

Solid Waste staff orders approximately one (1) shipment of 8,000 gallons of diesel fuel per month for use within the Balefill Fund of the Solid Waste Division for equipment operation. The City of Casper has purchased diesel fuel acquiring three (3) local vendor quotes and Homax has been the low quote for the last three (3) years. Eleven (11) shipments is estimated to meet the diesel fuel need through the remainder of fiscal year 2024, and \$286,880 (88,000 gallons at \$3.26/gallon) includes 83.20 percent of the fuel budget for FY24 in the Balefill Fund. The Homax invoice for July 2023 fuel purchase is attached for reference.

Staff recommends approval by minute action to purchase eleven (11) diesel fuel shipments up to a total cost of \$286,880.

Financial Considerations:

Funding is from Balefill Fund Reserves and included in the FY23 budget. GL Account 20600-43-6113 Bulk Fuel.

Oversight/Project Responsibility:

Sean Orszulak, Superintendent of Solid Waste Operations/David Jordan, Landfill Supervisor.

Attachments:

Homax July 2023 Invoice for Solid Waste Facility Diesel Fuel Use



Invoice Number: 0638175-IN
 Invoice Date: 7/18/2023

Remit To:

HOMAX OIL SALES, INC
 605 SOUTH POPLAR
 CASPER, WYOMING 82601
 (307) 237-5800

Order Number: 0638175
 Order Date 7/18/2023

Sold To: 0001097
 City of Casper - Garage
 Attn: Accounts Payable
 200 North David Street
 Casper, WY 82601

Ship To:
 Bale Fill / Solid Waste
 1886 N. Station Rd.
 Casper, WY

CONFIRM TO:
 Glenda Daniels - Garage

Comment Field
 BOL# 22906

CUSTOMER P.O.	TRUCK	DRIVER	TERMS				
David Jordan	00		Net 30 Days				
ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT	
DYE2	GAL	7,500.000	7,500.000	0.000	3.26100	24,457.50	
Dyed Diesel #2 ULSD		Whse: 135					
NA1993, Diesel Fuel, 3, PG III, Combustible, Cargo Tank							
Federal Diesel Tax				0.00100	7.50		
Wyoming Diesel Tax				0.01000	75.00		
Federal UST Tax				0.00214	16.05		
Federal HSS Tax				0.00390	29.25		
				3.27804		24,585.30	
2015-1	GAL	7.500	7.500	0.000	40.99000	307.43	
Ecoclean Power Plus 4270		Whse: 001					
NA1993 Combustible liquid, n.o.s (2-ethylhexyl nitrate, Solvent, naphtha (petroleum), heavy arom)							
Marine pollutant (2-ethylhexyl nitrate, Solvent naphtha (petroleum), heavy arom) PG III Not Regulated if container is less than 119 gallons. Cargo Tank							
4700 in equip tank, 2800 in comp tank							

Thank You For Your Business!

Emergency# 1-800-633-8253

Terms: As set forth above. 11/2% per month finance charge added to delinquent accounts. The maker of the bill (purchaser) agrees to all the terms and conditions as set forth in the Homax Equipment Loan agreement and the Homax Credit Agreement. The maker of the bill (purchaser) shall be liable to the seller for interest, cost of collection, and reasonable attorney fees, in the event of, delinquent, default or non payment. All risk and title shall pass to the purchaser at the time of delivery. Purchaser warrants that all storage, handling and dispensing of products shall be in accordance with all federal and state laws, rules, codes and regulations.

Net Invoice: 24,892.73
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00
Invoice Total: 24,892.73